

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP
HELD ON TUESDAY 22 MARCH 2016 AT 10.00 AM IN THE KING ORRY ROOM,
CABINET OFFICE, GOVERNMENT OFFICE**

Present: Mr W Greenhow, Chief Secretary, Cabinet Office
Prof R Barr, Chief Executive, Department of Education and Children
Mr N Black, Chief Executive, Department of Infrastructure
Mr C Corlett, Chief Executive, Department of Economic Development
Dr M Couch, Chief Executive, Department of Health and Social Care
Mr M Kelly, Chief Executive, Department of Home Affairs
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture
Mr C Randall, Chief Financial Controller, Treasury
Mr J Callister, Executive Director, Office of Human Resources
Miss K Parkinson, Executive Assistant to the Chief Secretary, CO

Apologies: Mrs S Lowe, Chief Financial Officer, Treasury

019/16 MINUTES OF THE MEETING HELD ON 8 MARCH 2016

Having been previously circulated the minutes of the Chief Officer Group ("the Group") monthly meeting held on 8 March 2016, were agreed and signed by the Chief Secretary.

020/16 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8 MARCH 2016

a) Digital Inclusion

The Chief Executive, Department of Education and Children commented that the Director of Change and Reform had given a presentation to Secondary Head teachers and the Head of the Isle of Man College which was very positive and added that the Director of Change and Reform will continue to work with the Department of Education and Children.

021/16 OHR UPDATE

- a) The Executive Director, of the Office of Human Resources ("Executive Director, OHR") gave an update on the proposals for the Capability and Disciplinary Procedures.

Following discussion it was agreed that the Executive Director, OHR would submit a paper to the Commission for consideration.

- b) The Executive Director, OHR provided the Group with an update on Public Sector Pensions advising that the Report would be going to April Tynwald for approval.
- c) The Executive Director, OHR provided an update on the terms for New Starters advising that the agreement is due to be signed and put in place for 1st April 2016.

022/16 COMIN UPDATE

The Chief Secretary provided an update on various Council of Ministers matters.

023/16 PERFORMANCE MANAGEMENT UPDATE

The Chief Secretary confirmed that an email would be sent to Chief Officers for an update on the actions with regards to performance management.

024/16 CHIEF OFFICER GROUP ROADSHOWS – UPDATE

Following discussion it was agreed that Kayleigh would put together a paper with a proposed agenda, dates and location for the next set of Chief Officer Group Roadshows.

025/16 ANY OTHER BUSINESS

It was agreed that a full day meeting for the Group would be arranged during the summer to look at the priorities for the first 120 days of the new administration.

The meeting ended at 12.00pm

.....W. Alow.....
Chief Secretary
.....14/4/16.....
Date