

**MINUTES OF THE MEETING OF THE CHIEF OFFICER GROUP  
HELD ON TUESDAY 12 JANUARY 2016 AT 10.00 AM IN THE KING ORRY ROOM,  
CABINET OFFICE, GOVERNMENT OFFICE**

**Present:** Mr W Greenhow, Chief Secretary, Cabinet Office  
Prof R Barr, Chief Executive, Department of Education and Children  
Mr M Kelly, Chief Executive, Department of Home Affairs  
Mr N Black, Chief Executive, Department of Infrastructure  
Mrs S Lowe, Chief Financial Officer, Treasury  
Mr J Callister, Director, Office of Human Resources, CO  
Miss K Parkinson, Acting Executive Assistant to the Chief Secretary, CO

**Apologies:** Mr C Corlett, Chief Executive, Department of Economic Development  
Mr R Lole, Chief Executive, Department of Environment, Food and Agriculture  
Dr M Couch, Chief Executive, Department of Health and Social Care

**001/16 MINUTES OF THE COG Q2 QUARTERLY PERFORMANCE MEETING HELD ON  
15 DECEMBER 2015**

Having been previously circulated the minutes of the Chief Officer Group Quarterly Performance Meeting held on 15 December 2015, the minutes were agreed and signed by the Chief Secretary.

**002/16 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON  
15 DECEMBER 2015**

**a) Treasury Q2 Consolidated Management Accounts**

Minute 101/15

The Chief Secretary noted that an away day would be arranged in preparation for the new administration.

**ACTION: Chief Secretary**

**003/16 CHRISTMAS FLEXI-CREDIT DISCUSSION**

The Chief Officer Group ("the Group") discussed the Christmas flexi-credit.

The Chief Executive, Department of Infrastructure ("DoI") commented that he thought the Christmas flexi-credit had been abandoned last year, as this does not apply to some employees that cannot leave their duties.

The Chief Executive, DoI proposed that the Christmas flexi-credit is removed going forward, and stated that within the current flexi scheme employees could leave when their duties allowed them to and if they had sufficient flexi-credit. Following discussion, the Group agreed with this approach.

**004/16 BUDGET BRIEFING**

The Chief Financial Officer confirmed that the Pink Book was now complete and thanked all of the Chief Officers for their contribution, and advised that the briefing to Council of Ministers and Chief Officers, was due to take place on Thursday 14 January 2016 from 2pm until 3.30pm.

The Chief Financial Officer commented that a number of valid suggestions had been made from both the Chief Minister and the Director of Change and Reform in relation to the content of the Pink Book.

**005/16 PAY**

The Executive Director, OHR briefed the Group on the recent developments with regards to both the pay offer and the new terms for new starters proposals and advised that as of Friday 8 January 2016, Prospect and Unite were to ballot members on the proposals and had recommended that members accept the proposals.

The Executive Director, OHR confirmed that the closing date for the ballots would be the end of January 2016 and if members of both Unite and Prospect accept the proposals, all payments will be made at the end of March 2016 and all posts advertised after 1 April 2016 would adhere to the new terms.

**006/15 PENSIONS**

The Executive Director, OHR provided the Group with an update on Pensions.

The Group noted that the next Pensions meeting with union representatives was due to take place on Friday 15 January 2016.

**007/15 CAR PARKING**

The Executive Director, OHR and the Chief Executive, DoI confirmed that arrangements were being made to finalise the guidance necessary for Departments to implement the Car Parking Policy with effect from April 2016 and that Chief Officers would be written to shortly.

**008/15 ANY OTHER BUSINESS**

**a) Department of Education and Children**

The Chief Executive, Department of Education and Children advised that both the Principal's role at the IOM College and the Director of Services for Children role, Corporate Services Division, had been advertised.

**b) Treasury**

The Chief Financial Officer advised that Government Actuary's Department (GAD) were on Island running workshops with Tynwald Members on the future of state pensions.

The meeting ended at 11.30am

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W. Alow  
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Chief Secretary  
9 Feb 2016 ..  
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Date