



Isle of Man
Government

Reilrys Ellan Vannin



Isle of Man Public Record Office

S23 to S27

**Records of the Civil Service Commission and
Whitley Council**

1964-2007

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S23 to S27

1964-2007

Accession number: A42

Extent: 20 boxes

Creators: Civil Service Commission; Whitley Council for Isle of Man Public Service (Manual Workers).

Description of series:

S23 Civil Service Commission: Minutes and Agendas	1989-1997
S24 Civil Service Commission: Annual Reports	1964-1992
S25 Civil Service Commission: Administrative Papers	1986-1993
S26 Whitley Council Minutes	1972-2007
S27 Whitley Council Constitution and Working Papers	1975-2004

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Administrative History:

Civil Service Commission 1962-2015

The Civil Service Commission came into existence in 1962, on the passing of the Isle of Man Civil Service Act 1962. This act created a unified civil service out of all full-time administrative, professional and technical officers employed by a board of Tynwald or a Government Department. The Civil Service Commission was given the responsibility of making appointments, transfers and promotions throughout this new Civil Service. Initially, secretarial support for the Commission was provided by staff from Government Office.

Functions of the Commission:

- recruitment, appointment and training of civil servants;
- set salary scales, terms and conditions of employment;
- overview and provision for the welfare of civil servants.

Membership of the Commission was regulated:

- the Commission should include a Chairperson and Deputy Chairperson, who would be members of Tynwald;
- the Commission should include up to three other members, who should not be members of Tynwald;
- all members of the Commission are appointed by the Chief Minister;
- members of the Civil Service are not eligible to serve as members of the Commission.

The Civil Service Commission was wound up by the Public Services Bill 2015, which made provisions for its functions to be combined with that of the Whitley Council and reconstituted as the Public Services Commission. At the time of its dissolution in Sep 2015, the Civil Service Commission was administered by the Industrial Relations and Policy Section of the Office of Human Resources, which sits within the Isle of Man Cabinet Office.

Whitley Council for Isle of Man Public Service (Manual Workers) 1948-2015

The Whitley Council for Isle of Man Public Service (Manual Workers) was a Joint Industrial Council aimed at providing a forum for Isle of Man Government representatives to meet with the manual workers it employed. The Council takes its name from John Henry Whitley (1866-1935) a politician who, in 1917, proposed the idea of employer and employee consultative committees. Whitley Councils became common institutions throughout the public and private sector in the United Kingdom.

The Isle of Man Civil Service's Whitley Council was first established by resolution of Tynwald on 20th January 1948. Whitley Councils are made up of two sides: Employer's Side and Employees' Side. The Whitley Council for Isle of

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Man Public Service (Manual Workers) termed these two sides as 'Official Side' (employer) and 'Staff Side'. The members of the Official Side were drawn from elected politicians in Tynwald; members of the Staff Side were drawn from senior union representatives amongst the staff. A Chairman for the whole Council was appointed from the Official Side.

The functions of the Whitley Council were to negotiate:

- rates of pay
- hours of work and annual leave
- provision for sick leave
- principles and procedure of recruitment and promotion
- procedure for disciplinary offences
- tenure
- superannuation
- health and safety, staff welfare
- prospective legislation relevant to employees
- training
- promotion of greater efficiency

The Whitley Council was wound up by the Public Services Bill 2015, which made provisions for its functions to be combined with those of the Civil Service Commission and reconstituted as the Public Services Commission. At the time of its dissolution in September 2015, the Whitley Council was administered by the Industrial Relations and Policy Section of the Office of Human Resources, which sits within the Isle of Man Cabinet Office.

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Custodial History:

These records were transferred to the Isle of Man Public Record Office under section 3 (4) of the Public Records Act 1999 by the Office of Human Resources (Cabinet Office) in September 2015.

Arrangement of series:

S23 Civil Service Commission Minutes and Agendas

S23/1 Civil Service Commission Agenda and Meeting Packs; 1990-1997

S23/2 Civil Service Commission Minutes; 1989-1994

S24 Civil Service Commission Annual Reports

S24/1 Civil Service Commission Annual Reports; 1964-1980; 1986

S24/2 Civil Service Commission Annual Report working papers; 1981-1992

S25 Civil Service Commission Administrative papers; 1986-1993

S26 Whitley Council for Isle of Man Public Service (Manual Workers) Minutes

S26/1 Whitley Council Agendas; 1972-1996

S26/2 Whitley Council Joint Minutes; 1972-2007

S26/3 Whitley Council Employer's Side Minutes; 1972-2004

S27 Whitley Council for Isle of Man Public Service (Manual Workers) Constitution and Membership papers; 1975-2004

Access Status: Partially closed; see individual listings below for more details.

Access conditions: Part of this series is currently closed to public access. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

Copyright: Crown copyright applies.

Related records at the Isle of Man Public Record Office:

S17/1/1214-1217 Records of the Chief Secretary's Office: papers re Civil Service; 1947-1950.

C14/1 'W' Records of the Chief Secretary's Office: papers re Whitley Council; 1948-1969.

Archivist Note: Catalogued by Katherine Doyle, Autumn 2015.

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S23: Civil Service Commission: Agenda and Minutes

S23/1: Civil Service Commission Agenda and Meeting Packs

Description:

Agenda and meeting packs for meetings of the Civil Service Commission 1990-1997. Meeting packs include unsigned minutes of preceding meeting, and reports, memoranda or other papers supporting the topics to be discussed in the meeting, as outlined in the agenda.

Extent: 9 boxes

Date: 1990-1997

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

S23/2: Civil Service Commission Minutes

Description:

Original signed minutes for meetings of:

-Civil Service Commission

-Recruitment Committee

The Recruitment Committee was a sub-committee of the Civil Service Commission, and met to consider individual appointments. Its minutes are interspersed in this sub-series until 1990, after when they are only referred to in the Commission's minutes.

Extent: 2 boxes

Date: 1989-1994

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

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S24: Civil Service Commission Annual Reporting

S24/1: Civil Service Commission Annual Reports

Description:

Reference number	Title	Extent	Dates	Access
S24/1/1	First Report of the Isle Of Man Civil Service Commission for the period 11 Apr 1962-31 Dec 1963	1 pamphlet	1964	Open
S24/1/2	Second Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1964	1 pamphlet	1965	Open
S24/1/3	Third Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1965	1 pamphlet	1966	Open
S24/1/4	Fourth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1966	1 pamphlet	1967	Open
S24/1/5	Sixth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1968	1 pamphlet	1969	Open
S24/1/6	Seventh Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1969	1 pamphlet	1970	Open
S24/1/7	Eighth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1970	1 pamphlet	1971	Open
S24/1/8	Ninth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1971	1 pamphlet	1972	Open
S24/1/9	Tenth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1972	1 pamphlet	1973	Open
S24/1/10	Eleventh Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1973	1 pamphlet	1974	Open
S24/1/11	Twelfth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1974	1 pamphlet	1975	Open
S24/1/12	Thirteenth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1975	1 pamphlet	1976	Open
S24/1/13	Fourteenth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1976	1 pamphlet	1977	Open
S24/1/14	Fifteenth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1977	1 pamphlet	1978	Open

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S24/1/15	Sixteenth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1978	1 pamphlet	1979	Open
S24/1/16	Seventeenth Report of the Isle Of Man Civil Service Commission for the year ending 31 Dec 1979	1 pamphlet	1980	Open
S24/1/17	Report of the Isle Of Man Civil Service Commission for the year ended 31 Mar 1986	1 pamphlet	1986	Open

Extent: 1 file

Date: 1964-1980; 1986

S24/2: Civil Service Commission Annual Reports: working papers

File containing papers relating to the composition of the 1986 Civil Service Commission Annual Report, with some later material:

- Breakdown of Government employees, 1981-1986 (draft version of table that appears in the 1986 annual report);
- Letter from Government Officers Association to CSC regarding subsistence allowance, December 1992;
- Letter from Civil Service Commission to Information Systems Division regarding trainee analysts and programmers, October 1991;
- Correspondence regarding the intention to repeal the necessity for Tynwald Boards and Departments to submit Annual Reports to Tynwald, February 1987;
- Press cuttings [copy] regarding low moral throughout the Civil Service, with related correspondence, 1986;
- Extract from Civil Service Commission minutes, regarding Annual Reports, 1986, with related correspondence and a draft copy of the 1986 report.

Extent: 1 file

Date: 1981-1992

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

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S25: Civil Service Commission

Description:

Administrative folders supporting the work of the Civil Service Commission, containing working papers and correspondence relating to the following subjects:

- Civil Service pay settlements;
- The Independent Review of the Isle of Man Civil Service (Poole Report);
- service or fixed term contracts.

Extent: 4 folders across 2 boxes

Date: 1986-1993

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

S26: The Whitley Council for Isle of Man Public Service (Manual Workers) Agenda and Minutes

S26/1: Whitley Council for Isle of Man Public Service (Manual Workers) Agenda

Description:

Agendas and some meeting documents for Full Council meetings and Employer's Side (also referred to as 'Official Side') meetings of the Whitley Council.

Extent: 2 boxes

Date: 1972-1996

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

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S26/2: Whitley Council for Isle of Man Public Service (Manual Workers) Agenda

Description:

Minutes of full Whitley Council meetings, including both Employer's and Employees' sides. Minutes have been agreed and signed by a representative of both sides.

Extent: 2 boxes

Date: 1972-2007

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

S26/3: Whitley Council for Isle of Man Public Service (Manual Workers) Agenda

Description:

Signed minutes of meetings of the Whitley Council Employer's Side members only.

Extent: 3 folders across 2 boxes

Date: 1972-2004

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

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S27: The Whitley Council for Isle of Man Public Service (Manual Workers) Constitution and Membership Papers

Description:

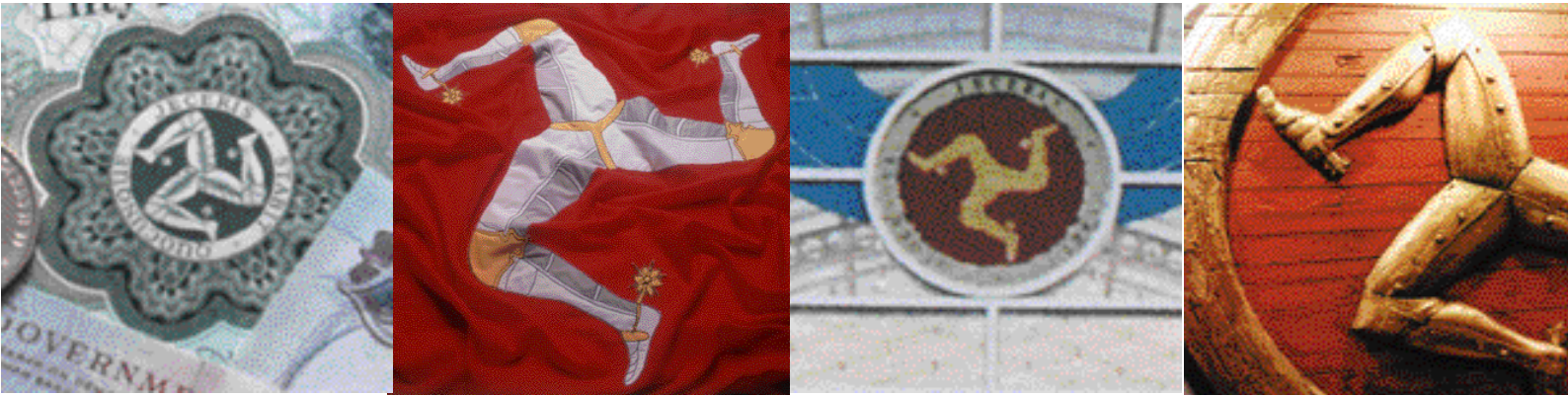
Correspondence and working papers of the Employer's Side Secretary to the Whitley Council.

Extent: 4 boxes

Date: 1975-2004

Access: This item is currently covered by an access restriction. Please contact the Isle of Man Public Record Office for further information: public.records@gov.im

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