# THE LIMITED LIABILITY COMPANIES ACT 1996

**Annual Return for (year) 20 \_\_\_\_\_\_\_\_\_\_\_**

Pursuant to section 10(1)

Name of Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Registered Office (1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Details of Registered Agent(1)**

Name (in full)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Details of Manager** *(if no manager, state “none”) (*1)

Name (in full)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date of Appointment / / Period of Appointment...........................................

If the previous manager ceased to act, state their name and the date their appointment ceased:

Name (in full) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date / /\_\_\_\_\_

Official use only

**Details of Members (1)**

Address

Name in full

I (Full Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

being the Manager / Member / Registered Agent (delete as appropriate) confirm the information on the return is correct:

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Presenter’s name, address and reference (if any) :

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### NOTES

1. If any particulars remain unchanged since the date of registration or the last Annual Return filed, as the case may be, insert “unchanged”.
2. The Annual Return must be submitted to the Department for Enterprise each year within one month of the anniversary of the company’s registration under the Act.

***Please complete this page if the Beneficial Ownership Act 2017 applies to the legal entity.***

**Beneficial Ownership Act 2017**

**Statement of Compliance –** (Note 1)**:**

I confirm that - Tick to confirm

1. The legal entity and the nominated officer have each complied with their respective obligations under the Beneficial Ownership Act 2017;

2. The required details in respect of any registrable beneficial owner(s) have been submitted to the Department; and

3. All information submitted for entry on the Database is up to date and correct; and

4. Is countersigned by the nominated officer/CSP to evidence their agreement with the statement.

Signed as evidence of my agreement with the above statement:

Signature *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Nominated officer of the Company for the purposes of the Beneficial Ownership Act 2017 (Note 2).

Address ……………………………………………………..

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…………………………………………………….. (Note 3).

**NOTES**

1. The Statement of Compliance must be completed in full for all legal entities to which the Act applies or the annual return cannot be accepted for registration.

1. Any references in this document to a “nominated officer” include, in the case of a legal entity which is exempt from the requirement to have a nominated officer, the person authorised by an Order made by Treasury under section 6(8) of the Beneficial Ownership Act 2017, to undertake on behalf of that entity, any role or responsibility for which a nominated officer is responsible under the Act.
2. In the case of a nominated officer who is a natural person, the officer’s name and home address in the Island must be listed. In all other cases, the officer’s corporate or firm name and registered office or place of business address in the Island must be listed.
3. For instances where an annual return is filed late, and the nominated officer has changed since the annual return date, the statement of compliance must be made by the current nominated officer as at the date of filing and their particulars listed.

***Please only complete this if the Beneficial Ownership Act 2017 does not apply to the legal entity.***

**Where the Beneficial Ownership Act 2017 does not apply to a legal entity please complete the following confirmation statement (Note 1).**

The Beneficial Ownership Act 2017 does not apply to this legal entity because –

* The Company is listed on a stock or investment exchange recognised

by the Treasury (Note 2);

* The Company is a wholly owned subsidiary of a legal entity listed on a stock or

investment exchange recognised by Treasury, where the disclosure obligations

on the legal entity include beneficial ownership information in respect of the entity

and its subsidiaries;

* The company is one to which an Order made by the Treasury under section

5(4) of the Beneficial Ownership Act 2017 applies (Note 3). The Order is:

…………………………………………………………………………………………………………………..

…………………………………………………………………………………………………………………..

and I confirm that the Order applies to the Company.

**NOTES**

1. Section 5(2) of the Beneficial Ownership Act 2017 lists the entities to which that Act does not apply.

2. Section 5(3) of that Act specifies that “an exchange is **“**recognised**” i**f its name or another suitable description of it is published by the Treasury in such manner as the Treasury determines”.

3. Section 5(4) of the Beneficial Ownership Act 2017 allows the Treasury to amend the list of entities in section 5(2) to which that Act does not apply. If the Treasury has added to the list, details of the relevant Order and confirmation that the Order applies to the Company should be included.

Signature *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* Director/Secretary/Authorised Signatory