

Request for a Reserved Parking Place

Please complete in BLOCK CAPITALS and in black ink (after reading the guidance notes).

Personal details (in confidence)

1. Title and full name of resident	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Age (if under 18)	<input type="text"/>
Location of place (if not the same as above)	<input type="text"/>
Telephone number	<input type="text"/>

Vehicle details (Permits will be issued to Class A vehicles only - see note)

2. (a) Vehicle registration number	<input type="text"/>
Make	<input type="text"/>
Model	<input type="text"/>

NB: Vehicle registration certificate and insurance certificate must accompany this application.

(b) Are you the driver of this vehicle?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(If Yes please state driving licence number)	<input type="text"/>	
(c) If the answer to 2(b) is No please state name and address of the driver	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
(d) Are you the owner of this vehicle?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(e) If the answer to 2(d) is No please state name and address of the owner	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
3. (a) Do you have a garage or other off street parking facilities available?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(b) If the answer to 3(a) is Yes please give details, including location	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	

Medical details

4. Please give medical details of your particular need for a reserved parking place and an approximate distance of how far you can walk. A reserved parking space may be provided free of charge if the applicant has significant difficulty walking more than 50 metres (This information will be treated in confidence)

5. If the need is on disability grounds please state;

Blue Disabled badge number

Expiry date

Doctors name and address

Please supply a letter from your Doctor to confirm the following:

- Your medical condition
- How far you can walk unaided
- Whether you have any visual impairment (if the driver)

Your Doctor may charge you for this letter of support.

I confirm that all the above details are correct and that I have read, understood and will abide by the conditions.

I authorise the Department to make whatever enquiries it considers necessary, including contacting my Doctor to verify the above details.

Signed

Date

Send completed form to: Highway Services
Department of Infrastructure
Sea Terminal
Douglas
Isle of Man
IM1 2RF
Tel: +44 1624 850000

Note:

Class 'A' vehicles are cars (including "dual purpose" vehicles), motorcycles, motorcycles with a sidecar, tricycles (vehicle with 3 wheels not being a motorcycle with a sidecar and which does not exceed 500 kilograms unladen weight), invalid carriages and light goods vehicles (including car derived vans) not exceeding 2000 kilograms maximum laden weight.

Reserved parking places are not authorised for use by camper vans.

Office use only

Date		Date	
Appeal form issued	<input type="text"/>	Appeal form returned	<input type="text"/>

Road Traffic Regulation Act 1985

Reserved Parking Places

Guidance Notes

1. What is the purpose of a reserved parking place?

The Department of Infrastructure provides reserved parking places for disabled people who are permanently unable to walk or have considerable difficulty walking, who have no alternative off-street parking available such as a drive or nearby garage and live in an area where parking is difficult. They are also available for members of the Emergency Services, any application would require a letter of support from their Officer in Charge.

2. What type of vehicles are permitted to park in a reserved parking place?

Department policy allows for a class of vehicle called "Class A" vehicles.

These are defined as:

- Motor cars (including dual purpose vehicles, i.e. 4x4's);
- Motorcycles and motorcycles with sidecars;
- Tricycles (3 wheeled vehicles not exceeding 500 kilograms unladen weight);
- Invalid carriages;
- Light Goods Vehicles (including car derived vans) not exceeding 2000 kilograms maximum laden weight and not exceeding 4.5m in length.

Please note: Reserved parking places are not authorised for use by Camper Vans.

3. Who is entitled to apply for a reserved parking place?

The following lists the 3 categories of people for whom reserved car parking places may be authorised:

1. Disabled persons who have considerable difficulty walking and who need easy access to their homes
2. The carers of disabled persons, in receipt of a blue disabled badge, who cannot be left unattended whilst the vehicle is collected from elsewhere, and must reside at the same address
3. Members of the emergency services, i.e. fire and lifeboat

4. Criteria used to make a decision on eligibility

The following criteria are adopted when considering applications for reserved parking places:

- Only Class A vehicles are eligible for a reserved Parking place
- The disabled person or a member of the household must be the driver of the vehicle
- The disabled person must have substantial difficulty walking
- The disabled person must be in possession of a blue disabled badge
- There should be no other suitable parking facilities available in the area, i.e. a garage or driveway
- There must be genuine parking difficulties in the area
- Applications from members of the emergency services must be accompanied by a letter from their officer-in-charge confirming that the applicant is on twenty-four hour callout duty and that they actually support the application

* Regulations are made under the Road Traffic Regulation Act 1985

5. Conditions of use of reserved parking places

1. The permit must be clearly displayed on the front windscreen at all times when the vehicle is parked in the reserved parking place. Failure to do so may result in the issuing of a Fixed Penalty Notice.
2. Vehicles and their contents are parked at owners risk and the Department will accept no liability for loss or damage to vehicles or persons however caused.
3. The permit holder is responsible for the safe keeping of the permit and must notify the Department immediately of any loss of the permit.
4. Permits are renewed on an annual basis and must be surrendered back to the Department when no longer required.
5. Permit holders must advise the Department of any change of address, and/or change of vehicle.
6. Permits remain the property of the Department and are **not transferable** to other persons.
7. In the event of any abuse of these conditions, and without prejudice to any action capable of being brought under the relevant Road Traffic legislation, the Department reserves the absolute right to recall and cancel the holder's permit at any time and to decline thereafter to allocate any further permits to the person concerned.

6. Right of appeal

Should an application for a reserved parking place be turned down, applicants have a right of appeal. An appeal form may be obtained from the Parking Permit Section and should be submitted with accompanying documents (if any) within 21 days of the date of refusal.