INTRODUCTION to Social Care Institute for Excellence (SCIE)

SCIE's resources are used by people who deliver, commission and use care services. It provides up to date resources to support decision making, caring and best practice.

Log onto [http://www.scie.org.uk](http://www.scie.org.uk)

SCIE homepage is constantly being updated to include hot topics which are displayed in a rolling banner. You can navigate forwards and backwards, or pause to on a story of interest with the buttons shown. Click on the blue square to view more of each story.
A good way to gain an understanding of the content of SCIE is to browse.

Scrolling on the front page will show you key topics, as well as a section of resources and services.

Below this section is the "latest news" where the latest headlines can be viewed.
Clicking on the Resources & Services tab on the home page takes you to the resource, and service navigation page.

You can search resources by location, or more generally through their series.
You can also search more specifically by using the a-z at the top of the page to look for subject areas, or population groups.

To look for information on older people, you can select “o”, and then the relevant topic. The numbers in brackets beside each topic show how many resources there are for each.
SCIE also has **Social Care TV**. You can find this towards the bottom of the “Series” section on the Resources and Services page.

This will filter your results to only show items from the SCIE library of videos. These are easy to watch in bite size chunks. They can also include downloadable supporting materials. These videos are aimed at social workers, care workers, managers and commissioners.
You can search within these videos using the same filters as before on the left hand pane. If you wish to remove any filters you have applied you can click the “X” to clear them.

You can watch Social Care TV on the SCIE website, or via YouTube and you can view it out and about on your mobiles and tablets, as well as on your desktop computers.

To access SCIE’s online database scroll to the bottom of any page and click on Social Care Online.
Here you will find information and research on all aspects of social care and social work, which is updated daily and contains around 150,000 records from the 1980s onwards.

**Social Care Online** is free to search but to use all of its features you will need a Social Care Institute for Excellence (SCIE) account. If you do not have a SCIE account, please use the Register/sign in link once you have registered, you can return to **Social Care Online** and login using the details you registered with.
Basic Standard Searching

The search will be in many ways familiar to users of well-known internet search engines. Choose your main search terms and enter them into the search box, e.g. asthma as shown below. An ‘intellisense’ feature analyses text as it is typed in and provides shortcuts to relevant searches. Social Care Online will automatically identify the main terms in your search and return results based on these.

Use speech marks “” to search a phrase. Note: these are automatically included if you select a Social Care Online subject term from the scroll down list.
Click on more information:

Subject terms are used to capture the key elements of the topic of a document. Link for information about a term and to search on related resources for that term.

Link to full text of the resource if freely available.

Link to all resources on Social Care Online by specific Authors or Publisher.
Each record has a symbol to indicate the type of resource it is and if the full resource is freely available or not.

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>N</td>
<td>Free resource A resource available in full text</td>
</tr>
<tr>
<td>A</td>
<td>Journal article Articles from journals (peer-reviewed and non peer reviewed), magazines and newsletters.</td>
</tr>
<tr>
<td>B</td>
<td>Book Books and reports available in print or online via the internet. Includes commercially published material, government publications, research reports, pamphlets, and briefing papers.</td>
</tr>
<tr>
<td>D</td>
<td>Digital media Multi-media and none print media eg SCIE SCTV films, e-learning material and interactive online resources. CDs and DVDs are also included.</td>
</tr>
<tr>
<td>E</td>
<td>Extended abstract This type of abstract gives more detail and is structured using the headings: summary, method, contents, conclusion(s) and references; and in the case of systematic reviews additional information includes: context, authors’ conclusions and implications for policy and practice. These abstracts are commissioned by, and written exclusively for Social Care Online.</td>
</tr>
<tr>
<td>J</td>
<td>Journal Journal records provide a short description of the coverage of a title and provide a link to the home page of the journal, magazine or newsletter when available.</td>
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</tbody>
</table>
Refining search results

Filters allow you to limit your results by the following:

- Click on the X to remove a filter. Use the Clear all filters button (at the top of the Filter results list) to undo all the filters you have used. The search results will revert back to the original number retrieved when you first ran the search.

- You can also use an asterisk as a wildcard, so car* would also find care, card, cart, etc.
One of the services SCIE offers, is a weekly email alert highlighting new content on topics of interest to you.

Email alerts are free - you just need a SCIE account and to carry out an Advanced Search in order to subscribe to them.

Follow these basic steps:
1. Go to Social Care Online
2. Register or Sign in to your SCIE account
3. Carry out an Advanced Search using a term or combination of terms
4. Name and save your Advanced Search
5. Select the Saved Search by checking the box in the left-hand column
6. Using the Action Menu - select Subscribe to selected
7. Click on Go - a tick will appear in the Subscribed column next to your saved search.

You can unsubscribe to alerts, change or delete your saved searches at any time.

Enjoy!

We hope you found this guide useful. Please take a moment to complete this short survey to enable us to gather feedback:

https://www.surveymonkey.com/r/B2MN556

Thank you – Keyll Darree Library team

5th January 2016