



**Isle of Man  
Government**

*Reiltys Ellan Vannin*

# The Treasury *Yn Tashtey*

**Assessor of Income Tax**

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## Appointment of Tax Agent by a Company

**Agent Tax Reference Number**

**Income Tax Reference Number**

**Company Registration Number**

Please read the notes on the back before completing this authority

This authority allows the Income Tax Division to exchange information about your tax affairs with your appointed agent. It allows the agent to act as your agent for all income tax purposes, including the submission of Income Tax Returns online and the use of other tax online enquiry and payment services.

Company Name *(capital letters)* \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_ Tel No \_\_\_\_\_ Mobile No \_\_\_\_\_

authorise *(print your agent's business name)* \_\_\_\_\_

Agent's Address \_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_ Tel No \_\_\_\_\_ Mobile No \_\_\_\_\_

Fax No \_\_\_\_\_ Email \_\_\_\_\_ Client Ref \_\_\_\_\_

to act as agent for the following: *(please tick as appropriate, providing the name if different from above)*

- |                           |                          |       |
|---------------------------|--------------------------|-------|
| Company Tax*              | <input type="checkbox"/> | _____ |
| Employer's Registration   | <input type="checkbox"/> | _____ |
| Contractor's Registration | <input type="checkbox"/> | _____ |
| Third Party Payer         | <input type="checkbox"/> | _____ |

\*Company Tax - please indicate category required:  
(see definition overleaf)

Tax Agent

Registered Agent and Tax Agent

**Please see over ..**

### For Official Use

Client records noted: Initials

Date / /

**This authority replaces any previous authority given by me/us. It applies to the current tax year and all future years and is to remain in force until cancelled by me/us in writing. This authority provides my/our agent with online access to all previous years' returns and correspondence.**

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
*(please read notes below before signing)*

Full name \_\_\_\_\_ Status \_\_\_\_\_  
*(print)* *(eg Director, Secretary)*

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
*(if required)*

Full name \_\_\_\_\_ Status \_\_\_\_\_  
*(print)* *(eg Director, Secretary)*

### Who is Responsible for Signing this Form?

Who the authority is for	Who signs the authority
Company	The Director or Secretary of the company.
Employer's registration	The Director or Secretary of the company.
Contractor's registration	The Director or Secretary of the company.

### Explanation of Agent Roles

Type of agent	Authorities
Tax Agent	Receives return forms and copies of assessments and supporting documents where necessary.
Registered Agent	Can register and enrol for Agent Online Tax Services and view information, submit returns and make payments relating to the company.  All NMV companies are required to have a registered agent; however, the Income Tax Division is unable to discuss any tax confidential information with the registered agent.  The Division may use the registered agent's address as an alternative address for the service of documents.

**PLEASE NOTE: It is your responsibility to make sure that your Income Tax Return is received on time and to pay any tax that is due.**

**Privacy Notice:** To find out more about how we collect and use personal information, contact our office or visit our website [www.gov.im/treasuryprivacynotice](http://www.gov.im/treasuryprivacynotice). We will send you a paper copy if you telephone us or write to us using the contact details provided on this form.