#### **Strix Survey Orientation**

#### Agenda:

- Logging in to survey
- Access to instructions
- Filling in the Survey
- Save/exit/enter survey again
- Contact for questions
- Submitting survey
- Access to responses after submitting



First you will get a confirmation Email





#### Financial Transparency Solutions

The entity below is obliged to complete the following Anti-Money Laundering / Counter Financing of Terrorism survey.

Survey Name: Demo Banking Survey 2021

Submission Deadline: 13 September 2025, 12:00 (UTC+04:00) Abu Dhabi, Muscat

Entity Name: DFine Test Entity 1

Entity Unique ID: DFineTestCode1

The Username for this account is: office@ft-solutions.com

The following link provides steps to activate your account:



If the above button is not clickable, try clicking the URL or copying and pasting the URL below into the address bar of your web browser

https://strixiddemo.ft-solutions.com:8080/UserActivation/SetPassword?SecurityCode=fAfE77zO0N07a8zRPIA%
2FtV461db851rE3hdm8S0PXGgJLEdNMfYllmq0QXNkh7Akre87hPy1lYJ9vzillHc%2BfjDFkiAOO5Rgxj0gsW1jaqeR4U5kc%
2FYXLneqqOZ5RzN0GlKBSY8kBXfqRG34NxppiOWEGaVRK1i%2BslxFCWaSAvo%3D

For any questions concerning the survey or the current reporting cycle, please contact: office@ft-solutions.com

Please do not reply to this email, it is automatically generated.

Strix™ AML is part of the Financial Transparency Solutions product suite, www.ft-solutions.com

- Modern browsers are required for security purposes
- Latest releases of Chrome, Edge, Safari, Firefox are compatible
- Use computers with modern Operating Systems
- Microsoft Windows, macOS
  - E.g. not Windows Vista







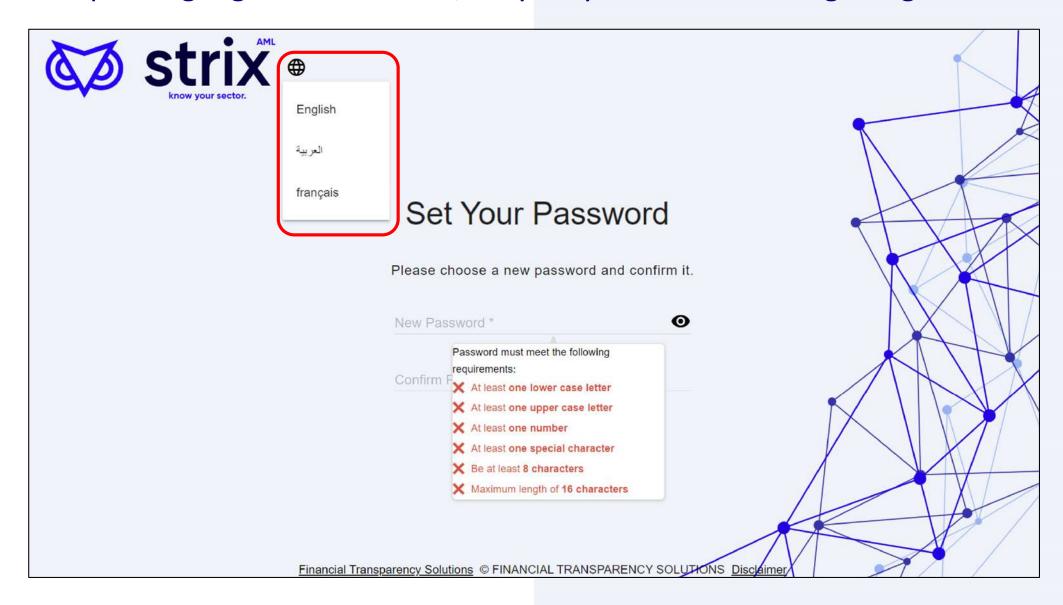
First time logging in you will have to set the password



## **Language Selection**



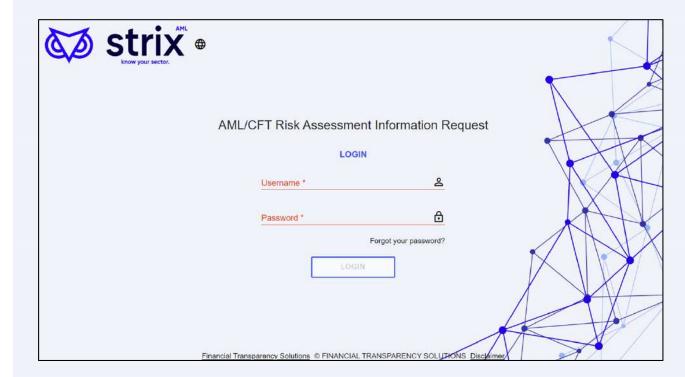
When multiple languages are available, they may be selected using the globe icon



After pressing "return to home" or the link sent to your email, you can log in

- Username is your email
- If you forget your password, just press forgot password and reset it
- Entering the wrong password 5 times in a row will give lockout warning
- The third warning triggers permanent lockout





- To keep data secure, Strix uses Two-factor Authentication (2FA)
- The two-factor code is sent to your email (expires after 10 min)
- Type or copy / paste 2FA code

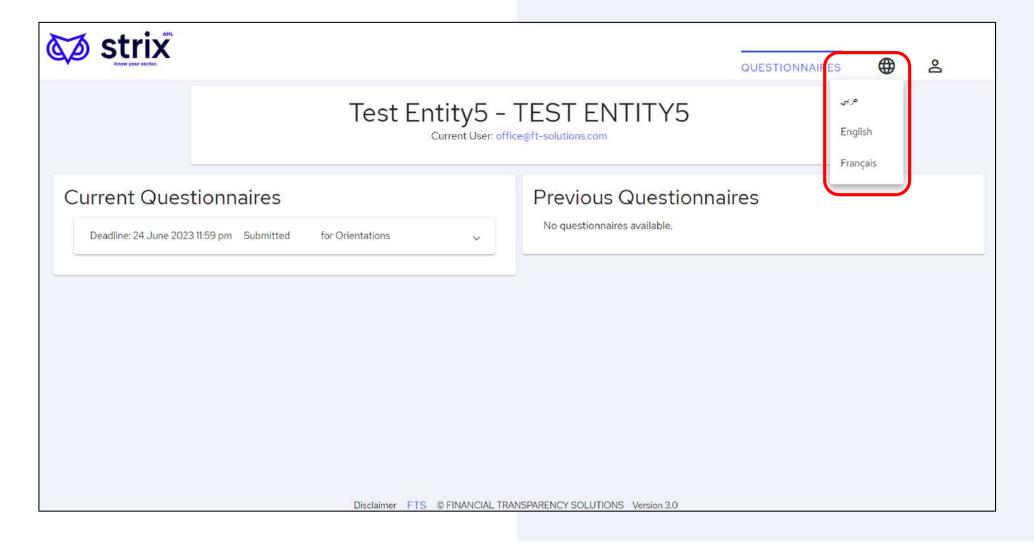




## **Survey Language Selection**

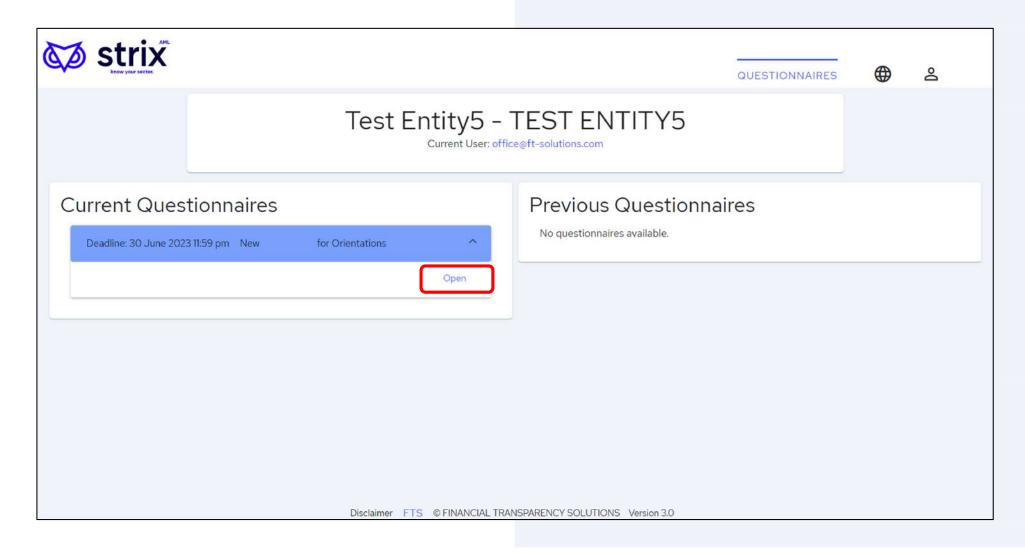


When multiple languages are available, they may be selected using the globe icon





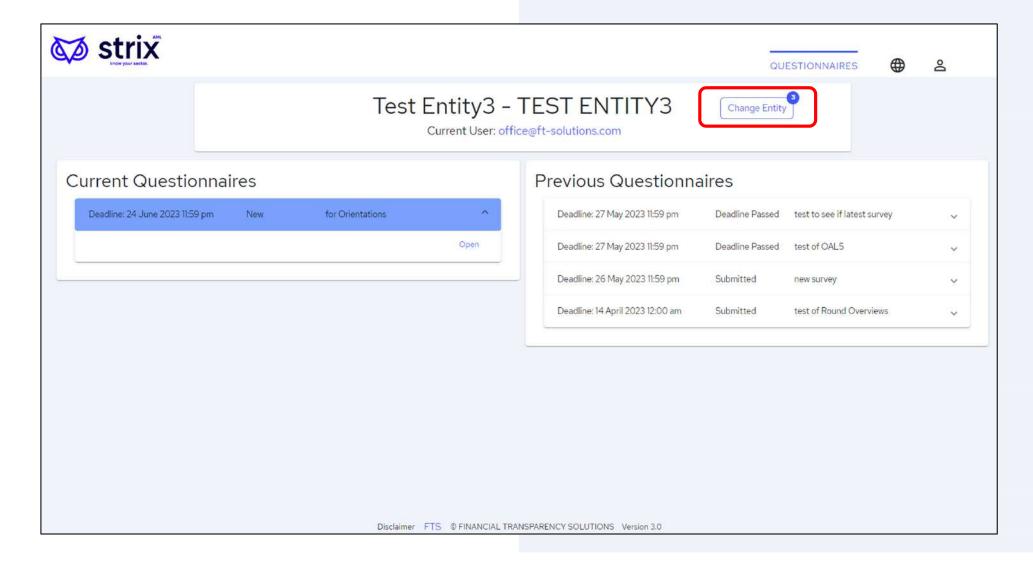
You can open the Survey here



## When you are responding on behalf of multiple licensed entities



You can switch entities here



### **Instructions**

• When survey instructions are available, a link is provided

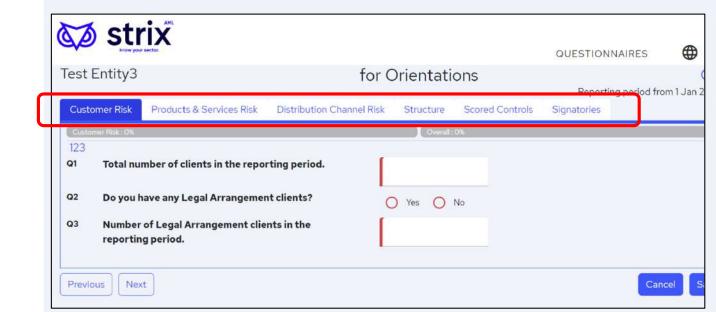


D	Sti	TIX AME				QUESTIONNAIRES	₩ ≗
est Entity3			for Orientations				(i) Instruction
Custo	mer Risk	Products & Services Risk	Distribution Channel Risk	Structure	Scored Controls	Reporting period t Signatories	from 1 Jan 2022-31 Dec 20
THE REAL PROPERTY.	er Hisk : O%			Overall	:0%		
23 1	Total nu	mber of clients in the repo	rting period.				
2	Do you i	nave any Legal Arrangeme	nt clients?	Yes O	No		
3		of Legal Arrangement clie	nts in the				
reviou	us	d ]				C	ancel Save Subn
			Disclaimer FTS © FINANCIA	TDANICOADCE	NCY SOLUTIONS Vers	20	

#### Several tabs may be present, for example:

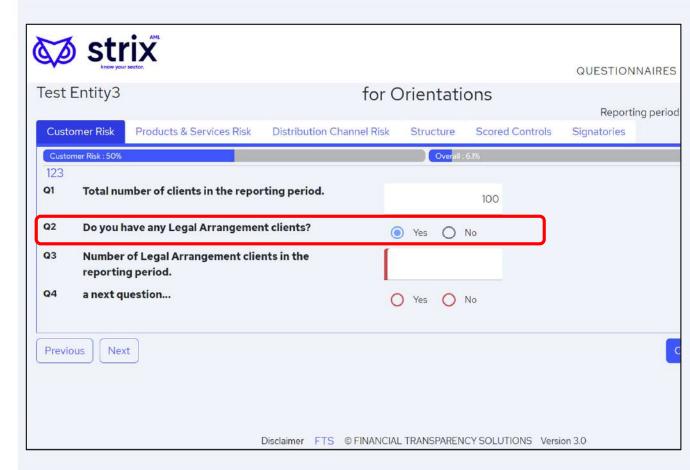
- i. Customer Risk
- ii. Products & Services Risk
- iii. Distribution Channel Risk
- iv. Structure
- v. Controls and Quality of Risk Mitigation
- vi. Signatories
- Multiple people can access the same survey and contribute





- Some yes/no answers are conditional for other questions
  - If 'Yes', then more questions
- Saves questions and time for your Entity





**Data Validation** 

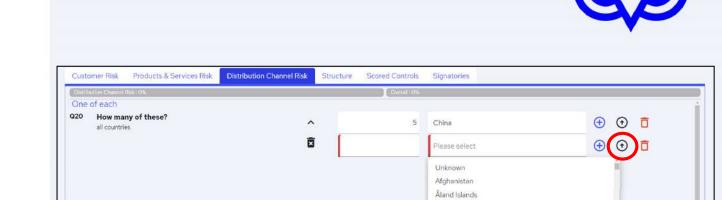
Improves data quality and helps entities avoid mistakes





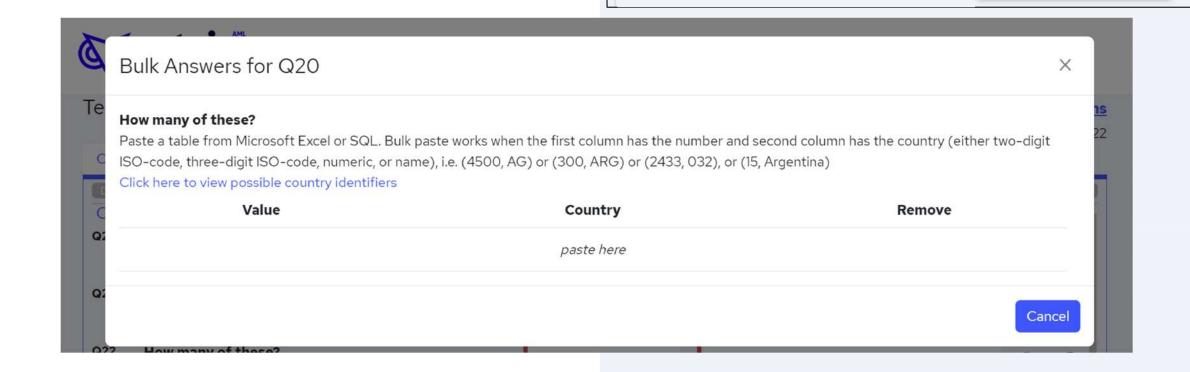
#### Questions with Country breakdown:

- Enter countries and values one by one or
- Use Bulk Paste by pressing the sign



Albania

American Samoa Andorra Angola

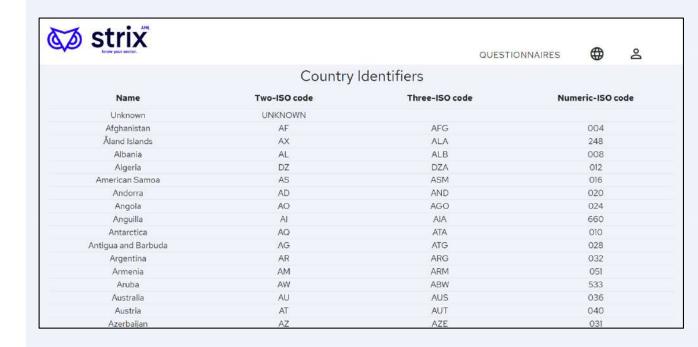


#### Questions with Country Breakdown

- Some countries can be spelled in many ways e.g. Monaco or Principality of Monaco
- The Survey accepts ISO 3166 country codes and names
  - One can copy / paste the list from Strix
- Use up to four formats:
  - Formal country name
  - Two-digit alpha
  - Three-digit alpha
  - Three-digit numeric codes







## Questions with Country breakdown

- Data can be copied from Excel
- First column has the number of something and second column has the country
- Simply copy the data

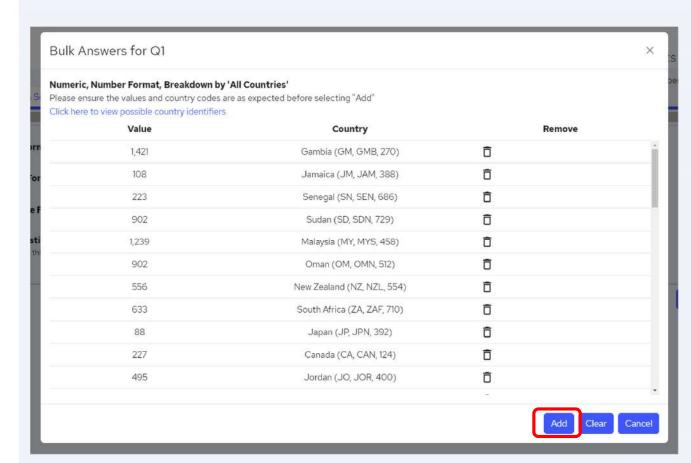


В	С	D	E	F
		Number of Peps Clients	Country	
		242	Afghanistan	
		268	Åland Islands	
		100	Albania	
		220	Algeria	
		9	American Samoa	
		39	Andorra	
		114	Angola	
		191	Anguilla	
		148	Antarctica	
		65	Antigua and Barbuda	
		198	Argentina	
		186	Armenia	
		63	Aruba	
		134	Australia	
		208	Austria	
		271	Azerbaijan	
		219	Bahamas	
		38	Bahrain	
		108	Bangladesh	
		14	Barbados	
		220	Belarus	
		6	Belgium	
		240	Belize	
		254	Benin	
		234	Bermuda	
		175	Bhutan	
		113	Bolivia	

# Questions with Country breakdown

Paste into Bulk Answer window and press 'Add'

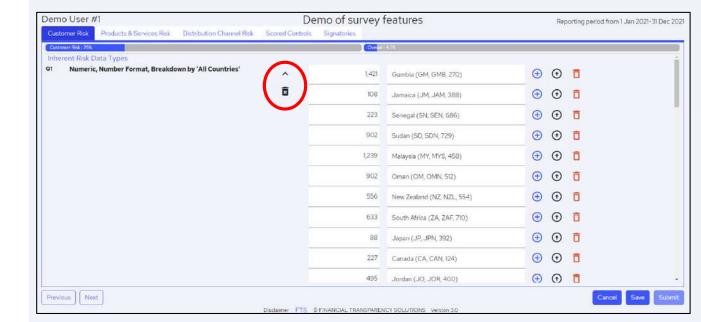




## Questions with Country breakdown

- The data is now uploaded in the survey
- Press the "^" symbol to collapse the data
- Press the symbol to discard the list

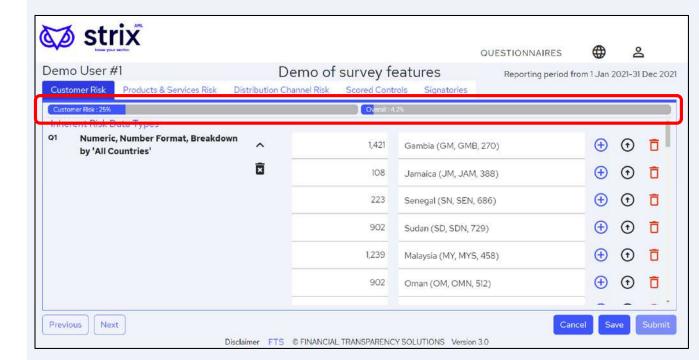




#### **Progress Bar**

- The first bar is the completion % of the tab
- The second bar is the completion % for the overall survey





#### **Buttons**

Previous / Next

Navigates to the next/previous unanswered question (useful if can't find where you have not entered a question)

Cancel

Removes the entered data since last save

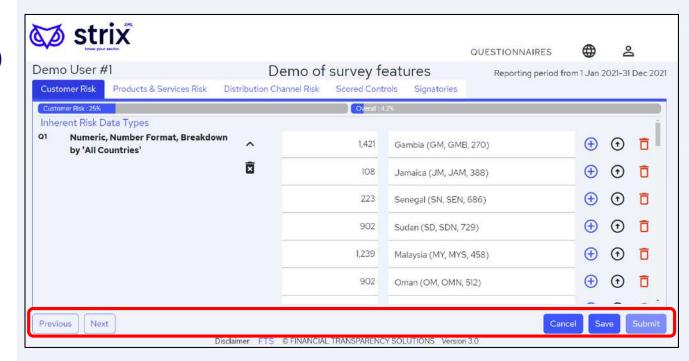
Save

Saves the data entered. You can log out and continue later. Remember to save your work regularly

• Submit

Enabled when 100% complete (or if incomplete is allowed by supervisor, when the "Signatories" tab is fully complete)





#### Save, exit, and re-enter the survey

- If you exit the survey, you can re-enter by using the "Go to portal" link from the Successful Account Activation email
- Same procedure as before, with new two-factor code





#### Financial Transparency Solutions

The entity below is obliged to complete the following Anti-Money Laundering / Counter Financing of Terrorism survey.

Survey Name: for Orientations

Submission Deadline: 01 July 2023, 01:59 (UTC+04:00) Abu Dhabi, Muscat

Entity Name: Test Entity5

Entity Unique ID: TEST ENTITY5

The Username for this account is: office@ft-solutions.com

The following link provides access to your account:



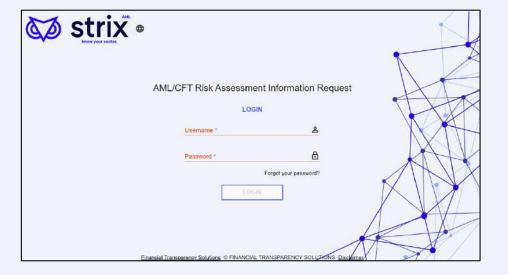
If the above button is not clickable, try clicking the URL or copying and pasting the URL below into the address bar of your web browser.

https://dcmuat.ft-solutions.com

For any questions concerning the survey or the current reporting cycle, please contact: DCM.Reports@ft-solutions.com

Please do not reply to this email, it is automatically generated.

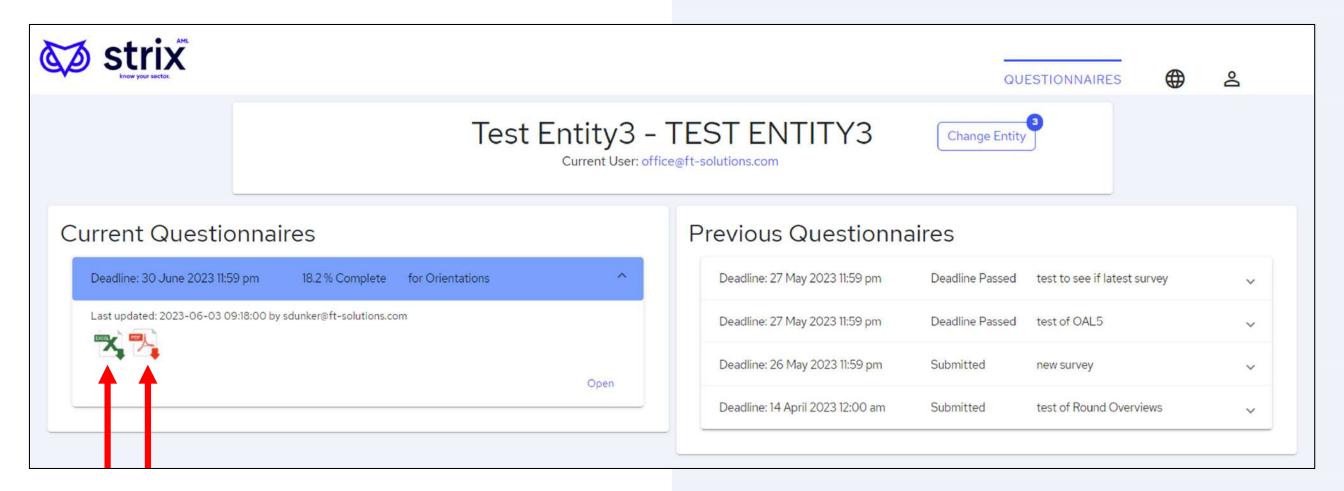
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### After saving

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 You can export Excel and PDF versions of the partially completed survey



#### **Comments or feedback**

- Sections for comments and feedback may be available
  - E.g. You can provide some explanatory comments related to an answer above
- If you don't have any comments or feedback, respond "n.a." to complete the field



est l	Entity5	for Orientations	QUESTIONNAIRES
Jane 196			Reporting period from 1 Jan 2022-31 Dec 20
es a serial.	mer Risk Products & Services Risk Distribution Channel Risk	Sk Structure Scored Controls Signatories	
26	Do you have this?	O Yes O No	
28	Which country? only A and Z countries	Please select	
29	What date is it?	DD/MM/YYYY	
30	Enter some text.		
31	Upload a document.	4000/4000	
Com	ments and Feedback		
32	Do you have any comments or feedback on this section?	Yes    No	
33	Please provide any comments or feedback here:		
		4000/4000	

#### **Other information**

- If you need support, pressing the  $\stackrel{\triangle}{\triangle}$  icon can access a contact email to the supervisor
  - Please refer to instructions first
- The same icon also provides user logout
   (You will be automatically logged out after 60 minutes of inactivity)
- And change password request



\$2	strix		QUESTIONNAIFES	8	<u> </u>
Test I	Entity5	for Orientations	Reporting per	Password Reset	ec 1022
Custo	mer Risk Products & Services Risk Distribution Channel Risk	Structure Scored Controls Signatories	Reporting per		50 022
Distrib	u dan Channiel Risk: 27%	Overial 132%	Ð	Logout	
Q26	Do you have this?	O Yes O No			
Q28	Which country? only A and Z countries	Please select			
Q29	What date is it?	DD/MM/YYYY 🛅			
Q30	Enter some text.				
Q31	Upload a document.	4000/4000 <b>±</b> 0			
Com	ments and Feedback				
Q32	Do you have any comments or feedback on this section?	Yes     No			- 1
Q33	Please provide any comments or feedback here:	4000/4000			
Provid	ous Next		Car	ncel Save S	Submit

#### **Submitting Complete**

Only possible when survey is 100% complete.

Confirmation email will be sent.



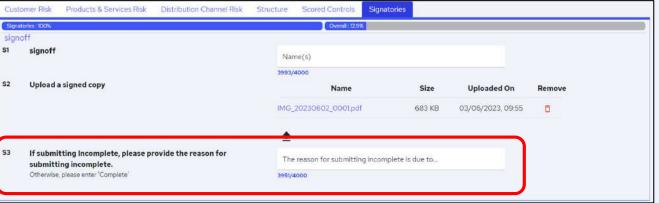
### **Submitting Incomplete**

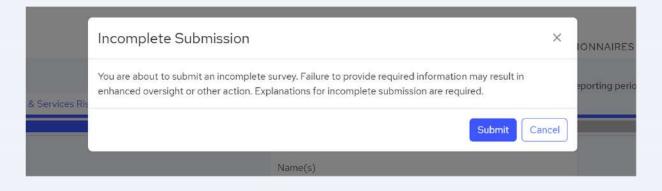


- \*When supervisor allows incompleteness.
- \*Only possible when Signatories tab is complete.

Provide explanation for submitting incomplete.

Strix will give a warning.

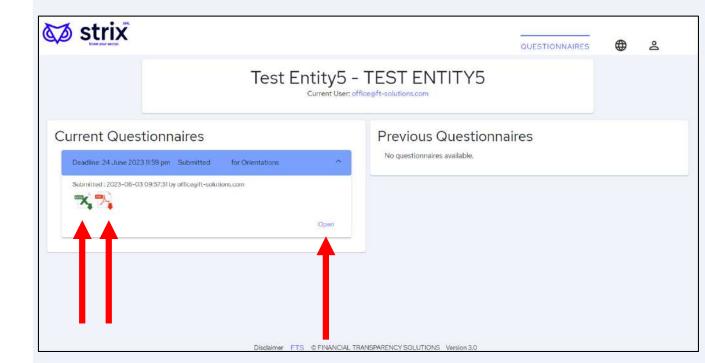




## **After Submitting**

- You cannot change responses
- You can export Excel and PDF versions of the completed survey





#### Rejections

- A supervisor may Reject the survey if it finds issues / errors
- You may be invited to another Survey Round





#### Financial Transparency Solutions

Based on one of the following submission issues:

- · Failure to submit to a previous survey request, or
- Submission of data that has been identified as being inaccurate or insufficient (a separate communication would have been provided identifying relevant issues)

Your entity is obliged to complete the following Anti-Money Laundering / Counter Financing of Terrorism survey.

Survey Name: demo of round overview

New Submission Deadline: 26 August 2022, 01:59 (UTC+04:00) Abu Dhabi, Muscat

Entity Name: Test Entity 5

Entity Unique ID: TEST ENTITY5

The following link provides access to your entity's survey:

Go to Portal

If the above button is not clickable, try clicking the URL or copying and pasting the URL below into the address bar of your web browser.

#### https://dcmuat.ft-solutions.com

For any questions concerning the survey or the current reporting cycle, please contact: DCM.Reports@ft-solutions.com

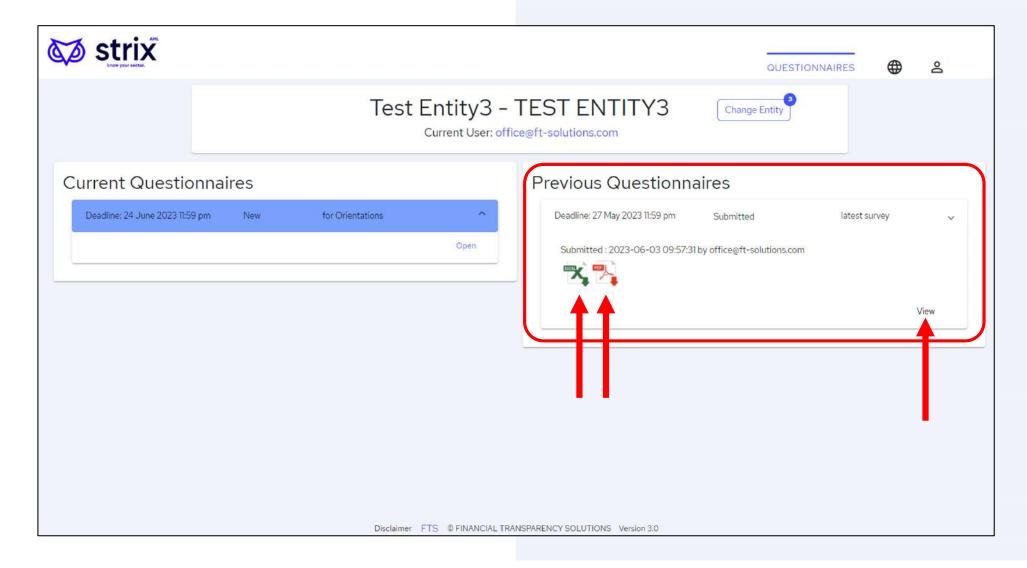
Please do not reply to this email, it is automatically generated.

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#### **Past Surveys**



You can view and download previous surveys (up to 3 years)





# Any comments or questions?

