



The Casino Act 1986

PERSONAL DECLARATION FORM (PDF) – Casino Operatives, Manager, Supervisor and other Officers

This form supports applications to the Gambling Supervision Commission (GSC) in respect of applications for approval to a role concerned in the operation of a casino licence.

This form is to be completed by persons applying for a role detailed in part 1 of this form.

This form should be completed in conjunction with the GSC's integrity guidance.

Please complete in capital letters using black ink.

This application and all accompanying documents and correspondence must be in English.

Part 1 – Details of the role

<p>Are you acting in a professional capacity on behalf of a CSP – if so please state CSP</p>	
<p>Name of the Company</p>	
<p>Position held/to be held within the Company</p> <p>Indicate with a '✓' or 'X' each of those applicable</p>	<p><input type="checkbox"/> Manager/Supervisor</p> <p><input type="checkbox"/> Representatives of the house</p> <p><input type="checkbox"/> Repairing or maintaining machines and equipment</p> <p><input type="checkbox"/> Preparing or issuing cards, dice, tiles, tokens or other articles.</p> <p><input type="checkbox"/> Issuing, receiving, recording or auditing cash including cheques, cards and counters</p>
<p>Description of your role</p>	

Part 2 – Personal Identity and Address

Title used	Mr	Mrs	Miss	Ms	Other:
Surname (Family Name by which you are known)					
Given Forename(s)					
Other Names known by (E.g. surname before marriage)					
Other name or alias (Any name by which you have been known for any reason)					
Reason for the use of an alias or other Name					
Dates other names used	From:	To:			

Gender	Male	Female
Date of Birth	Day of Month / Month of Year in Words / Year in full	
Place of Birth	Town/City:	Country:
Current Nationality		
Change of Nationality If you have changed nationality from your birthright, provide your original nationality and the reason for change. If not applicable, leave blank		
Address		

If you have lived at your current home address for less than five years, provide all previous addresses during the past five years below. If there is insufficient room, continue on a separate sheet.

Dates from and to	
Previous Address	
Dates from and to	
Previous Address	

Part 3 – Contact Methods (The method by which we can get in touch with you)

Type	Home	Business
Contact number		
E-mail		
Other		

Part 4 – Evidence of Identity

A certified copy of an acceptable form of photographic identification is required

Indicate with a '✓' or an 'X' which method you use

- Passport
- Country ID Card
- Driving Licence
- Other

Part 5 – Verification of Address

You must provide a certified copy of an acceptable form of address verification

Indicate with a '✓' or an 'X' which method you use

- Utility Bill
- Other

Part 6 – Previous Convictions

6.1

Have you ever been convicted of an offence or been issued with a formal caution from any law enforcement agency?

This is to include any spent convictions as detailed in the GSC Integrity Guidance.

YES / NO

The GSC will make certain enquiries with third party agencies during the application, renewal and transfer process. These enquiries may inform the GSC of pending prosecutions and investigations, barring or disqualification by a professional body or industry regulators. If you would like to discuss this please contact the GSC. Should you wish to provide further information on this form you can do so here or on a separate document.

Part 7 – DBS Checks

I have read the Standard/Enhanced Check Privacy Policy for applicants <https://www.gov.uk/government/publications/dbs-privacy-policies> and I understand how DBS will process my personal data and the options available to me for submitting an application.

The DBS Privacy Policy for applicants can be found on our website.

YES / NO

Part 8 – Competence, curriculum vitae and experience

Please provide a personal curriculum vitae which includes details of the following:

- Details of qualifications
- Full employment history, including employers name, job title and responsibilities, the length of the term of employment and the reason for leaving

Part 9 – Other Information

If you answer 'yes' to any question, please provide full details in a separate attachment.

9.1 Have you ever been party to an application to the Isle of Man Government for any type of Gaming, Betting or Gambling Licence, whether online or terrestrial.	YES / NO
9.2 Have you ever been party to an application in any other jurisdiction for any type of Gaming, Betting or Gambling Licence, whether online or terrestrial.	YES / NO

Part 10 – Check List

Please indicate that you have provided the following information. If the answer is NO, please explain on a separate sheet of paper.

Answered all questions or provided an alternative explanation	YES / NO
Provided a certified copy of your evidence of identity	YES / NO
Provided a certified copy of your verification of address	YES / NO
Provided a Curriculum Vitae as required at Part 5	YES / NO
Completed and signed Disclosure Barring Service (DBS) Form	YES / NO
Signed and dated the declaration below	YES / NO

Part 11 – Declaration and Signature

As part of an application by the holder of a casino licence to apply to the Commission for approval of persons to an approved role, under the Casino Regulations 2011.

I declare that the information supplied in this application is correct to the best of our knowledge.

I agree to provide the GSC with and further information that it may require when considering this application.

I agree to inform the GSC of any other information and changes after submission of the application which is material to this application.

I understand that the GSC will make enquiries, during the application process and on a continuing basis.

I confirm that we have read and understood the:

- The Casino Act 1986.
- The Casino Regulations.
- The Integrity Guidance for casino applications.

Name	
Signature	
Date	

Part 12 – Casino Director's Company Director Statement

I confirm that the appropriate due diligence investigations have been completed by the applicant company.

Accordingly, I confirm that I am satisfied that the following controller is a person of integrity.

Applicant's Full Name	
Director's Full Name	
Director's Signature	
Date	

The GSC is registered with the Isle of Man Information Commissioner as a data controller under Isle of Man Data Protection Legislation.

The GSC collects and processes personal data to satisfy its legal obligation under Isle of Man gambling legislation. The GSC may also share personal information with third parties where it is necessary for the performance of a task and where there is a legal basis for doing so.

Further information on how the GSC collects and processes personal data can be found in the [Privacy Notice](#) and Integrity Guidance on the GSC website.

The Data Protection Officer can be contacted on DPO-GSC@gov.im on Tel +44 1624 694331