

# Pre-School Credit Application Form 2022-2023

Please complete in BLOCK CAPITALS and in black ink.

The Department of Education, Sport and Culture is offering a universal credit of £4,166 towards the cost of a pre-school place for each child who has their fourth birthday between 1 September 2022 and 31 August 2023 and is resident on the Isle of Man.

If you wish to make an application for a pre-school credit, please complete and submit your application as soon as possible. Applications can be made by online at <http://www.gov.im/categories/education,-training-and-careers/pre-school/> or by post or email (see reverse for address details).

If your child/children's birth was not registered on the Isle of Man we will require a copy of their birth certificate to verify their date of birth.

## Parent/Guardian

### 1. Applicants' personal details (please complete the following section as fully as possible)

Title (Mr/Mrs/Miss/Ms)

Full Name

Date of birth

National Insurance Number

Full postal address

Postcode

Date Residency Commenced  
(if after 1st September 2021)

Telephone number

Email address

### 2. Child(ren) details (only fill in details for the child(ren) for whom you are applying for credit)

Full Name(s) of Child(ren)	Date of birth

**3. Declaration of Parent(s) or Guardian(s) (please read the following carefully and then sign)**

I declare that the particulars on this form are, to the best of my knowledge and belief, correct in every aspect. I undertake to notify the Department of Education, Sport and Culture immediately should my circumstances change.

The information supplied in support of this application will be retained for 6 years and will then be disposed of securely. In line with the Data Protection Act 2018 and associated legislation, processing is necessary for the performance of a task carried out in the public interest.

Should you have any queries, please contact +44 1624 687146.

**Signature**  
(Parent/Guardian )

**Date**

**Send completed form to:** **Department of Education, Sport and Culture**  
**The Slieau Whallian**  
**Foxdale Road**  
**St John's**  
**Isle of Man**  
**IM4 3AS**

Alternatively you can email it to Pre-schoolcredit.DESC@gov.im

**What will happen next?**

Once your application has been validated and approved, you will be sent a letter confirming your credit award. You should complete and detach the tear-off slip from your award letter and hand it in to the pre-school provider or childminder who has allocated your child a place.

Please note that the credit can only be used with providers/child minders registered with the Department of Health and Social Care and is not valid for other child care services. A list of registered providers/child minders is available online at <https://www.gov.im/categories/caring-and-support/care-services/child-day-care-centres/>.