



Department of Environment, Food & Agriculture

Rheynn Chymmyltaght, Bee as Eirinys

Agriculture and Fisheries Grant Scheme

Agri-Environment Initiatives Grants

Application Form

AGRICULTURAL & HORTICULTURAL INITIATIVES 5/06f: ORGANIC SCHEME CONVERSION AND MANAGEMENT

Please refer to the Guidance Notes which tell you the rules and conditions of the Scheme, before you fill in this form. You can find this information on our website: www.gov.im/agandfishgrantscheme

Please write clearly and use BLOCK CAPITALS.

For Official Use Only

File Ref:

Section 1. General Information

1.1 AB Number	<input type="text"/>
1.2 Name	<input type="text"/>
1.3 Business/Organisation Name	<input type="text"/>
1.4 Email	<input type="text"/>
1.5 Contact Numbers	<input type="text"/>

Section 2. Required Information

2.1 Please provide the field numbers, eligible acreages, type of land and whether land is being converted or managed:

Field Number	Type of Land Involved	Land to be Converted or Managed	Eligible Acreage Claiming On
Total Eligible Acreage Claiming On:			

This form must be appropriately filled out in conjunction with the **2022-23 AES Handbook and Guidelines** which can be accessed on our website

2.2 Please provide information on the proposed plan e.g. what type of work is to be done, locations of fields, adjacent ASSIs etc. Please provide maps as necessary.

A large, empty rectangular box with a thin black border, intended for the user to provide detailed information about the proposed plan, including work types, field locations, and adjacent ASSIs, as well as any necessary maps.

Section 3. Declaration

- 3.1 I have read the Scheme Guidelines concerning this Scheme and relating to this application, understand and will comply with all the conditions set out in the Agriculture and Fisheries Grant Scheme 2016 (as amended).
- 3.2 Where items are of a capital nature, I accept that I am responsible for the design, erection and completion and for their subsequent performance, durability and safety.
- 3.3 I have obtained all necessary consents, including planning permission and owner's/landlord's consent where appropriate.
- 3.4 I understand that acceptance of this application does not in any way signify that the project is eligible for support or that funding has been approved towards it.
- 3.5 I/we on behalf of the company, am/are authorised by the company and hereby apply for Government assistance as described above. I/we declare that the information given in this application is correct and that the business undertakes to comply with the terms and conditions and to execute any undertaking or further document which may be required.
- 3.6 I/We acknowledge that if this application for financial assistance is successful, the financial assistance or part of it (at the Department's discretion) may become repayable in a number of circumstances including if this application or any supporting documentation relevant thereto is shown to have been false, misleading or inaccurate in any material respect.
- 3.7 The Department is subject to the Freedom of Information Act 2015 and other obligations under law which requires us to act transparently and which grant certain rights of access to the public to information held by us. This means that whilst we will respect the sensitivity of the information you provide, there may be legal requirements which oblige us to disclose the information. I/we confirm that the business is conducted lawfully in the Island, and those jurisdictions in which it trades.

Data Protection

- 3.8 The Department of Environment, Food & Agriculture (DEFA) is a controller for the purposes of the Data Protection Act 2018 and requires the information on this form in the public interest on the basis of the Agriculture and Fisheries Grant Scheme 2016.
- 3.9 Your personal information will be held by DEFA for the purposes of processing this application and we will keep these details for six years, after which it will be deleted from our records.
- 3.10 You may request erasure, restriction or amendment of your details at any time if you no longer wish us to process your application. Full details of how and why DEFA processes your personal information are contained in our privacy policy <https://www.gov.im/about-this-site/terms-and-conditions/privacy-policy/>
- 3.11 You have the right to lodge a complaint with the Information Commissioner (IC) if you think the Department is acting outside of the Data Protection Act 2018. The IC can be contacted here <https://www.inforights.im/>
- 3.12 The Data Protection Officer can be contacted on 686781 or emailed at DPO-DEFA@gov.im

I have read and understand the Scheme Guidance, the Declaration and the Data Protection information and I confirm that I wish to proceed with the application on this basis.

Signature

Print Name

Date

This form must be appropriately filled out in conjunction with the **2022-23 AES Handbook and Guidelines** which can be accessed on our website

Agriculture and Fisheries Grant Scheme

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Organic Viability Plan

The purpose of this form is to allow you to provide an overall picture of what your proposed organic unit will look like once it has been converted, and to demonstrate that it will be technically viable in terms of rotation and stock numbers and health. You must also complete a Conversion Plan which must be approved by your chosen Control Body and submitted with your first annual claim. The Viability Plan must be comprehensively completed and should inform the detail in your Conversion Plan. It is expected that to complete a considered Viability Plan you will require advice and/or training in the organic management of the farm enterprises you wish to convert.

1. Personal Details

1.1 AB Number	<input type="text"/>
1.2 Name	<input type="text"/>
1.3 Farm Name	<input type="text"/>
1.6 Address	<input type="text"/>
	<input type="text"/>
	Post Code

2. Organic Standards

Do you have access to a copy of the organic standards of an approved organic certification body?

Yes No

3. Proposed Conversion Timetable

3.1 Overview: timetable for conversion of land and livestock

a. Will the proposed organic unit be converted all-at-once or in a phased conversion?	<input type="checkbox"/> All at once <input type="checkbox"/> Phased
b. What is the proposed start date for the (first phase of) conversion?	<input type="text"/>
c. What is the proposed date for the (first phase of) land to reach full organic status?	<input type="text"/>
d. When do you plan to harvest your first full organic status crop?	<input type="text"/>
e. Do you plan to undertake simultaneous conversion of land and livestock?	<input type="text"/>

3.2 Details of any non-organic enterprises located on farm that are not to be converted.

4. Land Area to be Converted

4.1 Areas

Total acres of proposed organic unit Acres

If phased conversion is proposed, area to be converted in:

a. Phase 1 Acres

b. Phase 2 Acres

c. Phase 3 Acres

Total area already organic or in conversion Acres

Total area of land which will not be converted to organic Acres

All other land (e.g. woodland) Acres

Roads, Yards and Buildings Acres

Total Area of Holding Acres

4.2 Proposed organic unit: Breakdown of land types

Area of (cultivable) land to be put in organic rotation Acres

Area of improved permanent grassland Acres

Area of unimproved grassland/rough grazing Acres

Area of permanent cropping/top fruit Acres

Total area of agricultural land in proposed organic unit Acres

5. Proposed main organic crop rotation (on land to be put into organic rotation)

5.1 Is your farm entirely grassland? If yes, go to question 5.3.

Yes No

5.2 Specify length of rotation and enter proposed cropping sequence

Year 1 > Year 2 > Year 3 > Year 4 > Year 5 > Year 6 > Year 7 > Year 8

Please use the following legend in completing your rotation:

G/C Grass/clover ley	C/L Cereal/legume forage crops (e.g. cereals/peas)	C Cereal
R Root crop (e.g. potatoes, carrots, turnips)	P Pulse crop (e.g. peas or beans for combining)	OV Other vegetable crop

5.3 Proposed annual cropping

Given the proposed rotation above, the overall area of land to be put into organic rotation, what is your proposed annual area of each crop type (approximate)?

Crop Type	Crop	Area (acres)
	Annual forage crop	
	Temporary grass/clover key	
	Permanent grass	
	Unimproved/rough grazing	
	Total acres of proposed organic unit	

6. Stock on Proposed Organic Unit

6.1 Stock numbers

		Under current conventional management	Proposed under organic management
No. of breeding females	Suckler cows		
	Dairy cows		
	Ewes		
	Sows		
	Does		
	Nannies		
	Poultry		
Calves sold as stores			
Calves sold as finished			
Calves kept as breeding replacement			

Lambs sold as stores		
Lambs sold as finished		
Lambs kept as breeding replacement		

6.2 Livestock Breeds on the Proposed Organic Unit

	Breeds
Cattle	
Sheep	
Pigs	
Deer	
Goats	
Poultry	

7. Animal Health Plan

Do you currently operate a written Animal Health Plan (AHP)?

Yes No

If not, you should be aware that you will be required to prepare a written organic Animal Health Plan, as part of the Conversion Plan which you submit to your Certification Body, showing in detail how you propose to promote and maintain animal health on your farm. It is desirable to seek veterinary advice in the preparation of your AHP, although this is not compulsory.

8. Proposed Marketing Strategy

Please indicate your proposed main and secondary market outlets by volume.

	Main	Secondary
▪ Sale of primary product (e.g. grain, cattle) to wholesale/processing sector	<input type="checkbox"/>	<input type="checkbox"/>
▪ Sale of primary product direct to consumers (e.g. through farmers market, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
▪ On-farm processing (e.g. on-farm butchery) and sale of product direct to consumers	<input type="checkbox"/>	<input type="checkbox"/>
▪ Other main outlet	<input type="checkbox"/>	<input type="checkbox"/>

Outline in the box below your proposed marketing strategy, including a list of any potential market outlets you have contacted or advisers you have consulted.

9. Training/Advice

Have you received training and or advice in consideration of entering conversion to Organic farming practices?

Yes No

Please provide details of training and/or advice including name of adviser/advice body.

10. Declaration and Data Protection

I confirm I have read and understood the Data Protection information overleaf and that I wish to proceed on this basis.

Signature

Print Name

Date

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