






Guidance for Patients to send photographs for Skin Service Referrals (Dermatology & Plastic Surgery)

Taking photographs for the Skin Service

1. Clearly expose skin
Remove make-up / false tan and ensure hair / clothes are not obscuring lesion.
2. Ensure well lit and avoid shadows
3. Take a minimum of three pictures
 - From a distance (to identify site on the body)
 - Closer to the body (for a macro view)
 - Close up to the site (for a micro-type view)

Views	1. Site	2. Macro	3. Micro
EXAMPLES			
AIM	Enables the clinician to identify locations (eg right or left hand, upper or lower back) and compare it to other lesions.	This standard image can sometimes help the clinician to make a diagnosis.	Much more detailed view so the clinician can see features that might not be visible from standard imaging.
TIPS	Entire limb, head, back or head should be visible. PLEASE DRAW AN ARROW POINTING TO THE LESION Label with a number if more than one lesion.	Lesions centrally located in photograph with a RULER next to it for size. Hold the camera at a distance of approx. 10cm away from the site to allow the camera to focus and then shoot. Take a few extra pictures from different directions.	Keep the camera held without zoom at a distance of approx. 10cm from the site until the image focuses, then zoom in to enlarge the image as much as possible as it remains clear, then shoot.

Consent

Please give us your consent to use these photographs as part of your clinical records by writing the following on a plain sheet of paper and photographing this:

"I, ENTER YOUR NAME, consent to my photographs to be sent to the General Practitioner and the Isle of Man Skin Service (Dermatology & Plastic Surgery Departments) and for these photographs to be stored as a clinical record by the Isle of Man Skin Service."

Signed

Date

Sending the photographs to the Group Practice

If you have been asked to send the photographs to your Group Practice, then once all pictures are taken please email these, **with your photographed consent**, to your Group Practice email address (see below list of all Group Practices and their email addresses) with **your initials** and **date of birth** in the subject box (for example AB 02.03.40).

GP Practices Email Addresses

Practice	Generic email address
Kensington	kensington@gov.im
Palatine	palatine@gov.im
Snaefell	admin.Snaefell@gov.im
Hailwood	hailwood@gov.im
Promenade	reception.promenade@gov.im
Finch Hill	finchHill.gp@gov.im
Ramsey	rgp.general@gov.im
Peel	peel doctors@gov.im
Laxey & Village Walk	laxey&villagewalk@gov.im
Ballasalla	Ballasallamedicalcentre@gov.im
Castletown	cmc.@gov.im
Southern	sgp@gov.im

Sending the photographs directly to the Isle of Man Skin Service (Dermatology & Plastic Surgery)

If you have been asked to send the photographs directly to the Isle of Man Skin Service (Dermatology & Plastic Surgery Departments), then once all the pictures are taken please email these, **with your photographed consent**, to skin@gov.im with **your initials** and **date of birth** in the subject box (for example AB 02.03.40).

If you are sending these because your GP has made a referral please write **FOR REFERRAL** in the in the subject box.

If you are sending these for a telephone clinic appointment, please write **FOR APPOINTMENT** in the in the subject box. If you are sending these to get advice (patients currently under our care) please write **FOR ADVICE** in the subject box.