

NATIONALITY, IMMIGRATION AND ASYLUM ACT 2002

NOTICE OF APPEAL TO THE ADJUDICATOR

OUT OF COUNTRY APPEAL

Complete this form if you want to appeal from outside the Isle of Man against a decision of an Entry Clearance Officer (ECO).

- To complete this appeal notice, **please refer to the information leaflet** that was sent to you with your notice of decision and this form. You can also find the leaflet on www.gov.im.
- Please complete this form in English. It is in your interest to complete this form as thoroughly as possible, and state all your grounds in order for your application to be dealt with efficiently. Please write in **BLOCK LETTERS**.
- Please complete Section 1 of this form by referring to the notice of refusal that was sent to you by the Entry Clearance Officer.
- Where there is a check box () , put a (X) in it to show your answer.
- You should send your notice of decision with this form. If you do not send the notice of decision with your appeal form, you must give your reasons in section 9.

SECTION 1

YOUR ECO DECISION

A File reference number
B Type of Decision	Settlement <input type="checkbox"/> Non-Settlement <input type="checkbox"/> Family Visit <input type="checkbox"/>/...../.....
C Date of service of Decision/...../.....
D Deadline to appeal/...../.....
E Method of service	Post <input type="checkbox"/> FAX <input type="checkbox"/> Personal service <input type="checkbox"/>

SECTION 2

LATE APPEAL AND APPLICATION FOR EXTENSION OF TIME

The deadline to appeal is **28 business days** after the date you were served with the decision. Your appeal must be received by the Isle of Man Immigration Office by the end of this period.

If you know your appeal is late, **or** if you are not sure your appeal will be received by the deadline date, **you must apply for an extension of time, and give your reasons for failing to submit your appeal in time, in the box** →

- Attach any evidence to the form
- Use additional sheets of paper if you need to.

Large empty rectangular box for providing reasons for a late appeal or extension of time.

SECTION 3	
PERSONAL INFORMATION	
<p>A Your surname or family name. Please use capital letters.</p>	<p>.....</p>
<p>B Your other names</p>	<p>.....</p>
<p>C Address or c/o address where you can be contacted. NOTE: If you change your address, you must notify the Immigration Office immediately, in writing. The address of the Immigration Office is at the end of this form.</p>	<p>Number/street</p> <p>.....</p> <p>.....</p> <p>Town.....</p> <p>Post Code.....</p>
<p>D Telephone number Give a number and/or e-mail address where the Adjudicator may contact you during the day.</p>	<p>.....</p> <p>.....</p>
<p>E Your date of birth. Please give as Day/Month/Year</p>	<p>...../...../.....</p>
<p>F Are you male or female?</p>	<p>Male <input type="checkbox"/> Female <input type="checkbox"/></p>
<p>G Nationality / citizenship (if more than one, state all)</p>	<p>.....</p>
<p>H Do you have a representative?</p>	<p>No <input type="checkbox"/> Yes <input type="checkbox"/> ► Your representative should complete section 5 on page 8</p>
<p>I Do you have a sponsor? (See guidance for an explanation of the term “sponsor”)</p>	<p>No <input type="checkbox"/> Yes <input type="checkbox"/> ► You must enter your sponsor’s details in section 6.</p>
<p>J Have you appealed against any other immigration decision made in the Isle of Man?</p>	<p>No <input type="checkbox"/> Yes <input type="checkbox"/> ► Date of the appeal .../.../... What is the file reference number? (If you know it).....</p>

ISLE OF MAN APPEAL FORM 1A

K1 To the best of your knowledge, does any member of your family or anyone planning to accompany you have an appeal pending in the Isle of Man?		No <input type="checkbox"/> Yes <input type="checkbox"/> ▼ Please give details below
Name(s)	Relationship	File reference number, if you know it
K2 To the best of your knowledge, is any member of your family, or anyone planning to accompany you, intending to appeal against an immigration decision?		No <input type="checkbox"/> Yes <input type="checkbox"/> ▼ Please give details below
Name(s)	Relationship	File reference number, if you know it
L Do you wish to have your appeal decided on the papers or at an oral hearing? Tick one box only		
Paper hearing <input type="checkbox"/> ►	Your appeal will be decided on the information given on this form and other documents submitted. Please go directly to section 4.	
Oral hearing <input type="checkbox"/> ►	You will not be able to attend the hearing but if you have a representative, he can attend on your behalf.	
M If you want an oral hearing, who will be present?	Your representative <input type="checkbox"/> Sponsor(s) <input type="checkbox"/> Witness(es) <input type="checkbox"/>	
Please give the name(s) of any witness(es):	(Empty space for providing witness names)	

ISLE OF MAN APPEAL FORM 1A

<p>If anyone attending will need an interpreter please tick box.</p>	<p>Your representative <input type="checkbox"/> Sponsor(s) <input type="checkbox"/> Witness(es) <input type="checkbox"/></p>
	<p>Which language will be needed ?</p> <p>Language</p> <p>Dialect (if applicable)</p>
<p>N If your representative, sponsor or a witness has a disability, please explain any special arrangements needed for the hearing.</p>	

SECTION 4

GROUNDS OF YOUR APPEAL

- In this section you must set out the **grounds for your appeal** and **give the reasons** in support of these grounds – that is why you disagree with the decision. You must do this now because you may not be allowed to mention any further grounds at a later date.
- Please set out your grounds, and reasons in support of those grounds, in the box below.
- Please refer to the paragraphs of the notice of decision when possible.
- You should include in this section any parts of your claim that you think have not been addressed in the notice of decision. You must say if you have raised these issues before.
- Give as much detail as possible: use additional sheets of paper if you need to.

Empty box for providing grounds and reasons for appeal.

SECTION 5	
REPRESENTATION	
If you have a representative, he or she must complete this section	
A Declaration by the Representative	I, the representative, am giving this notice of appeal in accordance with the appellant's instructions, and the appellant believes that the facts stated in this notice of appeal are true.
Representative's signature and date /..... /.....
B Representative's name. Please use CAPITAL LETTERS
C Name of the Representative's legal practice or organisation
D Postal address of practice or organisation.	Number/street Town..... Country..... Post Code.....
E Reference for correspondence
F Telephone Number
G Mobile Number
H Fax number
I Email Address
Notice to representatives	You must also notify the Adjudicator, and other parties, if you cease to represent the appellant. If the appellant changes representative, details of the new representative should be sent to the same address to which you are sending this form. Please give the appellant's full name, address, and file reference number.

SECTION 6	
SPONSOR DETAILS	
If you have a sponsor, you should complete this section	
A. Name of the sponsor Please use capital letters.
B Name of the sponsor's organisation (if applicable)
C Postal address of sponsor / organisation.	Number/street Town..... Country..... Post Code.....
D Telephone number
E Mobile number
F FAX number
G Email address
H Notice	<p>Please note that if a sponsor is named in this section, the Adjudicator may write to him or her to ask for confirmation of that person's intention to act as a sponsor</p>

ISLE OF MAN APPEAL FORM 1A

Documents to support your application	If you are sending any other documents with this form to support your appeal, please list them here.
	If you are intending to send other documents that are not yet available to you, please list them here
If you need to contact the Adjudicator	If you need to contact the Adjudicator, use your file reference number, your full name, address and date of birth in your correspondence.
Changes to your personal information	You must notify the Adjudicator and the Immigration Office if you change your address, and/or if you appoint a new representative.
Admission of public to hearings	Subject to certain provisions, every hearing before the Adjudicator must be held in public. (Rule 47(1) Immigration Appeals (Procedure) Rules 2008)
Data Protection Statement	Subject to the above, information, including personal details that you have provided in this form will not be used by the Adjudicator or the Immigration Office for any purpose other than the determination of your application. The information may be disclosed to other government departments and public authorities only, for related immigration purposes.