



Claim for payment from the Manx National Insurance Fund (former employer's failure to give statutory notice)

When completed please send this form to: Social Security Division, Insolvency Payment Team, Markwell House, Market Street, Douglas, IM1 2RZ

Complete this form if your former employer

- Has become insolvent or has ceased to trade on the Isle of Man, and
- Failed to give you proper statutory notice to terminate your employment.

Statutory notice is

- One week's notice if your employment lasted for at least 1 month but less than 2 years, or
- One week's notice for each complete year of employment if it lasts for 2 years or more – up to a maximum of 12 weeks.

Make your claim for compensation at the end of your statutory notice period. For this purpose, take your notice period as starting on the day after you were given notice, or if you were not given notice, the day after you were dismissed.

Your details

1.	Title (please tick one box)	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>
2.	Your surname	<input type="text"/>			
3.	Other names	<input type="text"/>			
4.	Your full address	<input type="text"/>			
		<input type="text"/>			
		Postcode			
5.	Your date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	
6.	National Insurance number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Letters	Numbers		Letter
7.	Daytime phone number	<input type="text"/>			

Employment details

8. **Your former employer's name**
9. **Your former employer's address**
10. **Place where you worked**
(if different from previous page)
11. **Your former job title**
12. **Name and address of person/organisation dealing with your former employer's affairs** (if known)
13. **Date your employment began**
14. **Number of basic hours you were contracted to work**
15. **Amount of a basic week's gross pay**
(i.e. before stoppages and without overtime)
If you did not have a regular agreed pay, please explain how your pay was worked out on the final page of this form
£ : p
16. **Were you given notice?** Yes No
If "yes", date notice of dismissal was given
17. **Date you last worked for this employer**
18. **Were there any breaks in your employment with this employer?** Yes No
19. **Were you on strike at any time during this employment?** Yes No
20. **Did you at any time during this employment not pay Class 1 National Insurance contributions because you were working in the UK or abroad?** Yes No

We can compensate you only for the income you lost during the notice period. We will therefore deduct from your claim:

- Any earnings you have had during the notice period from any new employment;
- Any social security benefits you received, or could have received during the notice period.

21. **Were you employed at any time between being dismissed and the end of your notice period?** Yes No
If "yes" provide details of the job below. Provide details of any other job on the last page of this form.
If "no" go to question 22.

21a. **Your employer's name**

21b. **Your employer's address**

 Postcode

21c. **Date you started**

21d. **Are you still employed there?** Yes No

21e. **If "no" when did you finish?**

21f. **What is/was your weekly gross pay?** £ : p
 (before stoppages and without overtime) If you did not have a regular agreed pay, please explain how your pay was worked out on the final page of this form

Please provide evidence of earnings from all work between the date of your dismissal from the insolvent employer and the end of your statutory notice period (for example, pay slips or a letter from your employer(s))

22. **Between being dismissed and the end of your statutory notice period did you claim any social security benefits** Yes No

22a. **If "yes" which benefit(s) did you claim?**

22b. **From which office?**

22c. **If there was any part of your statutory notice period for which you were not working and not claiming a social security benefit, please explain why you did not make a claim for benefit**

23. **Declaration**
- I declare that the information I have given on this form is correct and complete.
 - I authorise the Social Security Division of the Treasury to carry out such enquiries with my employer (or his representative), and to refer to any other information which may be held by the Isle of Man or UK Government, as may be necessary to properly determine my claim.
 - I authorise the Social Security Division of the Treasury to give details about any social security benefits I may have claimed to my former employer (or his representative).
 - This is my claim for a payment from the Manx National Insurance Fund.

Your signature **Date**

Warning: to give false information may result in prosecution

(If you answered "yes" to question 18, 19 or 20, please provide details on the last page of this form)

Use this space to tell us

- how your pay was calculated (if you did not have a regular agreed pay)
- about any breaks in your employment with this employer
- about any periods on strike during your employment with this employer
- about any periods you worked abroad during your employment with this employer
- about second or subsequent employments during the statutory notice period.

Where the monies are to go

What name or names is the account in?

The account can be:

- a bank cheque or deposit account (but not a mortgage account)
- a National Savings and Investments (NS&I) investment account (but not an ordinary account)
- a building society cheque or savings account (but not a mortgage account)

Please tell us which account you want your benefit paid into

Name of bank or building society

Branch name

Sort code number

Account number

Type of account, eg, deposit, current etc.

Declaration

- I declare that the information I have given above is correct and complete.
- I understand that this information will be used to help determine my claim for a payment from the Manx National Insurance Fund.

Your signature

Date

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