



Road Transport Licensing Committee Newsletter

GOODS VEHICLES APPLICATIONS, DECISIONS AND NOTICES

Notice Period

The Road Transport Regulations 2018 require the Road Transport Licensing Committee (“the RTLC” or “the Committee”) to publish details of applications, meetings and decisions.

Copies of all applications are available at the RTLC office.

Within a period of twenty one days from the date of this publication, any person may write to the Committee making any objections or representations with respect to the application.

Written objections can be received by letter or email. They should include the name and address of the sender and include the reasons why the objection or representation is made. For the full RTLC Procedure detailing the submission of objections please see the RTLC website; www.gov.im/rtl.

NOTICES

Operator discs for goods vehicles are now ready to be issued by the RTLC office.

Operator Discs for Operator Registrations

The RTLC will issue the number of operator discs that the registration authorises to be used at any one time.

Operator discs issued to holders of Operator Registrations are not required to display a vehicle registration number although they will have a number unique to the holder of the Operator Registration. This means that they may be used on hired vehicles or vehicles brought into your fleet to replace a broken down vehicle (see “Hiring and borrowing vehicles” in the “Guide to Operator Licensing” which is available on the RTLC website; www.gov.im/rtl).

Each disc will be valid for one year provided the registration to which it relates remains in force.

A fee of £40 will be payable for each disc issued.

The operator disc displayed in the windscreen of a vehicle will be deemed to be the user of that vehicle.

In order to obtain an operator disc for a vehicle on an Operator Registration you must contact the RTLC office and organise an appointment to see a member of the RTLC office staff.

Vehicle information can be brought in with you to an appointment or you can send it in advance. If you are going to send information in, please ensure that the RTLC office staff are aware of this before you do it.

When you come in you will be required to bring (or have previously sent in) the following information—

- an annual test certificate for the vehicle from the Vehicle Testing Centre (“VTC”); and
- the vehicle registration number.

The maintenance records of vehicles may be checked from time to time by RTALC office staff to confirm that the record keeping is compliant with the requirements of the Operator Registration. Items such as recorded daily checks, regular safety inspection sheets and defect rectification forms should be produced at such an inspection.

Discs issued to the holder of an Operator Registration can be used in any goods vehicle in the lawful possession of the holder of the Operator Registration. This will allow hiring and vehicle sharing for vehicles used only on the Island.

Registered operators will need to exercise caution when borrowing vehicles to ensure that the vehicles are properly maintained (see “Hiring and borrowing vehicles” in the “Guide to Operator Licensing” which is available on the RTALC website; www.gov.im/rtlc).

Operator Discs for Operator Licences

The RTALC will issue an operator disc for each specific vehicle authorised under the Operator Licence.

Operator discs issued to holders of Operator Licences must show the registration number for the vehicle that is authorised under the Operator Licence.

Each disc will be valid for one year provided the registration to which it relates remains in force.

A fee of £40 will be payable for each disc issued.

The RTALC will only be able to issue a disc for a new vehicle provided there is margin available on the Operator licence; i.e. if your Operator Licence authorises 5 vehicles and there are 5 operator discs already issued then you will have to return one disc before the RTALC will be able to issue a new disc for a different vehicle.

In order to obtain an operator disc for a vehicle on an Operator Registration you must contact the RTALC office and organise an appointment to see a member of the RTALC office staff.

Vehicle information can be brought in with you to an appointment or you can send it in advance. If you are going to send information in, please ensure that the RTALC office staff are aware of this before you do it.

When you come in you will be required to bring (or have previously sent in) the following information —

- an annual test certificate for the vehicle from the VTC; and
- the vehicle registration number.

The maintenance records of vehicles may be checked from time to time by RTALC office staff to confirm that the record keeping is compliant with the requirements of the Operator Licence. Items such as recorded daily checks, regular safety inspection sheets and defect rectification forms should be produced at such an inspection.

Each operator disc issued to the Operator Licence holder will only authorise the use of the vehicle identified on the disc. Operator discs cannot be moved between vehicles.

Operator Discs for Trailers

The RTALC office is not currently able to issue operator discs for trailers as the VTC is not currently able to perform roadworthiness tests on them. Once this situation changes, you will be notified.

COMMITTEE MEETINGS

The next meetings of the Committee which will be held in public are currently scheduled to take place on 28th August and 26th September at Thie Slieau Whallian, Foxdale Road, St John's.

All applicants and objectors that are required to attend a meeting will receive a formal invitation letter prior to the meeting.

Should you require information on the timetables for any upcoming meetings, please contact the RTALC office. If you intend to observe any meeting in public that you are not specifically invited to, it would be appreciated if you could inform RTALC staff of your intentions prior to the meeting. This information is required to ensure that there is sufficient space at the meeting to accommodate any observers. Should there not be sufficient space at Thie Slieau Whallian, a different venue for the meeting would have to be found and this could delay proceedings.

E-MAIL NEWSLETTERS

If you would like to receive a copy of this monthly newsletter by email please send an email to rtlc@gov.im. There is no charge for this service and it will reduce the costs of administration.

Steve Callister
Road Transport Licensing Committee