

APPENDIX.

FORMS.

No. 1. (Rule 5.)

FORM OF NOTICE OF MOTION (GENERAL).

(Title*).

Take notice that at a sitting of the above named Division to be held at 19, at on o'clock in the the day of noon, application will be made

* See forms 2 and 3.

by (b)

(b) Name and description of application.

for an order that (c)

(c) State object of application.

Dated the day of , 19

This notice was filed by of Advocate for

To (a)

(a) Name of Respondent.

NOTE.—If you do not attend, either in person or by your advocate, at the time and place above mentioned, such order will be made, and proceedings taken, as the Judge may think just and expedient.

No. 2. (Rule 7.)

General Title (High Court).

In the High Court of Justice. Chancery Division

No. of 19

In the matter of (a)

Limited. (a) Insert full name of company.

and

In the matter of the Companies Act, 1931,

No. 4. (Rule 15.)

PETITION.

(Title.)

To (a)

(a) Insert title of Court.

The humble petition of (b)

showeth as follows:—

(b) Insert full name, title, &c. of petitioner.

1. The Company, Limited (hereinafter called the company), was in the month of , incorporated under the Companies Acts.

2. The registered office of the company is at (c)

(c) State the full address of the registered office so as sufficiently to show the district in which it is situate.

3. The nominal capital of the company is £ , divided into shares of £ each. The amount of the capital paid up or credited as paid up is £

4. The objects for which the company was established are as follows:—

To

and other objects set forth in the memorandum of association thereof.

[Here set out in paragraphs the facts on which the petitioner relies, and conclude as follows]:—

Your petitioner therefore humbly prays as follows —

(1) That the _____ Company, Limited., may be wound up by the Court under the provisions of the Companies Act, 1931

(d) Add words in brackets () if supervision order is asked for.

(d) (That the voluntary winding up of the _____ Company, Limited, may be continued but subject to the supervision of the Court.)

(2) Or that such other order may be made in the premises as shall be just.

(f) This note will be unnecessary if the Company is petitioner.

NOTE.—(f) It is intended to serve this petition on _____

No. 5. (Rule 15).

PETITION BY UNPAID CREDITOR ON SIMPLE CONTRACT.

(Title.)

Paragraphs 1, 2, 3, and 4 as in No. 4.

5. The company is indebted to your petitioner in the sum of £ _____ for (a)

(a) State consideration for the debt with particulars so as to establish that the debt claimed is due.

6 Your petitioner has made application to the company for payment of his debt, but the company has failed and neglected to pay the same or any part thereof.

7. The company is [insolvent and] unable to pay its debts.

8. In the circumstances it is just and equitable that the company should be wound up.

Your petitioner, therefore, &c. [as in No. 4].

No. 6. (Rule 17.)

ADVERTISEMENT OF PETITION.

(Title.)

(a) If the winding up is to be subject to supervision, insert instead of "by" the words "subject to the supervision of."

Notice is hereby given that a petition for the winding up of the above-named company by (a) the High Court of Justice of the Isle of Man was, on the _____ day of _____ 19____, presented to the said Court by (b). And that the said petition is directed to be heard before the Court sitting at _____ on the _____ day of _____ 19____; and any creditor or contributory of the said company desirous to support or oppose the making of an order on the said petition may appear at the time of hearing in person or by his advocate for that purpose, and a copy of the petition will be furnished to any creditor or contributory of the said company requiring the same by the undersigned on payment of the regulated charge for the same.

(b) Insert name and address of Petitioner.

Signed (c) _____ [Name]

(c) To be signed by the advocate to the petitioner or by the petitioner if he has no advocate.

_____ [Address]

(d) 6 p.m. on the day immediately preceding the day appointed for hearing.

NOTE.—Any person who intends to appear on the hearing of the said petition must serve on or send by post to the above-named, notice in writing of his intention so to do. The notice must state the name and address of the person, or, if a firm the name and address of the firm, and must be signed by the person or firm, or his or their advocate (if any), and must be served, or if posted, must be sent by post in sufficient time to reach the above-named not later than _____ (d) o'clock in the afternoon of the _____ of _____, 19____.

No. 7. (Rule 18)

AFFIDAVIT OF SERVICE OF PETITION ON MEMBERS, OFFICERS, OR
SERVANTS.

(Title.)

In the matter of a petition dated

I, _____, of _____, make oath and say:—

1. [In the case of service of petition on a company by leaving it with a member, officer, or servant at the registered office, or if no registered office at the principal or last known principal place of business of the company]

That I did on _____ day, the _____ day of _____ 19____, serve the above-named company with the above-mentioned petition by delivering to and leaving it with [name and description] a member (or officer) (or servant) of the said company, a certified copy of the above-mentioned petition, at [office or place of business as aforesaid], before the hour of _____ in the _____ noon.

2. [In the case of no member, officer, or servant of the company being found at the registered office or place of business.]

That I did on _____ day, the _____ day of _____ 19____, having failed to find any member, officer, or servant of the above-named company at [here state registered office or place of business], leave there a certified copy of the above-mentioned petition, before the hour of _____ in the _____ noon [add with whom such sealed copy was left, or where, e.g. . affixed in door of office, or placed in the letter box, or otherwise.]

3. [In the case of directions by the Court as to the member, officer, or servant of the company to be served]

That I did on _____ day, the _____ day of _____ 19____, serve [name or names and description] with a certified copy of the above-mentioned petition, by delivering the same together with a true copy of the order for substituted service dated _____ 19____, personally to the said _____ at [place] before the hour of _____ in the _____ noon.

4. The said petition is now produced and shown to me, marked A.

Sworn at, &c.

No. 8. (Rule 18).

AFFIDAVIT OF SERVICE OF PETITION ON LIQUIDATOR.

(Title.)

in the matter of a petition, dated _____, for winding up the above company [by] or [under the supervision of] the Court [as the case may be].

I, _____, of _____, make oath and say:—

That I did, on _____ day, the _____ day of _____ 19____, serve [name and description] the liquidator of the above-named company, with a certified copy of the above-mentioned petition, by delivering the same personally to the said _____ at [place], before the hour of _____ in the _____ noon.

The said petition is now produced and shown to me, marked A.

Sworn at, &c.

No. 9. (Rule 19).

AFFIDAVIT VERIFYING PETITION.

(Title.)

(a) If the petition is by firm insert the acts and deeds of my said firm.

I, A.B., of &c. make oath and say, that such of the statements in the petition now produced and shown to me, and marked with the letter A, as relate to (a) my own acts and deeds are true, and such of the said statements as relate to the acts and deeds of any other person or persons I believe to be true

Sworn, &c.

No. 10. (Rule 19).

AFFIDAVIT VERIFYING PETITION OF A LIMITED COMPANY.

(Title.)

I, A.B., of &c., make oath and say as follows.—

1. I am [a director] [the secretary] of _____ Company, Limited, the petitioner in the above matter, and am duly authorised by the said petitioner to make this affidavit on its behalf.

2. Such of the statements in the petition now produced and shown to me marked with the letter A as relate to the acts and deeds of the said petitioner are true and such of the statements as relate to the acts and deeds of any other person or persons I believe to be true.

Sworn, etc.

No. 11. (Rules 21 and 27).

ORDER APPOINTING A PROVISIONAL LIQUIDATOR AFTER PRESENTATION OF PETITION,
AND BEFORE ORDER TO WIND UP.

the _____ day of _____, 19 .

(Title.)

Upon the application, &c., and upon reading, &c., the Court doth hereby appoint the Official Receiver [or as may be] to be Provisional Liquidator of the above-named Company. And the Court doth hereby limit and restrict the powers of the said Provisional Liquidator to the following acts, that is to say [describe the acts which the Provisional Liquidator is to be authorised to do and the property of which he is to take possession.]

NOTE.—It will be the duty of such of the persons as are liable to make out or to concur in making out a Statement of Affairs as the Official Receiver may require to attend on the Official Receiver at such time and place as he may appoint and to give him all information he may require.

No. 12. (Rule 22.)

NOTICE OF INTENTION TO APPEAR ON PETITION.

(Title.)

Take notice that *A B*, of (a) a creditor for £ of (or contributory holding (b) shares in) the above company intends to appear in the hearing of the petition advertised to be heard on the day of 19 , and to support (or oppose) such petition.

(a) State full name or if a firm, the name of the firm and address.

(b) State number and class of shares held

(c) To be signed by the person or his advocate

(Signed) (c)

[Address.]

To

No. 13. (Rule 23.)

LIST OF PARTIES ATTENDING THE HEARING OF A PETITION.

(Title.)

The following are the names of those who have given notice of their intention to attend the hearing of the petition herein, on the day of 19 .

Name.	Address	Name and Address of Advocate of party who has given notice.	Creditors Amount of debt.	Contributors Number of Shares.	Opposing.	Supporting.

No. 14. (Rule 26.)

NOTIFICATION TO OFFICIAL RECEIVER OF WINDING UP ORDER.

(Title.)

To the Official Receiver of the Court.

(Address.)

Order pronounced this day by His Honour [or, as the case may be] for winding up the under-mentioned company under the Companies Act, 1931.

Name of Company.	Registered Office of Company.	Petitioner's Advocate.	Date of Presentation of Petition.

No. 15. (Rule 26.)

NOTIFICATION TO OFFICIAL RECEIVER OF ORDER PRONOUNCED FOR APPOINTMENT OF
PROVISIONAL LIQUIDATOR PRIOR TO WINDING UP ORDER BEING MADE.

(Title.)

To the Official Receiver of the Court.

(Address.)

Order pronounced this day by His Honour
[or, as the case may be] for the appointment of (a) as
Provisional Liquidator prior to any Winding up Order being made.

(a) Insert "an
Official Receiver"
or if some other
person has been
appointed the
name, address
and description
of such person.

Name of Company	Registered Office of Company.	Petitioner's Advocate.	Date of Presentation of Petition

No. 16. (Rule 27.)

ORDER FOR WINDING UP BY THE COURT.

day of , 19 .

(Title.)

Upon the petition of the above-named company [or A.B., of &c., a creditor [or contributory] of the above-named company], on the day of , preferred unto the Court, and upon hearing for the petitioner, and for , and upon reading the said petition, an affidavit of (the said petitioner), filed, &c., verifying the said petition, an affidavit of L.M., filed the day of 19 , the London Gazette of the day of , 19 , the newspaper of the day of [enter any other papers], each containing an advertisement of the said petition [enter any other evidence], this Court doth order that the said Company be wound up by this Court under the provisions of the Companies Act, 1931, and that the Official Receiver (a) be constituted Provisional Liquidator of the affairs of the Company.

And it is ordered that the costs of of the said petition be taxed and paid out of the assets of the said Company.

NOTE.—It will be the duty of such of the persons as are liable to make out or to concur in making out a statement of affairs as the Official Receiver may require to attend on the Official Receiver at such time and place as the Official Receiver may appoint and to give him all information he may require.

No. 17. (Rule 23) (1) (b).

NOTICE OF ORDER TO WIND UP (FOR NEWSPAPER).

The Companies Act, 1931.

In the matter of _____, Limited.
 Winding up Order made _____, 19 ____
 Date and place of first meetings — _____
 Creditors _____, at
 Contributors _____, at

Official Receiver and
 Provisional Liquidator.

No. 18. (Rule 23 (2))

ORDER FOR WINDING UP, SUBJECT TO SUPERVISION.

day, the _____ day of _____ 19 ____

(Title.)

Upon the petition, &c., this Court doth order that the voluntary winding up of the said _____ Company, Limited, be continued, but subject to the supervision of this Court; and any of the proceedings under the said voluntary winding up may be adopted as the Court shall think fit, and it is ordered that the liquidator appointed in the voluntary winding up of the said Company, or other the liquidator for the time being, do on the _____ day of _____ next, and thenceforth every three months file at the Rolls Office a report in writing as to the position of, and the progress made with, the winding-up of the said Company, and with the realization of the assets thereof, and as to any other matters connected with the winding up as the Court may from time to time direct. And it is ordered that no bills of costs, charges, or expenses, or special remuneration of any advocate employed by the liquidator of the said Company, or any remuneration, charges, or expenses of such liquidator, or of any manager, accountant, auctioneer, broker, or other person, be paid out of the assets of the said Company, unless such costs, charges, expenses, or remuneration shall have been taxed or allowed by the ~~Registrar~~. And it is ordered that all such costs, charges, expenses and remuneration be taxed and ascertained accordingly. And it is ordered that the costs of the petitioner and of [here insert any directions as to allowance of costs of petitioners and of person appearing] And the creditors, contributories, and liquidator of the said Company, and all other persons interested, are to be at liberty to apply generally as there may be occasion.

proper taxing master

No. 21. (Rule 32.)

AFFIDAVIT BY SPECIAL MANAGER VERIFYING ACCOUNT.

(Title.)

I, _____ of _____, make oath and say as follows:—

1. The account hereunto annexed, marked with the letter A, produced and shown to me at the time of swearing this my affidavit, and purporting to be my account as special manager of the estate or business of the above-named company, contains a true account of all and every sums and sum of money received by me or by any other person or persons by my order or to my knowledge or belief for my use on account or in respect of the said estate or business.

2. The several sums of money mentioned in the said account hereby verified to have been paid or allowed have been actually and truly so paid and allowed for the several purposes in the said account mentioned.

3. The said account is just and true in all and every the items and particulars therein contained, according to the best of my knowledge and belief.

Sworn &c.

No. 22. (Rule 33.)

STATEMENT OF AFFAIRS.

(Title.)

STATEMENT OF AFFAIRS ON the _____ day of _____, 19____, the date of the Winding-up Order (or such other date as the Official Receiver has for special reasons directed).

I.—As regards Creditors.

Gross Liabilities.		Liabilities.		Expected to rank.		Assets.		Estimated to produce.	
£	s. d.	£	s. d.	£	s. d.	£	s. d.	£	s. d.
		Debits and liabilities, viz.:				(a.) Property as per List "H," viz.:			
		(a.) Unsecured Creditors as per List "A" (State number)				(a) Cash at bankers			
		(b.) Creditors fully secured (not including debenture holders), as per List "B," of securities				(b.) Cash in hand			
		Estimated surplus £ Carried to List "C" ...				(c.) Stock in trade (Estimated cost, £)			
		Balance to contra (d) ..				(d.) Machinery			
		(c.) Creditors partly secured, as per List "C" Less estimated value of securities				(e.) Trade fixtures, fittings, utensils, &c.			
		Estimated to rank for dividend				(f.) Investments in shares, &c.			
						(g.) Loans on mortgage			
						(h.) Other property, viz.:			
						(b.) Book debts (debtors), as per List "I," viz.:			
						Good			
						Doubtful			
						Bad			
						Estimated to produce			

	£	s.	d.	
(d.) Liabilities on bills discounted other than company's own acceptances for value as per List "D" ... Of which it is expected will rank for dividend ...				
(e.) Other liabilities, as per list "E", ... Of which it is expected will rank for dividend ...				
(f.).....Preferential creditors for rates, taxes, wages, &c., as per List "F", deducted contra ... £				
(g.) Loans on debenture bonds, as per List "G", deducted contra (holders) ... £				
Estimated surplus (if any) after meeting liabilities of company, subject to cost of liquidation				£
(c.) Bills of exchange, or other similar securities on hand, as per List "j", Estimated to produce				
(d.) Surplus from securities in the hands of creditors fully secured (per contra) (b) ...				
(e.) Unpaid calls (debtors), as per List "K", Estimated to produce Estimated total assets				£
Deduct preferential creditors as per contra (f)				
Estimated amount available to meet claims of debenture holders				
Deduct loans on debenture bonds secured on the assets of the company as per contra (g)				
Estimated amount available to meet unsecured creditors, subject to cost of liquidation ...				
Estimated deficiency of assets to meet liabilities of the company, subject to cost of liquidation				£

The nominal amount of unpaid capital liable to be called up is _____ which is [available to meet above deficiency] or [charged to debenture holders], or as the case may be.

I, _____ of _____ make oath and say
that the foregoing Statement and the Several Lists hereunto annexed marked _____ are, to the

best of my knowledge and belief, a full, true, and complete statement of the affairs of the above-named Company, on the
day of _____, 19____, the date of the winding-up order. (a)

Note.—The Commissioner is particularly requested, before swearing the Affidavit, to ascertain that the full name, address, and Description of the Deponent are stated, and to initial all crossings-out or other alterations on the printed form. A deficiency in the Affidavit in any of the above respects will entail its refusal by the Court, and will necessitate its being re-sworn.

Sworn at

this

_____ day of

19____

Signature.

Before me

Justice of the Peace or a Commissioner, &c.

(a) Where the Official Receiver has directed any date other than the date of the winding-up order substitute such other date.

LIST "A."

UNSECURED CREDITORS.

The names to be arranged in alphabetical order and numbered consecutively, Creditors for £10 and upwards being placed first.
NOTES.—1. When there is a contra account against the creditor, less than the amount of his claim against the Company, the amount of the creditor's claim and the amount of the contra account should be shown in the third column, and the balance only be inserted under the heading "Amount of Debt," thus:—

	£	s.	d.
Total amount of claim
Less: Contra account

No such set-off should be included in List "I."

2. The particulars of any bills of exchange and promissory notes held by a creditor should be inserted immediately below the name and address of such creditor.
3. The names of any creditors who are also contributories, or alleged to be contributories, of the Company must be shown separately, and described as such at the end of the List.

No.	Name.	Address and Occupation.	Amount of Debt			Date when contracted.		Consideration.
			£	s.	d.	Month.	Year.	

Signature

Dated

19 .

LIST "C."

CREDITORS PARTLY SECURED.

(State whether also Contributories of the Company.)

No.	Name of Creditor.	Address and Occupation.	Amount of Debt.		Date when Contracted.		Consideration.	Particulars of Security.	Month and Year when given.	Estimated value of Security.		Balance of Debt Unsecured.	
			£	s.	d.	Month.				Year.	£	s.	d.

Signature

Dated

19 .

LIST "D."

LIABILITIES OF COMPANY ON BILLS DISCOUNTED OTHER THAN THEIR OWN ACCEPTANCES FOR VALUE.

No.	Acceptor's Name, Address, and Occupation.	Whether liable as Drawer or Indorser.	Date when due.	Amount.		Holder's Name, Address, and Occupation (if known).		Amount expected to rank for Dividend.	
				£	s. d.	£	s. d.		

Signature

Dated

19

LIST "E." OTHER LIABILITIES.

FULL PARTICULARS OF ALL LIABILITIES NOT OTHERWISE SCHEDULED TO BE GIVEN HERE.

No.	Name of Creditor or Claimant.	Address and Occupation.	Amount of Liability or Claim. £ s. d.	Date when Liability incurred		Nature of Liability.	Consideration.	Amount expected to rank against Assets for dividend. £ s. d.
				Month.	Year.			

Signature

Dated

19 .

LIST "F"
PREFERENTIAL CREDITORS FOR RATES, TAXES, SALARIES, WAGES AND OTHERWISE.

No.	Name of Creditor.	Address and Occupation.	Nature of Claim	Period during which Claim accrued due.	Date when due.	Amount of Claim.			Amount payable in full.			Difference ranking for Dividend.						
						£	s.	d.	£	s.	d.	£	s.	d.				

Signature

Dated

LIST "G."

LIST OF DEBENTURE HOLDERS.

The names to be arranged in alphabetical order and numbered consecutively. *Separate Lists* must be furnished of holders of each issue of Debentures, should more than one issue have been made.

No.	Name of Holder.	Address.	Amount.			Description of Assets over which security extends.
			£.	s.	d.	

Signature

Dated

19

LIST "H."

PROPERTY.

Full particulars of every description of property not included in any other lists are to be set forth in this list.

Full Statement and Nature of Property.	Estimated Cost.			Estimated to produce.		
	£	s.	d.	£	s.	d.
(a) Cash at Bankers						
(b) Cash in hand						
(c) Stock in Trade, at						
(d) Machinery, at						
(e) Trade fixtures, fittings, office furniture, utensils, &c.						
(f) Investments in Stocks or Shares, &c.						(State particulars)
(g) Loans for which Mortgage or other security held.						(State particulars)
(h) Other property, viz. :—						

Signature

Dated

19

LIST "I."

DEBTS DUE TO THE COMPANY.

The names to be arranged in alphabetical order, and numbered consecutively.

NOTE.—If any debtor to the Company is also a creditor, but for a less amount than his indebtedness, the gross amount due to the Company and the amount of the Contra account should be shown on the 3rd column, and the balance only be inserted under the heading "Amount of Debt," thus:—

Due to Company	...	£	s.	d.
Less. Contra Account

No such claim should be included in sheet "A."

No.	Name.	Residence and Occupation.	Amount of Debt.			Folio of Ledger or other book where Particulars to be found	When Contracted.		Estimated to Produce.		Particulars of any Securities held for Debt
			Good.	Doubtful.	Bad.		Month	Year.	£	s.	
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						
			£	s.	d.						

Signature
Dated

LIST "J."

BILLS OF EXCHANGE, PROMISSORY NOTES, & CO., ON HAND AVAILABLE AS ASSETS.

No.	Name of Acceptor of Bill or Note.	Address, &c.	Amount of Bill or Note.		Date when due	Estimated to produce.		Particulars of any Property held as security for Payment of Bill or Note.
			£	s. d.		£	s. d.	
			£	s. d.		£	s. d.	

Signature

Dated

19 .

LIST "K." UNPAID CALLS.

Consecutive No.	No. in Share Register.	Name of Shareholder.	Address and Occupation.	No. of Shares held.	Amount of Call per Share unpaid.		Total amount due.		Estimated to realise.	
					£	s d.	£	s d.	£	s d.

Signature

Dated, 19 . . .

LIST "L."
LIST OF FOUNDER'S SHARE

Consecutive No.	Register No.	Name of Shareholder.	Address.	Nominal amount of Share.	No. of Shares held.	Amount per Share called up.			Total amount called up.			
						£	s	d.	£	s	d.	

Signature

Dated

19..

LIST "M."

LIST OF ORDINARY SHARES.

Consecutive No.	Register No.	Name of Shareholder.	Address.	Nominal amount of Share.	No of Shares held	Amount per Share called up.			Total amount called up.			
						£	s.	d.	£	s.	d.	

Signature

Dated

, 19 .

LIST "N."

LIST OF PREFERENCE SHARES.

Consecutive No.	Register No.	Name of Shareholder.	Address.	Nominal amount of Share.	No. of Shares held.	Amount per Share called up			Total amount called up			
						£	s	d	£	s	d.	

Signature

Date

, 19 .

LIST "O" (i).

Deficiency Account.

(1) DEFICIENCY ACCOUNT WHERE WINDING-UP ORDER (1) MADE WITHIN THREE YEARS OF FORMATION OF COMPANY.

	£	s.	d.																												
<p>I. Gross profit (if any) arising from carrying on business from date of formation of Company to date of Winding-up Order (1) (as per Trading Account annexed)</p> <p>II. Receipts, if any, during same period from undermentioned sources:— Interests on Loans Interests on Deposits Transfer Fees Amount paid on Shares issued and subsequently forfeited (as per list annexed)</p> <p>III Other receipts, if any, during same period not included under any of the above heading, viz.</p> <p>IV. Deficiency as per Statement of Affairs—Part II.</p>																															
<p>I. Expenditure in carrying on business from date of formation of Company to date of Winding-up Order (1), viz.—</p> <p>II. General Expenditure:— Salaries Wages not charged in Trading Account Rent Rates and Taxes Law Costs Commission Interest on Loans Miscellaneous expenditure (as per details annexed)</p> <p>III. Directors' fees from date of formation of Company to date of Winding-up Order (1)</p>																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 40%;">Amount dis-charged</th> <th colspan="3" style="width: 20%;">Due at date of Winding-up Order (1)</th> </tr> <tr> <th style="width: 10%;">£</th> <th style="width: 10%;">s.</th> <th style="width: 10%;">d.</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Amount dis-charged	Due at date of Winding-up Order (1)			£	s.	d.																								
Amount dis-charged		Due at date of Winding-up Order (1)																													
	£	s.	d.																												
	£	s.	d.																												

IV. Dividends declared during same period ...				
V. Losses and depreciation written off in Company's books (2). —				
Bad Debts
Losses on Investments
Depreciation on Property
Preliminary Expenses
VI. Losses and depreciation not written off in Company's books, now written off by the Directors (2) —				
Bad Debts
Losses on Investments
Depreciation on Property
Preliminary Expenses
VII. Other Losses and Expenses
Total amount to be accounted for ... (3) £				
Total amount to be accounted for . (3) £				

Notes.—(1) Where the Official Receiver has so directed substitute any other date.
 (2) Where particulars are numerous they should be inserted in a separate Schedule.
 (3) These figures should agree.

Signature

Dated

, 19 .

LIST "O" (ii).

Deficiency Account.

(ii) DEFICIENCY ACCOUNT WHERE WINDING-UP ORDER (1) MADE MORE THAN THREE YEARS AFTER FORMATION OF COMPANY.

	£	s.	d.	£	s.	d.														
<p>I. Excess of Assets over Capital and Liabilities on the (2) day of 19 (if any), as per Company's Balance Sheet (This and any previous Balance Sheets to be annexed or handed to O R)</p>				<p>I. Excess of Capital and Liabilities over Assets on the (2) day of 19 (if any), as per Company's Balance Sheet (This and any previous Balance Sheets to be annexed or handed to O R)</p>																
<p>II. Gross profit (if any) arising from carrying on business from the (2) day of 19, to date of Winding-up Order (1) as per Trading Account Annexed...</p>				<p>II. Expenses of carrying on business from the (2) day of 19 to date of Winding-up Order (1), viz. —</p>																
<p>III. Receipts (if any) during same period from under-mentioned sources Interest on Loans Interest on Deposits Transfer Fees Amounts paid on shares issued and subsequently forfeited (as per List annexed)</p>				<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Amount dis-charged</th> <th style="width: 50%; text-align: center;">Due at date of Winding-up Order (1)</th> </tr> <tr> <th style="text-align: center;">£</th> <th style="text-align: center;">£</th> </tr> <tr> <th style="text-align: center;">s</th> <th style="text-align: center;">s</th> </tr> <tr> <th style="text-align: center;">d</th> <th style="text-align: center;">d</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">£</td> <td style="text-align: center;">£</td> </tr> <tr> <td style="text-align: center;">s</td> <td style="text-align: center;">s</td> </tr> <tr> <td style="text-align: center;">d</td> <td style="text-align: center;">d</td> </tr> </tbody> </table>	Amount dis-charged	Due at date of Winding-up Order (1)	£	£	s	s	d	d	£	£	s	s	d	d		
Amount dis-charged	Due at date of Winding-up Order (1)																			
£	£																			
s	s																			
d	d																			
£	£																			
s	s																			
d	d																			
<p>IV. Other receipts (if any) during same period not included under any of the above headings</p>				<p>General Expenditure:— Salaries Wages, not charged in Trading Account Rent Rates and Taxes Law Costs Commission Interest on Loans Interest on Debentures Miscellaneous expenditure (as per details annexed)</p>																
<p>V. Deficiency as per Statement of Affairs (Part II).</p>																				

III. Directors' Fees from the (2) day of 19, to date of Winding-up Order(1)				
IV. Dividends declared during same period				
V. Losses and depreciation from the day of 19 (2), written off in Company's books, viz (3):—				
Bad Debts
Losses on Investments
Depreciation of Property
Preliminary Expenses
VI. Losses and depreciation not written off in Company's books, now written off by Directors (3).—				
Bad Debts
Losses on Investments
Depreciation of Property
Preliminary Expenses
VII. Other Losses and Expenses (3)
Total amount to be accounted for (4) £

Notes.—(1) Where the Official Receiver has so directed substitute any other date
 (2) Three years before date of Winding-up Order or such other date as the Official Receiver has directed
 (3) Where particulars are numerous they should be inserted in a separate Schedule
 (4) These figures should agree.

Signature

Dated

, 19 .

LIST "P."

IN SUBSTITUTION FOR SUCH OF THE LISTS NAMED "A" TO "O" AS WILL HAVE TO BE RETURNED BLANK.

LIST.	PARTICULARS, AS PER FRONT SHEET.	REMARKS.	
A	Unsecured Creditors	<p>Where no particulars are entered on any one or more of the Lists named "A" to "O" the word "Nil" should be inserted in this column opposite the particular List or Lists left blank.</p>	
B	Creditors fully secured (not including debenture holders) ...		
C	Creditors partly secured ...		
D	Liabilities on Bills discounted other than the Company's own acceptances for value.		
E	Other liabilities		
F	Preferential Creditors for rates, taxes, wages, &c. ...		
G	Loans on Debenture Bonds ...		
H	Property		
I	Book Debts		
J	Bills of Exchange or other similar securities on hand		
K	Unpaid Calls		
L	Founders' Shares ...		
M	Ordinary Shares ...		
N	Preference Shares ...		
O	Deficiency Account ...		

Signature

Dated

, 19 .

No 23. (Rule 39.)

REPORT OF RESULT OF MEETING OF CREDITORS OR CONTRIBUTORIES.

In the matter, &c.

I, *A.B.*, the Official Receiver of the Court [or as the case may be] chairman of a meeting of the creditors [or contributories] of the above-named company, summoned by advertisement in the _____ newspaper of the _____ 19, and in the "London Gazette" of the _____ 19, and by notice dated _____, 19, and held on the _____ day of _____, 19, at _____, in the county of _____ do hereby report to the Court the result of such meeting as follows —

The said meeting was attended, either personally or by proxy, by _____ creditors whose proofs of debt against the said company were admitted for voting purposes, amounting in the whole to the value of £ _____ [or by _____ contributories, holding in the whole _____ shares in the said company, and entitled respectively by the regulations of the company to _____ votes]

The question submitted to the said meeting was, whether the creditors [or contributories] of the said Company wished that an application should be made to the Court for appointing (1) a liquidator in the place of the Official Receiver and (2) a Committee of Inspection [or other the proposal submitted to the meeting.]

The said meeting was unanimously of opinion that the said proposal should [or should not] be adopted, [or the result of the voting upon such question was as follows] (a)

Dated this _____ day of _____, 19 .

(Signed) *H T*
Chairman

(a) Here set out the total number and value of the creditors or the total number and voting power of the Contributories voting for and against each resolution.

No 24 (Rule 39 (5))
ORDER APPOINTING LIQUIDATOR

(Title.)

_____ the _____ day of _____, 19 .

Upon the application of the Official Receiver and Provisional Liquidator of the above-named company by petition dated _____ and upon hearing the applicant in person and upon reading the order to wind up the said company dated _____ 19, and the reports of the Official Receiver of the results of the meetings of creditors and contributories made to the Court and respectively dated the _____, and the affidavit of _____ as to the fitness of the Liquidator hereinafter named filed _____

It is ordered that _____ of _____ be appointed Liquidator of the above-named Company.

(a) And it is ordered that the following persons be appointed a Committee of Inspection to act with the said Liquidator, namely —

And it is ordered that the said Liquidator do within 7 days from the date of this order give security to the satisfaction of the Court as provided by the Companies (Winding-up) Rules, 1934. &

And notice of this order is to be gazetted and advertised in the _____

(a) To be struck out if no Committee of Inspection appointed.

No 25. Rule 39 (6))

ADVERTISEMENT OF APPOINTMENT OF LIQUIDATOR.

In the matter of _____, Limited.

By order of the _____, dated the _____ day of _____ 19 .
Mr _____ of _____ has been appointed liquidator of the above-named company with [or without] a committee of inspection.

Dated this _____ day of _____ 19 .

No. 27. (Rule 43)

ORDER DIRECTING A PUBLIC EXAMINATION.

(Title.)

Upon reading the reports of the official receiver in the above matter, dated respectively the _____ day of _____ 19____, and _____ day of _____ 19____, the

It is ordered that the several persons whose names and addresses are set forth in the schedule hereto do attend before the Court on a day and at a place to be named for the purpose, and be publicly examined as to the promotion or formation of the company, and as to the conduct of the business of the company, and as to their conduct and dealings as directors or officers of the company.

THE SCHEDULE REFERRED TO

Name.	Address	Connection with the Company.

No. 28. (Rule 45.)

NOTICE TO ATTEND PUBLIC EXAMINATION.

(Title.)

Whereas by an order of this Court made on the _____ day of _____ 19____, it was ordered that you, the undermentioned _____ should attend before the _____ Court on a day and at a place to be named for the purpose, and be publicly examined as to the promotion or formation of the company, and as to the conduct of the business of the company, and as to your conduct and dealings as (a)

And whereas the _____ day of _____ 19____, at _____ o'clock in the _____ noon, before the _____ sitting at _____ has been appointed as the time and place for holding the said examination

Notice is hereby given that you are required to attend at the said time and place, and at any adjournments of the examination which may be ordered, and to bring with you and produce all books, papers, and writings and other documents in your custody or power in any way relating to the above-named company

And take notice that if you fail, without reasonable excuse, to attend at such time and place, and at the adjournments of the said public examination which may be ordered, you will be liable to be committed to prison without further notice.

Dated the _____ day of _____, 19____
To _____

Official Receiver.

(a) Insert director or officer for as the case may be

No. 29. (Rule 47.)

WARRANT AGAINST PERSON WHO FAILS TO ATTEND EXAMINATION.

(Title.)

To X Y, the officer of this Court and all peace officers within the jurisdiction of the said Court, and to the governor or keeper of the [here insert the prison].

Whereas by order of the Court dated 19 (a) Name of person required to attend was ordered to attend before the Court on a day and at a place to be named for the purpose of being publicly examined.

And whereas by evidence taken upon oath, it hath been made to appear to the satisfaction of the Court that the day of 19 (b) Name or title of officer before whom examination is directed to be held o'clock in the noon before (b) was appointed as the time and place for holding the said examination and that notice of the said order and of the said time and place so appointed was duly served upon the said (a) (c) Place of examination.

[and whereas the said (a) did without good cause fail to attend on the said day of 19 for the purpose of being examined, according to the requirements of the said order of this Court made on the day of 19 directing him so to attend.]

[or, and that the said (a) has absconded (or, and that there is reason to believe that the said (a) is about to abscond) with a view to avoiding examination under the Companies Act, 1931.]

These are therefore to require you the said (a) to take the said (a) and to deliver him to the governor or keeper of the above-named prison, and you the said governor or keeper to receive the said (a) and him safely keep in the said prison until such time as this Court may order.

Dated this day of 19

No. 30. (Rule 48)

NOTES OF PUBLIC EXAMINATION WHERE A SHORTHAND WRITER IS APPOINTED.

(Title)

Before this Public examination of (a) at the Court day of 19

(a) Mr an officer for as the case may be of the above-named Company.

The above-named being sworn and examined at the time and place above mentioned, upon the several questions following being put and propounded to him, gave the several answers thereto respectively following each question, that is to say:—

A.

These are the notes of the public examination referred to in the memorandum of public-examination of day of 19 taken before me this.

No 31. (Rule 48)

NOTES OF PUBLIC EXAMINATION WHERE A SHORTHAND WRITER IS NOT APPOINTED.

(Title.)

(a) Mr
an officer for as
the case may be
of the
above-named
Company.

Before

this

Public examination of (a)

at the Court

day of

19 .

The above-named

above mentioned, upon his oath saith as follows.—

, being sworn and examined at the time and place

A.

These are the notes of the public examination of

19 .

referred to in the memorandum of
, taken before me this day of

No 32. (Rule 51.)

APPLICATION FOR APPOINTMENT OF SHORTHAND WRITER TO TAKE DOWN NOTES OF PUBLIC EXAMINATION AND ORDER THEREON.

(Title.)

Ex parte the Official Receiver.

I, _____ the Official Receiver herein,
do hereby, pursuant to Rule 51 of the Companies (Winding Up) Rules, 1934, apply
to the Court for an order for the appointment of _____

of _____
in the _____ of _____
examination of _____

to take down in shorthand the notes of

at their public examination, the costs of taking such notes, and of making a transcript thereof, to be paid in accordance with Rule 51

Dated this _____ day of _____

19 .

Official Receiver.

Before

Upon the application of the Official Receiver the Court hereby appoints _____ of _____

in the _____ of _____ to take down in shorthand the notes of
examination of the persons mentioned in the above application at their public ex-
amination, or at any adjournment thereof, pursuant to Rule 51 of the Companies
(Winding Up) Rules, 1934, the costs of taking such notes, and of making a trans-
script thereof, to be paid in accordance with Rule 51.

Dated this _____

day of _____

19 .

No. 33. (Rule 51.)

DECLARATION BY SHORTHAND WRITER.

(Title)

Before

I, of , in the of , the short-hand writer appointed by this Court to take down the examination of do solemnly and sincerely declare that I will truly and faithfully take down the questions and answers put to and given by the said in this matter, and will deliver true and faithful transcripts thereof as the Court may direct.

Dated this day of 19 .

[Declared before me at the time and place above mentioned]

No. 34 (Rule 52.)

REPORT TO THE COURT WHERE PERSON EXAMINED REFUSES TO ANSWER TO SATISFACTION OF CHIEF CLERK OR OFFICER.

(Title.)

At the [public] examination of (a) held before me this day of 19 , the following question was allowed by me to be put to the said []. (a) e.g. A B, a person ordered to attend for examination

Q. (b)

The (c) refused to answer the said question (or) The (c) answered the said question as follows ---

(b) Here state question.

(c) Witness

(d) Here insert answers (if any).

A. (d)

I thereupon named the day of 19 , at as the time and place for such [refusal to] answer to be reported to the Court.

Dated this day of 19 .

Chief Clerk. [or as the case may be]

Form No 35. (Rule 54)

(Title.)

Pursuant to an Order of the Court dated the day of 19 ,

I, the Liquidator of the above-named company, hereby disclaim all interest in the lease dated the day of 19 , whereby the premises (a) were demised to at a rent of £ per annum for a term of (a) Insert description of the property disclaimed.

Notice of this disclaimer has been given to

Dated this day of 19 .

Liquidator.

Form No. 36 (Rule 54)

NOTICE OF DISCLAIMER OF LEASE

(Title)

(a) Insert description of the property disclaimed
(b) State address.

Take notice that, pursuant to an Order of the Court dated the _____ day of _____ 19____, I the Liquidator of the above-named company, by writing under my hand bearing date the _____ day of _____ 19____, disclaimed all interest in the lease dated the _____ day of _____ 19____, whereby the premises (a) _____ were demised to _____ at a rent of £ _____ per annum for a term of _____

The above-mentioned disclaimer has been filed at the office of the Registrar at (b)

Dated this _____ day of _____ 19____.

To _____ Liquidator
(address)

No. 37. (Rule 58)

NOTICE BY LIQUIDATOR REQUIRING PAYMENT OF MONEY OR DELIVERY OF BOOKS, &c., TO LIQUIDATOR.

(Title.)

(a) Name of liquidator
(b) Name of person to whom notice is addressed
(c) Address of liquidator's office.

Take notice that I, the undersigned (a) _____, have been appointed liquidator of the above-named company, and that you, the undermentioned (b) _____, are required, within _____ days after service hereof, to pay to me [or deliver, convey, surrender, or transfer to or into my hands] _____ as liquidator of the said company at my office, situate at _____ &c., the sum of £ _____ (c) _____, being the amount of debt appearing to be due from you on your account with the said company [or any money, property, books or papers] [or specifically describe the property] now being in your hands, and to which the said company is entitled [or otherwise as the case may be]

Dated this _____ day of _____ 19____.

(Signed) _____ Liquidator.
To (b) _____
(Address)

No. 38. (Rule 59.)

PROVISIONAL LIST OF CONTRIBUTORIES TO BE MADE OUT BY LIQUIDATOR.

(Title.)

The following is a list of members of the company liable to be placed on the list of contributories of the said company, made out by me from the books and papers of the said company, together with their respective addresses and the number of shares [or extent of interest] to be attributed to each and the amount called up and the amount paid up in respect of such shares [or interest] so far as I have been able to make out or ascertain the same

In the first part of the list, the persons who are contributories in their own right are distinguished

In the second part of the said list, the persons who are contributories as being representatives of, or being liable to the debts of others, are distinguished.

FIRST PART.—CONTRIBUTORIES IN THEIR OWN RIGHT

Serial No.	Name	Address	Description	Number of Shares [or extent of Interest].	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

SECOND PART.—CONTRIBUTORIES AS BEING REPRESENTATIVES OF, OR LIABLE TO THE DEBTS OF, OTHERS

Serial No.	Name	Address	Description	In what Character included	Number of Shares [or extent of Interest].	Amount called up at date of commencement of winding up.	Amount paid up at date of commencement of winding up.

No. 39. (Rule 60.)

NOTICE TO CONTRIBUTORIES OF APPOINTMENT TO SETTLE LIST OF CONTRIBUTORIES.

(Title.)

Take notice that I, _____ the liquidator of the above-named company, have appointed the _____ day of _____ 19____, at _____ of (a) Insert place of appointment the clock in the _____ noon, at (a) _____, in _____ the county of _____, to settle the list of the contributories of the above-named company, made out by me, pursuant to the Companies Act, 1931, and the rules thereunder, and that you are included in such list. The character and the number of shares [or extent of interest] in and for which you are included and the amount called up and the amount paid up in respect of such shares [or interest] is stated below; if no sufficient cause is shown by you to the contrary at the time and place aforesaid, the list will be settled, including you therein

Dated this _____ day of _____ 19____.

Liquidator,

To Mr. A B [and to Mr. C.D, his advocate]. }

No on List	Name.	Address	Description	In what Character included	Number of Shares [or extent of Interest]	Amount called up at date of commencement of winding up.	Amount paid up at date of commencement of winding up.

Note—Contributories are under no obligation to attend the appointment referred to in the above Notice if they are satisfied that the particulars contained in the notice are correct.
 A shareholder's name cannot be omitted from the List of Contributories on account of his inability to pay calls, this question will be dealt with when application is made for payment of the calls.
 A change of address may be notified by giving notice by post BEFORE the date fixed for the appointment.

No. 40 (Rule 60)

AFFIDAVIT OF POSTAGE OF NOTICES OF APPOINTMENT TO SETTLE LIST OF CONTRIBUTORIES.

(Title.)

(a) State the description of the deponent

I, a (a) make oath and say as follows.—

(b) "Number of shares" or "extent of interest"

1. That I did on the _____ day of _____ 19____, send to each contributory mentioned in the list of contributories made out by the [Official Receiver and] Liquidator on the _____ day of _____ 19____, and now on the file of proceedings of the above-named company, at the address appearing in such list, a notice of the time and place of the appointment to settle the list of contributories in the form hereunto annexed, marked "A," except that in the tabular form at the foot of such copies respectively I inserted the number, name, address, description, in what character included, (b) _____, the amount called up, and the amount paid up, in respect of the shares [or interest] of the person on whom such copy of the said notice was served.

2. That I sent the said notices by putting the same prepaid into the post office at _____ before the hour of _____ o'clock in the _____ noon on the said day.

Sworn, &c.

No. 41. (Rule 61.)

CERTIFICATE OF LIQUIDATOR OF FINAL SETTLEMENT OF THE LIST OF CONTRIBUTORIES.

(Title.)

Pursuant to the Companies Act, 1931, and to the rules made thereunder, I, the undersigned, being the liquidator of the above-named company, hereby certify that the result of the settlement of the list of contributories of the above-named company, so far as the said list has been settled, up to the date of this certificate, is as follows —

1 The several persons whose names are set forth in the second column of the First Schedule hereto have been included in the said list of contributories as contributories of the said company in respect of the (a) set opposite the names of such contributories respectively in the said schedule. (a) "Number of shares" or "extent of interest."

I have, in the first part of the said schedule, distinguished such of the said several persons included in the said list as are contributories in their own right.

I have, in the second part of the said schedule, distinguished such of the said several persons included in the said list as are contributories as being representatives of or being liable to the debts of others

2. The several persons whose names are set forth in the second column of the Second Schedule hereto were included in the provisional list of contributories, and have been excluded from the said list of contributories.

3. I have, in the sixth column of the first part of the First Schedule and in the seventh column of the second part of the First Schedule, and in the same column of the Second Schedule, set forth opposite the name of each of the several persons respectively the date when such person was included in, or excluded from the said list of contributories

4 I have, in the seventh and eighth columns of the first part of the First Schedule hereto and in the eighth and ninth columns of the second part of the said Schedule, set forth opposite the names of each of the said persons respectively the amount called up at the date of the commencement of the winding up and the amount paid up at such date in respect of their shares [or interest]

5 Before settling the said list, I was satisfied by the affidavit of

proceedings herein, that notice was duly sent by post to each of the persons mentioned in the said list, informing him that he was included in such list in the character and for the (a) amount called up and the amount paid up in respect of such shares [or interest] and of the day appointed for finally settling the said list

, clerk to
duly filed with the
stated therein, and of the

Dated this

day of

19

In the matter of Limited
 The FIRST SCHEDULE above referred to.
 FIRST PART — CONTRIBUTORIES IN THEIR OWN RIGHT.

Serial No in List.	Name	Address	Description	Number of Shares [or extent of Interest].	Date when included in the List	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

In the matter of Limited.
 SECOND PART — CONTRIBUTORIES AS BEING REPRESENTATIVES OF, OR
 LIABLE TO THE DEBTS OF, OTHERS

Serial No. in List.	Name.	Address	Description	In what Character included	Number of Shares [or extent of Interest].	Date when included in the List.	Amount called up at date of commencement of winding up.	Amount paid up at date of commencement of winding up.

In the matter of Limited.
 The SECOND SCHEDULE above referred to.

Serial No in List.	Name.	Address	Description	In what Character proposed to be included.	Number of Shares [or extent of Interest]	Date when excluded from the List.

No. 43 (Rule 62)

AFFIDAVIT OF SERVICE OF NOTICE TO CONTRIBUTORY.

(Title.)

(a) State full description of the deponent

I, _____ (a) _____ of _____, make oath and say as follows —

(b) "Number of shares" or "extent of interest."

1. I did on the _____ day of _____ 19____, in the manner hereinafter mentioned, serve a true copy of the notice now produced and shown to me and marked "A," upon each of the respective persons whose names, addresses, and descriptions appear in the second, third, and fourth columns of the First Schedule to the list of contributories of the said company made out by the [Official Receiver and] Liquidator of the company on the _____ day of _____ 19____, and now on the file of proceedings of the said company. In the tabular form at the foot of such copies respectively I inserted the number on list, name, address, description, in what character included, and (b) _____ and the amount paid up and the amount called up in respect of the shares [or interest] of the person on whom such copy of the said notice was served, in the same words and figures as the same particulars are set forth in the said schedule.

2. I served the said respective copies of the said notice, by putting such copies respectively, duly addressed to such persons respectively, according to their respective names and addresses appearing in the said schedule, and by placing the same prepaid in the Post Office at _____ before the hour of _____ o'clock in the _____ noon of the said _____ day of _____ 19____.

Sworn, &c.

No 44. (Rule 63)

ORDER ON APPLICATION TO VARY LIST OF CONTRIBUTORIES.

(Title.)

Upon the application of *I.F.N.*, by summons dated the _____ day of _____ 19____, for an order that the list of contributories of the company and the liquidator's certificate finally settling the same be varied by excluding the name of the applicant therefrom [or, as the case may be], and upon hearing, &c., and upon reading, &c., It is Ordered, That the list of contributories of the company and the liquidator's certificate finally settling the same be varied by excluding the name of the said *I.F.N.* from the said list of contributories, or by including the name of the said *I.F.N.* as a contributory in the said list for shares [or, as the case may be] [or the Court does not think fit to make any order on the said application, except that the said *I.F.N.* do pay to *A.B.*, the liquidator of the said company, his costs of this application, such costs to be taxed]

No. 45 (Rule 64)

SUPPLEMENTAL LIST OF CONTRIBUTORIES

(Title.)

1. The following is a list of persons who, since making out the list of contributories herein, dated the _____ day of _____ 19____, I have ascertained are, or have been, holders of shares in [or members of] the above-named company, and to the best of my judgment are contributories of the said company.

2. The said supplemental list contains the names of such persons together with their respective addresses and the number of shares [or extent of interest] and the amount called up at the commencement of the winding up and the amount paid up at such date in respect of the shares [or interest] to be attributed to each

3. In the first part of the said list such of the said persons as are contributories in their own right are distinguished.

4. In the second part of the said list such of the said persons as are contributories as being representatives of, or being liable to the debts of others, are distinguished.

[The supplemental list is to be made out in the same form as the original list]

No. 46 (Rule 65 (2))

NOTICE TO EACH MEMBER OF COMMITTEE OF INSPECTION OF MEETING FOR SANCTION TO PROPOSED CALL.

(Title.)

Take notice that a meeting of the committee of inspection of the above company will be held at _____ on the (a) _____ day of _____ 19____ at _____ o'clock in the _____ noon, for the purpose of considering and obtaining the sanction of the committee to a call of £ _____ per share proposed to be made by the liquidator on the contributories

(a) To be a date not less than seven days from the date when the notice will in course of post reach the person to whom it is addressed.

Annexed hereto is a statement showing the necessity for the proposed call and the amount required

Dated this _____ day of _____ 19____

(Signed)

Liquidator

STATEMENT.

1. The amount due in respect of proofs admitted against the company, and the estimated amount of the costs, charges, and expenses of the winding up, form in the aggregate the sum of £ _____ or thereabouts

2. The assets of the company are estimated to realise the sum of £ _____. There are no other assets, except the amounts due from certain of the contributories to the company and in my opinion it will not be possible to realize in respect of the said amounts more than £ _____

3. The list of contributories has been duly settled, and _____ persons have been settled on the list in respect of the total number of _____ shares.

4. For the purpose of satisfying the several debts and liabilities of the company, and of paying the costs, charges, and expenses of the winding up, I estimate that a sum of £ _____ will be required in addition to the amount of the company's assets herein-before mentioned

5. In order to provide the said sum of £ _____ it is necessary to make a call on the contributories, and having regard to the probability that some of them will partly or wholly fail to pay the amount of the call, I estimate that for the purpose of realising the amount required it is necessary that a call of £ _____ per share should be made

(Annex tabular statement showing amounts of debts, costs, &c., and of assets)

No. 47. (R le 65 (2).)

ADVERTISEMENT OF MEETING OF COMMITTEE OF INSPECTION TO
SANCTION PROPOSED CALL.

(Title)

Notice is hereby given that the undersigned liquidator of the above-named company proposes that a call should be made "on all the contributories of the said company," or, as the case may be, of £ per share, and that he has summoned a meeting of the committee of inspection of the company to be held at on the day of 19 , at o'clock in the noon, to obtain their sanction to the proposed call

Each contributory may attend the meeting, and be heard, or make any communication in writing to the liquidator or the members of the committee of inspection in reference to the intended call.

A statement showing the necessity of the proposed call and the purpose for which it is intended may be obtained on application to the liquidator at his office at (a)

(a) Insert address

Dated this day of 19 .

Liquidator.

No 48 (Rules 65 (4) and 68.)

RESOLUTION OF COMMITTEE OF INSPECTION SANCTIONING CALL.

Resolved, that a call of £ per share be made by the liquidator on all the contributories of the company [or, as the case may be].

(Signed)

Members of the Committee
of Inspection.

Dated this day of 19 .

No. 49 (Rule 66.)

SUMMONS FOR LEAVE TO MAKE A CALL.

(Title)

Let the several persons whose names and addresses are set forth in the second column of the schedule hereto, being contributories of the above-named company, as shown in the third column of the said schedule, attend at on the day of 19 , at o'clock in the noon, on the hearing of an application on the part of the [Official Receiver and] liquidator of the company for an order that he may be at liberty to make a call to the amount of per share on all the contributories [or, as the case may be] of the said company.

Dated this day of 19 .

This summons was taken out by of Advocates
for the [Official Receiver and] liquidator

To

NOTE —If you do not attend either in person or by your Advocate, at the time and place above mentioned, such order will be made and proceedings taken as the Court may think just and expedient.

SCHEDULE

Number on List.	Name and Address.	In what character included.

No. 50. (Rule 66.)

AFFIDAVIT OF LIQUIDATOR IN SUPPORT OF PROPOSAL FOR CALL.

(Title.)

I, _____ of, &c., the liquidator of the above-named company, make oath and say as follows:—

1. I have in the schedule now produced and shown to me, and marked with the letter A, set forth a statement showing the amount due in respect of the debts proved and admitted against the said company, and the estimated amount of the costs, charges, and expenses of and incidental to the winding up the affairs thereof, and which several amounts form in the aggregate the sum of £ _____ or thereabouts.

2 I have also in the said schedule set forth a statement of the assets in hand belonging to the said company, amounting to the sum of £ _____ and no more. There are no other assets belonging to the said company, except the amounts due from certain of the contributories of the said company, and, to the best of my information and belief, it will be impossible to realise in respect of the said amounts more than the sum of £ _____ or thereabouts.

3. _____ persons have been settled by me on the list of contributories of the said company in respect of the total number of _____ shares.

4. For the purpose of satisfying the several debts and liabilities of the said company and of paying the costs, charges, and expenses of and incidental to the winding up the affairs thereof, I believe the sum of £ _____ will be required in addition to the amount of the assets of the said company mentioned in the said Schedule A, and the said sum of £ _____

5 In order to provide the said sum of £ _____, it is necessary to make a call upon the several persons who have been settled on the list of contributories as before mentioned and, having regard to the probability that some of such contributories will partly or wholly fail to pay the amount of such call, I believe that, for the purpose of realising the amount required as before mentioned, it is necessary that a call of £ _____ per share should be made.

Sworn, &c.

No 51. (Rule 66.)

ADVERTISEMENT OF APPLICATION FOR LEAVE TO MAKE A CALL.

In the matter of _____ Court has appointed
 (a) Name of Court Notice is hereby given that the (a) _____ 19 , at
 the _____ day of _____ , to hear an
 (b) State place of appointment o'clock in the _____ noon, at (b) _____ application for leave to make a call on all the contributories of the said company
 [or, as the case may be] and that the liquidator of the said company proposes that
 such call shall be for £ _____ per share. All persons interested are entitled
 to attend at such day, hour, and place, to offer objections to such call.

Dated this _____ day of _____ 19 . _____ Liquidator.

No. 52 (Rule 66)

ORDER GIVING LEAVE TO MAKE A CALL.

The _____ day of _____ , 19 .
 (Title.)

Upon the application by summons dated _____ of the [Official Receiver
 and] liquidator of the above-named company, and upon reading the order to wind up
 the above-named company the list of contributories of the said company and the
 liquidator's certificate of the final settlement of the same filed _____ 19 , the
 affidavit of the said [Official Receiver and] liquidator, filed the _____ day of
 _____ 19 , and the exhibit marked "A" therein referred to, and an
 affidavit of _____

filed the _____ day of _____ 19 .

(a) Or as the case may be. It is ordered that leave be given to the [Official Receiver and] liquidator to make
 a call of £ _____ per share on all contributories of the said company (a)

And it is ordered that each such contributory do on or before the
 day of _____ 19 , pay to the [Official Receiver and] liquidator of
 the _____ company, the amount which will be due from him or her in respect of such call.

No 53 (Rule 67.)

DOCUMENT MAKING A CALL.

(Title)

(a) An order of court, or resolution of the Committee of Inspection (b) Insert address
 I, _____ the [Official Receiver and] liquidator of the above-named company,
 in pursuance of (a) _____ made (or passed) this _____
 day of _____ 19 , hereby make a call of _____ per share on all
 the contributories of the company, which sum is to be paid at my office (b)
 on the _____ day of _____ 19

Dated this _____ day of _____ 19 .

No. 54 (Rule 68.)

NOTICE OF CALL SANCTIONED BY COMMITTEE OF INSPECTION TO BE SENT TO CONTRIBUTORY

(Title.)

Take notice that the committee of inspection in the winding up of this company have sanctioned a call of _____ per share on all the contributories of the company.

The amount due from you in respect of the call is the sum of £ _____ This sum should be paid by you direct to me at my office (a) _____ day of _____ 19 _____ (a) State address.

Dated this _____ day of _____ 19 _____ Liquidator

To Mr. _____

Note — If you do not pay the sum due from you by the date mentioned interest will be claimed on such sum at the rate of 4 per cent. per annum from the said date until payment.

No. 55. (Rule 68.)

NOTICE TO BE SERVED WITH THE ORDER SANCTIONING A CALL.

(Title.)

The amount due from you, A.B., in respect of the call made pursuant to leave given by the above [or within] order is the sum of £ _____, which sum is to be paid by you to me as the liquidator of the said company at my office, No. _____ Street, _____, in the _____ of _____.

In default of payment interest at the rate of 4 per cent. per annum will be charged upon the amount unpaid from the _____ day of _____ 19 _____ until payment.

Dated this _____ day of _____ 19 _____

To Mr. A.B.

Liquidator.

No. 56. (Rule 69.)

AFFIDAVIT IN SUPPORT OF APPLICATION FOR ORDER FOR PAYMENT OF CALL.

(Title)

I, _____ of &c, the liquidator of the above-named company, make oath and say as follows —

1 None of the contributories of the said company, whose names are set forth in the schedule hereto annexed, marked A, have paid or caused to be paid the sums set opposite their respective names in the said schedule, which sums are the amounts now due from them respectively under the call of _____ per share, duly made under the Companies Act, 1931, dated the _____ day of _____ 19 _____.

2 The respective amounts or sums set opposite the names of such contributories respectively in such schedule are the true amounts due and owing by such contributories respectively in respect of the said call.

A.

THE SCHEDULE ABOVE REFERRED TO.

No. on List.	Name	Address.	Description	In what Character included.	Amount due.		
					£	s.	d.

Sworn, &c.

Note—In addition to the above affidavit, an affidavit of the service of the application for the call will be required in cases in which the Committee of Inspection or the Court has authorised a call to be made

No. 57. (Rule 69.)

ORDER FOR PAYMENT OF CALL DUE FROM A CONTRIBUTORY.

The day of , 19 .

(Title.)

Upon the application of the liquidator of the above-named company, and upon reading an affidavit of filed the day of , 19 , and an affidavit of the liquidator, filed the day of , 19 , it is ordered that *C D*, of, &c. [*or E.F.*, of, &c., the legal personal representative of *L.M.*, late of, &c., deceased], one of the contributories of the said company [*or, if against several contributories, the several persons named in the second column of the schedule to this order, being respectively contributories of the said company*], do, on or before the day of , 19 , or subsequently within four days after service of this order, pay to *A B*, the liquidator of the said company at his office, No Street, in the of , the sum of £ , [*if against a legal personal representative add, out of the assets of the said L.M., deceased, in his hands as such legal personal representative as aforesaid, to be administered in due course of administration, if the said E.F. has in his hands so much to be administered, or, if against several contributories, the several sums of money set opposite to the respective names in the sixth column of the said schedule hereto*], such sum [*or sums*] being the amount [*or amounts*] due from the said *C D* [*or L.M.*], [*or the said several persons respectively*], in respect of the call of £ per share duly made, dated the day of , 19 .

And it is Ordered that the said several persons do within the like period and at the place aforesaid pay to the said *A.B.*, as such liquidator as aforesaid, interest at the rate of four pounds per centum per annum on the amounts specified in the sixth column of the said schedule from the to the date of payment.

And it is Ordered that the said several persons do within the like period and at the place aforesaid pay to the said *A B*, as such Liquidator as aforesaid, the several sums set opposite their respective names in the seventh column of the said schedule, such sum being the proportion of the applicants' costs of the said application payable by such several persons respectively.

[Add appropriate paragraphs as to amounts payable by married women and Legal Personal Representatives (if any)]

THE SCHEDULE REFERRED TO IN THE FOREGOING ORDER

No. on List.	Name.	Address.	Description	In what Character included	Amount due	Proportion of Costs	Total amount payable exclusive of Interest.
					£ s. d.		£ s. d.

Note.—The copy for service of the above order must be endorsed as follows:—

“ If you, the undermentioned *A B*, neglect to obey this order by the time mentioned therein you will be liable to process of execution, for the purpose of compelling you to obey the same.”

No 58. (Rule 69.)

AFFIDAVIT OF SERVICE OF ORDER FOR PAYMENT OF CALL.

(Title)

I, *J.B.*, of &c., make oath and say as follows.—

1. I did, on the _____ day of _____ 19____, personally serve *G.F.*, of _____, in the _____ of _____, &c., with an order made in this matter by this court, dated the _____ day of _____, 19____, whereby it was ordered [*set out the order*] by delivering to and leaving with, the said *G.F.*, at _____, in the _____ of _____, a true copy of the said order, and at the same time producing and showing unto him, the said *G.F.*, the said original order.

There was indorsed on the said copy when so served the following words, that is to say, “ If you, the undermentioned *G F*, neglect to obey this order by the time mentioned therein, you will be liable to process of execution for the purpose of compelling you to obey the same ”

Sworn, &c.

PROOF OF DEBT. GENERAL FORM.

(Title.)

(a) Fill in full name, address and occupation of deponent. If proof made by creditor, strike out clauses (b) and (c). If made by clerk of creditor, strike out (c). If by clerk or agent of the company, strike out (b) and (d). Insert "me and to C D and E F, my co-partners in trade (if any)," or, if by clerk or agent insert name, address and description of principal.

You should attend carefully to these directions

I (a) of in the of , make oath and say

(b) That I am in the employ of the under-mentioned creditor, and that I am duly authorised by to make this affidavit, and that it is within my own knowledge that the debt herein-after deposed to was incurred and for the consideration stated, and that such debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

(c) That I am duly authorised, under the seal of the company herein-after named, to make the proof of debt on its behalf.

1. That the above-named company was, at the date of the (*) order for winding-up the same, viz, the day of , 19 , and still is justly and truly indebted to (d) in the sum of pounds shillings and pence for (e) as shown by the account endorsed hereon, or by the following account, viz:—

for which sum or any part thereof I say that I have not nor hath (f) or any person by (g) order to my knowledge or belief or (g) use had or received any manner of satisfaction or security whatsoever, save and except the following (h):—

NOTE THIS.
 (e) State consideration (as goods sold and delivered by me (and my said partner) to the company between the dates of (or money advanced by me in respect of the under-mentioned bill of exchange) or, as the case may be, (f) "My said partners or any of them" or "the above-named creditor" (as the case may be) (g) "My, or our," or "their," or "his" (as the case may be)
 (h) Here state the particulars of all securities held, and where the securities are on the property of the company assess the value of the same, and if any bills or other negotiable securities be held specify them in the schedule.]
 Bill of Exchange or other negotiable securities must be produced before the proof can be admitted

Admitted to vote for £ . day of 19 . Official Receiver or Liquidator.
 Admitted to rank for dividend for £ : : this day of 19 . Official Receiver or Liquidator.

Date	Drawer.	Acceptor	Amount.			Due date.
			£	s.	d.	

Sworn at this day of in the of , 19 . Before me [Deponent's Signature.]

NOTE—The proof cannot be admitted for voting at the first meeting unless it is properly completed and lodged with the Official Receiver before the time named in the notice convening the meeting.

(*)Where before the presentation of the petition for the winding-up of a company by the Court, a resolution has been passed by the company for voluntary winding-up, the date of the commencement of the winding-up must be substituted for the date of the winding-up order.

Particulars of Account referred to on the other side.
(Credit should be given for Contra Accounts)

Date.	Consideration.	Amount			Remarks. The vouchers (if any) by which the account can be substantiated should be set out here
		£	s	d.	

Deponent's Signature

Signature of Commissioner, Justice of the Peace, or
Officer administering oath.

No 60 (Rule 80)

PROOF OF DEBT OF WORKMEN.

(Title.)

I (a)

of

(b)
make an oath and say:

I That the above-named company was on the day of
19 , and still is justly and truly indebted to the several persons whose names,
addresses and descriptions appear in the schedule endorsed hereon in the sums
severally set against their names in the sixth column of such schedule for wages
due to them respectively as workmen or others in the employ of the company in
respect of services rendered by them respectively to the company during such periods
as are set out against their respective names in the fifth column of such schedule,
for which said sums, or any part thereof, I say that they have not, nor hath any
of them had or received any manner of satisfaction or security whatsoever.

(a) Fill in full name, address, and occupation of deponent.

(b) On behalf of the workmen and others employed by the above-named company.

Sworn at
in the of ;
this day of ;
19 ;
Before me } Deponent's Signature.

SCHEDULE referred to on the other side.

1. No.	2. Full Name of Workman.	3. Address.	4. Description.	5. Period over which Wages due	6. Amount due.		
					£	s.	d.

Signature of Deponent.

No. 61. (Rule 84.)

NOTICE OF REJECTION OF PROOF OF DEBT.

(Title.)

(a) If proof wholly rejected strike out words underlined

Take notice that, as [Official Receiver and] Liquidator of the above-named company, I have this day rejected your claim against the company (a) [to the extent of £,] on the following grounds —

And further take notice that subject to the power of the Court to extend the time, no application to reverse or vary my decision in rejecting your proof will be entertained after the expiration of days from this date.

Dated this day of , 19 .

Signature

Address

To

[Official Receiver and] Liquidator.

No. 62. (Rule 91)

LIST OF PROOFS TO BE FILED UNDER RULE 91.

(Title.)

I hereby certify that the following is a correct list of all proofs tendered to me in the above matter during the past month.

Dated this day of , 19 .

Liquidator.

Name of Creditor.	Proofs Tendered.									
	Amount of Proof			Whether admitted, rejected, or standing over for further consideration.	If admitted Amount.					
	£	s.	d.		£	s.	d.			

No. 63 (Rule 96)

NOTICE TO CREDITORS OF INTENTION TO DECLARE DIVIDEND.

(Title)

(a) Insert here "first" or "second" or "final," or as the case may be.

A (a) dividend is intended to be declared, in the above matter You are mentioned as a creditor in the statement of affairs, but you have not yet proved your debt.

If you do not prove your debt by the day of , 19 , you will be excluded from this dividend.

Dated this day of , 19 .

To X.Y.

Liquidator.
[Address]

No 64 (Rule 96 (1).)

NOTICE TO PERSONS CLAIMING TO BE CREDITORS OF INTENTION TO DECLARE FINAL DIVIDEND.

(Title)

Take notice that a final dividend is intended to be declared in the above matter, and that if you do not establish your claim to the satisfaction of the court on or before the day of , 19 , or such later day as the court may fix, your claim will be expunged, and I shall proceed to make a final dividend without regard to such claim.

Dated this day of , 19 .

Liquidator.
[Address.]

To X.Y.

No. 65. (Rule 96 (3))

NOTICE OF DIVIDEND.

[Please bring this Dividend Notice with you.]

Dividend Payable Orders* are cancelled at the expiration of three months from date of issue, but will be re-issued free of charge on application within six months from date of issue.

A fee of 1s. when the dividend does not exceed £1 and 2s. 6d. when the dividend exceeds £1 is chargeable on the re-issue of each Dividend Payable Order* after six months from the date of issue—the fee being payable in official Fee Stamps.

* In cases in which the payments are made by cheque substitute "cheques" or "cheque".

(Title)

Dividend of in the £.

[Address.]

[Date]

Notice is hereby given that a dividend of in the pound has been declared in this matter, and that the same may be received at my office, as above, on the day , 19 , or any subsequent between the hours of and

Upon applying for payment this notice must be produced entire, together with any Bills of Exchange, Promissory Notes or other negotiable Securities held by you. If you desire the dividend to be made payable to some other person you should sign and lodge with the liquidator an authority in the pre-vided form No 65. Otherwise if you do not attend personally you must fill up and sign the subjoined Forms of Receipt and Authority to deliver, when a Dividend Payable Order* in your favour will be delivered in accordance with the authority.

To

(Signed)

Liquidator.

NOTE—The receipt or authority should, in the case of a firm, be signed in the firm's name, or in the case of a limited company by an officer of the company, so described.

No. RECEIPT. 19 .

Received of _____ in this matter the sum
of _____ pounds _____ shillings and
pence, being the amount payable to $\frac{\text{me}}{\text{us}}$ in respect of the
dividend of _____ in the £ on $\frac{\text{my}}{\text{our}}$ claim against this company.

Payee's Signature.

£ . :

(a) Note.—
This is an authority only to deliver the Payable Order, nor to make it payable to another person

(b) Strike out words inapplicable. If not to be sent by post strike out words in italics and insert the name of the person who is to receive the order.

AUTHORITY FOR DELIVERY. (a)

Sir,
PLEASE deliver (b) to $\frac{\text{me}}{\text{us}}$ by post, at " $\frac{\text{my}}{\text{our}}$ risk" or to the Bearer,
Mr.
the order for the dividend payable to $\frac{\text{me}}{\text{us}}$ in this matter.
Payee's Signature.
-To the [Official Receiver and] Liquidator.
Date _____, 19 .

No 66 (Rule 96 (5))

CERTIFIED LIST OF PROOFS UNDER RULE 96 (5) COMPANIES (WINDING UP) RULES, 1932, AND APPLICATION FOR ISSUE OF CHEQUES FOR DIVIDEND.

		Account.
Re	Court	Ledger Folio No. of 19 .

I hereby certify that the following list has been compared with the proofs filed, and that the names of the Creditors and the amounts for which the proofs are admitted are correctly stated.

(Signature)

Dated the _____ day of _____, 19 .

I certify that by my books the sum of £ _____ stands to the credit of the above Company with the Account at the Bank, and that the sum of £ _____ is required to meet the undermentioned dividends, on proofs which have been duly made and admitted to rank for dividend upon the Company, and I have to request that orders for payment may be issued to me.

The dividend is payable on the _____ day of _____, 19 , and notice of declaration thereof was forwarded to the Chief Clerk, and inserted in the London Gazette, on the _____ day of _____, 19 .

Liquidator.

Date _____, 19 .

{ Address to which Cheques and Payable Orders should be sent.

AUTHORITY TO LIQUIDATOR TO PAY DIVIDENDS TO ANOTHER PERSON.

(Title.)

To the [Official Receiver and] Liquidator.

Sir,

I
We hereby authorise and request you to pay to M

of

(a specimen of whose signature is given below), all dividends as they are declared in the above-named matter, and which may become due and payable to ^{me} in respect of the proof of debt for the sum of £ , against the above-named company, made [by Mr.] on ^{my} _{our} behalf.

And I
we further request that the cheque or cheques drawn in respect of such dividends may be made payable to the order of the said M , whose receipt shall be sufficient authority to you for the issue of such cheque or cheques in his name

It is understood that this authority is to remain in force until revoked by ^{me} _{us} in writing.

Signatures

Witness to the Signature

of

Witness to the Signature

of

Date

Specimen of Signature of person appointed as above.

Witness to the Signature

of

Witness to the Signature of person appointed as above.

No. 69. (Rule 97.)

NOTICE OF RETURN TO CONTRIBUTORIES.

[Please bring this Notice with you]

Payable Orders* are cancelled at the expiration of three months from date of issue, but will be re-issued free of charge on application within six months from month of issue
 A fee of 1s when the return does not exceed £1 and 2s 6d when the return exceeds £1, is chargeable on the re-issuE of each Payable Order* after six months from the date of issue—the fee being payable in Official Fee Stamps.

* In cases in which the payments are made by cheque substitute "cheques" or "cheque."

(Title.)

Return of £ _____ per share.

[Address]

[Date]

Notice is hereby given that a _____ return of _____ per share has been declared in this matter, and that the same may be received at my office, as above, on the _____ day of _____, 19____, or on any subsequent day, except Saturday, between the hours of _____

Upon applying for payment this notice must be produced entire, together with the share certificate. If you do not attend personally you must forward the share certificate and fill up and sign the subjoined Forms of Receipt and Authority to deliver, when a Payable Order* in your favour will be delivered in accordance with the Authority.

(Signed)

Liquidator.

Note —The receipt should be signed by the contributory personally, or in the case of joint contributories by each, and in the case of a limited company by an officer of the company, so described.

RECEIPT.

No. _____

Received of the _____ shillings and _____ pence, being the amount payable to _____ in respect of the _____ return of _____ per share held by _____ in this matter the sum of _____ pounds, _____ in this company.

Contributory's signature.

£ : : _____

AUTHORITY FOR DELIVERY. (a)

SIR,

PLEASE deliver (b) to ^{me} ~~us~~ by post, at ^{my} ~~our~~ risk or to the bearer Mr. _____

the order* for the return payable to _____ in this matter.

Contributory's signature.

To the [Official Receiver and] Liquidator.

Date

,19 ____

(a) Note.— This is an authority only to deliver the Payable Order, not to make it payable to another person
 (b) Strike out words inapplicable. If not to be sent by post strike out the words in italics and insert the name of the person who is to receive the order.

SCHEDULE OR LIST OF CONTRIBUTOR'S HOLDING PAID-UP SHARES TO WHOM A RETURN IS TO BE PAID (a)

In the matter of

No

of 13

Number in settled List	Name of Contributory as in settled List.	Address.	Number of Shares held as per settled List	Total amount called up	Total amount paid up	Arrears of Calls at date of Return	Previous returns of capital appropriated by Liquidator for Arrears of Calls	Amount of Return payable at per share	Net return payable	Date and particulars of transfer of interest or other variation in List

(a) Where the Articles provide that the amount divisible among members of any class of the members shall be divisible in proportion to the amount paid up or which ought to have been paid up at the date of the winding up, or contain any other provision which will necessitate further information before a return can be made, columns should be added showing the amount called up and the amount paid up at such date in respect of shares then held by such members or class of members or such other facts as may be requisite.

No 71 (Rule 101.)

NOTICE TO CREDITORS OF FIRST MEETING.

(Title)

(Under the order for winding up the above-named Company, dated the _____ day of _____, 19____.)

Notice is hereby given that the first meeting of creditors in the above matter will be held at _____ on the _____ day of _____, 19____, at _____ o'clock in the _____ noon.

To entitle you to vote thereat your proof must be lodged with me not later than _____ o'clock on the _____ day of _____, 19____.

Forms of proof and of general and special proxies are enclosed herewith. Proxies to be used at the meeting must be lodged with me at _____ in the _____ of _____ not later than _____ o'clock on the _____ day of _____, 19____.

Official Receiver.

Address.

The statement of the Company's affairs (a)

.) (a) Here insert "has not been lodged" or "has been lodged, and summary is enclosed."

NOTE.

At the first meetings of the creditors and contributories they may amongst other things —

1 By resolution determine whether or not an application is to be made to the Court to appoint a liquidator in place of the Official Receiver.

2 By resolution determine whether or not an application shall be made to the Court for the appointment of a committee of inspection to act with the liquidator, and who are to be the members of the committee if appointed

NOTE —If a liquidator is not appointed by the Court the Official Receiver will be the liquidator.

No. 72. (Rule 101.)

NOTICE TO CONTRIBUTORIES OF FIRST MEETING.

(Title.)

Notice is hereby given that the first meeting of the contributories in the above matter will be held at _____ on the _____ day of _____, 19____, at _____ o'clock in the _____ noon.

Forms of general and special proxies are enclosed herewith. Proxies to be used at the meeting must be lodged with me at _____ in the _____ of _____ not later than _____ o'clock on the _____ day of _____, 19____.

Dated this _____ day of _____, 19____.

Official Receiver.

(The Company's statement of affairs (a)

.) (a) Here insert "has not been lodged," or "has been lodged, and summary is enclosed."

NOTE.

At the first meetings of creditors and contributories they may amongst other things —

1 By resolution determine whether or not an application shall be made to the Court to appoint a liquidator in place of the Official Receiver.

2 By resolution determine whether or not an application shall be made to the Court for the appointment of a committee of inspection to act with the liquidator, and who are to be the members of the committee if appointed.

NOTE —If a liquidator is not appointed by the Court the Official Receiver will be the liquidator.

No 73. (Rule 102.)

NOTICE TO DIRECTORS AND OFFICERS OF COMPANY TO ATTEND FIRST MEETING OF CREDITORS OR CONTRIBUTORIES.

(Title)

(a) Insert here place where meeting will be held
 Take notice that the first meeting of creditors [or contributories] will be held on the _____ day of _____, 19____, at _____ o'clock at (a) and that you are required to attend thereat, and give such information as the meeting may require.

Dated this _____ day of _____, 19____.

(b) Insert name of person required to attend
 Notice of first meeting to officers of company
 Form 73

To (b) _____

Official Receiver.

Rule 102 —The Official Receiver shall also give to each of the Directors and other Officers of the Company who in his opinion ought to attend the first meetings of creditors and contributories seven days' notice of the time and place appointed for each meeting. The notice may either be delivered personally or sent by prepaid post letter, as may be convenient. It shall be the duty of every Director or Officer who receives notice of such meeting to attend if so required by the Official Receiver, and if any such Director or Officer fails to attend the Official Receiver shall report such failure to the Court.

No 74. (Rule 122 (2)).

LIST OF CREDITORS (a) TO BE USED AT EVERY MEETING.

(Title.)

Meeting held at _____ this _____ day of _____, 19____.

(a) "Or contributories"
 (b) In case of contributories insert "number of shares" and "number of votes according to the regulations of the Company."

Con-secutive Number.	Names of creditors (a) present or represented.	Amount of Proof.(b)					
		In person			Proxies.		
		£	s	d.	£	s.	d.
1							
2							
3							
4							
5							
6							
7							
7	Total number of creditors (a) present or represented						

No. 75. (Rule 106).

NOTICE OF MEETING [GENERAL FORM].

(Title.)

Take notice that a meeting of creditors [or contributories] in the above matter will be held at _____ on the _____ day of _____, 19____, at _____ o'clock in the _____ noon.

Agenda.

(a)

(a) [Here insert purpose for which meeting called]

Dated this _____ day of _____, 19____

(Signed) (b)

(b) "Liquidator" or "Official Receiver," or as the case may be. See Rule 106.

Forms of general and special proxies are enclosed herewith. Proxies to be used at the meeting must be lodged with _____ at _____, not later than _____, 19____, in the _____ of _____, _____ o'clock on the _____ day of _____.

No. 76 (Rule 107.)

AFFIDAVIT OF POSTAGE OF NOTICES OF MEETING.

(Title.)

I, _____ a (a) _____, make oath and say as follows:—

(a) State the description of the deponent.

1. That I did on the _____ day of _____, 19____, send to each creditor mentioned in the Company's statement of affairs [or to each contributory mentioned in the register of members of the Company] a notice of the time and place of the (b)

(b) Insert here "general" or "adjourned general" or "first" meeting of creditors or contributories as the case may be.

2 That the notices for creditors were addressed to the said creditors respectively according to their respective names and addresses appearing in the statement of affairs of the Company or the last known addresses of such creditors.

3. That the notices for contributories were addressed to the contributories respectively according to their respective names and registered or last known addresses appearing in the register of the Company.

4 That I sent the said notices by putting the same prepaid into the post office at _____ before the hour of _____ o'clock in the _____ noon on the said day.

Sworn, &c.

No. 77. (Rule 107.)

CERTIFICATES OF POSTAGE OF NOTICES (GENERAL).

(Title.)

I, a clerk in the office of the Official Receiver, hereby certify:—

I That I did on the _____ day of _____, 19____, send a notice of the time and the place of the first meeting, or ((b) in the form hereunto annexed marked "A."

(a) Each creditor mentioned in the statement of affairs, or each contributory mentioned in the Register of Members of the Company, or as the case may be. (b) "A general meeting" or "adjourned general meeting," or as the case may be.

Paragraphs 2, 3, and 4 as in last preceding form.

Signature

Dated

No. 78. (Rule 110.)

AUTHORITY TO DEPUTY TO ACT AS CHAIRMAN OF MEETING AND USE PROXIES.

(Title.)

I, _____ the Official Receiver of _____ do hereby nominate Mr. _____ of _____ to be chairman of the meeting of creditors [or contributories] in the above matter, appointed to be held at _____ on the _____ day of _____, 19____, and I depute him (a) to attend such meeting and use, on my behalf, any proxy or proxies held by me in this matter.

(a) Here insert "Being a person in my employment or under my official control," or as the case may be.

Dated this _____ day of _____, 19____.

Official Receiver.

No. 79. (Rule 114.)

MEMORANDUM OF ADJOURNMENT OF MEETING.

Title.

Before me at _____ on the _____ day of _____, 19____, at _____ o'clock.

(a) "First," or as the case may be (b) Insert "creditors" or "contributories," as the case may be (c) Here state reason for adjournment

Memorandum.—The (a) _____ Meeting of (b) _____ in the above matter was held at _____ the time and place above mentioned, but it appearing that (c) _____ the meeting was adjourned until the _____ day of _____, 19____, at _____ noon, then to be held at the same place. _____ o'clock in the

Chairman.

No 80. (Rule 124.)

GENERAL PROXY.

Title.

I/We, _____ of _____, a creditor [or contributory] hereby
 appoint (1) _____ to be my/our general proxy to vote at the Meeting
 of Creditors [or Contributories] to be held in the above matter on the
 day of _____ 19____, or at any adjournment thereof.

Dated this _____ day of _____ 19____.

[Signed] (2)

NOTES

1 The person appointed general proxy may be the Official Receiver, the Liquidator, or such other person as the creditor (or contributory) may approve, and the proxy form when signed must be lodged by the time and at the address named for that purpose in the notice convening the meeting at which it is to be used.

2 If a firm, sign the firm's trading title, and add "by A B, a partner in the said firm" If the appointor is a corporation, then the Form of Proxy must be under its Common Seal or under the hand of some officer duly authorised in that behalf, and the fact that the officer is so authorised must be stated thus —

For the

Company

J'S. (duly authorised under the seal of the Company)

*Certificate to be signed by person other than Creditor [or Contributory]
 filling up the above Proxy.*

I, _____ of _____, being a (a)
 hereby certify that all insertions in the above proxy are in my own handwriting,
 and have been made by me at the request of the above-named
 and in his presence, before he attached his signature [or mark] thereto.

(a) Here state
 whether clerk
 or manager in
 the regular
 employment of
 the creditor or
 contributory or
 a commissioner
 to administer
 oaths.

Dated this _____ day of _____ 19____.

Signature

*In a voluntary winding up, the Liquidator or if there is no Liquidator the chair-
 man of a meeting may, but the Official Receiver may not be appointed proxy.
 The proxy form will be altered accordingly.*

No 81. (Rule 124.)

SPECIAL PROXY.

Title

I/We, of a creditor [or contributor], hereby appoint(1) as my/our proxy at the meeting of creditors [or contributors] to be held on the day of 19, or at any adjournment thereof, to vote (a) the resolution. in the notice convening.

(a) Here insert the word "for" or the word "against" as the case may require, and specify the particular resolution.

Dated this day of 19 .

[Signed] (2)

NOTES

1 The person appointed proxy may be the Official Receiver, the Liquidator, or such other person as the creditor [or contributor] may approve, and the proxy form when signed must be lodged by the time and at the address named for that purpose in the notice convening the meeting at which it is to be used. A creditor [or contributor] may give a special proxy to any person to vote at any specified meeting or adjournment thereof on all or any of the following matters -

- (a) For or against the appointment or continuance in office of any specified person as liquidator or as member of the committee of inspection
(b) On all questions relating to any matter, other than those above referred to, arising at a specified meeting or adjournment thereof

2 If a firm, sign the firm's trading title, and add 'by A B, partner in the said firm' If the appointor is a corporation, then the form of proxy must be under its common seal or under the hand of some officer duly authorised in that behalf, and the fact that he is so authorised must be so stated

Certificate to be signed by person other than Creditor or Contributor filling up the above Proxy.

(b) Here state whether clerk or manager in the regular employment of the creditor or contributor or a commissioner to administer oaths.

I, of , being a (b) hereby certify that all insertions in the above proxy are in my own handwriting, and have been made by me at the request of the above-named and in his presence before he attached his signature (or mark) thereto.

Dated this day of 19 .

(Signature)

In a voluntary winding up the Liquidator or if there is no Liquidator the chairman of a meeting may but the Official Receiver may not be appointed proxy. The proxy form will be altered accordingly.

No. 82. (Rule 147.)

APPLICATION TO CHIEF CLERK TO AUTHORISE A SPECIAL BANK ACCOUNT.

Title.

We, the committee of inspection, being of opinion that Mr. of , the liquidator in the above matter, should have a special bank account for the purpose of (a) hereby apply to the Chief Clerk to authorise him to make his payments into and out of the bank

(a) Here insert grounds of application.

All cheques to be countersigned by of inspection, and by for , a member of the committee

Dated this day of 19 .

..... } Committee of Inspection.
..... }
..... }

No 83. (Rule 147)

ORDER OF CHIEF CLERK FOR SPECIAL BANK ACCOUNT.

Title.

You are hereby authorised to make your payments in the above matter into, and out of, the bank.

[Here insert any special terms]

All cheques to be countersigned by , a member of the committee of inspection, and by

Dated this day of 19 .

To

Liquidator.

No 84 (Rule 150)

CERTIFICATE AND REQUEST BY COMMITTEE OF INSPECTION AS TO INVESTMENT OF FUNDS.

Title.

We, the Committee of Inspection in the above matter, hereby certify that in our opinion the cash balance standing to the credit of the above-named company is in excess of the amount which as required for the time being to answer demands in respect of such company's estate, and request that the Chief Clerk will invest the sum of £ in Government securities, to be placed to the credit of the said account for the benefit of the said company.

Dated this day of 19 .

} Committee of Inspection.

No. 85. (Rule 150.)

REQUEST BY COMMITTEE OF INSPECTION TO CHIEF CLERK TO SELL SECURITIES.

(Title)

We, the Committee of Inspection in the above matter, hereby certify that a sum of £. forming part of the assets of the above-named company, has been invested in Government Securities, and that the sum of £ is now required to answer demands in respect of the said company. And we request that so much of the said securities as may be necessary for the purpose of answering such demands may be realised by the Chief Clerk, and that the amount realised may be placed to the credit of the said company.

Dated this day of , 19 .

} Committee of Inspection.

No 86 (Rule 151)

CERTIFICATE BY COMMITTEE OF INSPECTION AS TO AUDIT OF LIQUIDATOR'S ACCOUNTS.

(Title.)

We, the undersigned, members of the committee of inspection in the winding-up of the above-named company, hereby certify that we have examined the foregoing account with the vouchers, and that to the best of our knowledge and belief the said account contains a full, true, and complete account of the liquidator's receipts and payments.

Dated this _____ day of _____, 19 ____ .
 } Committee of Inspection.
 }
 }

No. 87. (Rule 152.)

AFFIDAVIT VERIFYING LIQUIDATOR'S ACCOUNT UNDER SECTION 188.

(Title.)

I, G.H., of _____, the Liquidator of the above-named Company, make oath and say —

That **the account hereunto annexed marked B contains a full and true account of my receipts and payments in the winding-up of the above-named Company from the _____ day of _____, 19 ____ , to the _____ day of _____, 19 ____ , inclusive, *and that I have not, nor has any other person by my order or for my use, during such period received any moneys on account of the said Company *other than and except the items mentioned and specified in the said account.*

Sworn at, &c. _____ }

*NOTE.—If no receipts or payments strike out the words in italics.

No. 88. (Rule 153.)

LIQUIDATOR'S TRADING ACCOUNT UNDER SECTION 188.

(Title.)

G.H., the liquidator of the above-named company, in account with the estate.

Dr.				Cr.			
RECEIPTS				PAYMENTS			
Date				Date.			

Liquidator.

(Date)

We have examined this account with the vouchers and find the same correct, and we are of opinion the expenditure has been proper

Dated this _____ day of _____, 19 ____ .

Committee of Inspection
 [or member of the Committee of Inspection].

No. 89. (Rule 153.)

AFFIDAVIT VERIFYING LIQUIDATOR'S TRADING ACCOUNT UNDER SECTION 188.

(Title.)

I, _____ the liquidator of the above-named company, make oath and say that the account hereto annexed is a full, true, and complete account of all money received and paid by me or by any person on my behalf in respect of the carrying on of the trade or business of the company, and that the sums paid by me as set out in such account have, as I believe, been necessarily expended in carrying on such trade or business

Sworn, &c.

Liquidator.

No 90 (Rule 159.)

REQUEST TO DELIVER BILL FOR TAXATION.

(Title.)

I hereby request that you will, within _____ days of this date, or such further time as the Court may allow, deliver to me for taxation by the proper officer your bill of costs [or charges] as (a) _____ failing which, I shall, in pursuance of the Companies Act, 1931, and Rules, proceed to declare and distribute a dividend without regard to any claim which you may have against the assets of the Company, and your claim against the assets of the Company will be liable to be forfeited.

(a) Here state nature of employment.

Dated this _____ day of _____, 19 _____

No 91. (Rule 164.)

CERTIFICATE OF TAXATION.

(Title.)

I hereby certify that I have taxed the bill of costs [or charges] [or expenses] of Mr C.D. [here state capacity in which employed or engaged] [where necessary add _____ pursuant to an order of the Court dated the _____ day of 19 _____] and have allowed the same at the sum of _____ pounds, _____ shillings and _____ pence [where necessary add "which sum is to be paid to the said C.D. by _____ as directed by the said order"].

Dated this _____ day of _____, 19 _____

Taxing Master [or Registrar].

£ _____

No 92. (Rules 171, 172, and 175.)

(No registration fee payable)

No of Company.

[Re This is the Exhibit marked B referred to in the affidavit of _____, sworn before me this _____ day of _____ 19____ A Commissioner for Oaths of Justice of Peace.]

STATEMENT OF RECEIPTS AND PAYMENTS AND GENERAL DIRECTIONS AS TO STATEMENTS.

(Name of Company)

Size of sheets
Statement Form and contents

- (1) Every statement must be on sheets 13 inches by 16 inches
- (2) Every statement must contain a detailed account of all the liquidator's realizations and disbursements in respect of the company. The statement of realizations should contain a record of all the receipts derived from assets existing at the date of the winding-up resolution and subsequently realized, including balance in bank, book debts and calls collected, property sold, &c., and the account of disbursements should contain all payments for costs and charges, or to creditors, or contributories. Where property has been realized, the gross proceeds of sale must be entered under realizations, and the necessary payments incidental to sales must be entered as disbursements. These accounts should not contain payments into the companies liquidation account (except unclaimed dividends— see par 5) or payments into or out of bank, or temporary investments by the liquidator or the proceeds of such investments when realized, which should be shown separately.—
 - (a) by means of the bank pass book;
 - (b) by a separate detailed statement of moneys invested by the liquidator, and investments realized.

Interest allowed or charged by the bank bank commission, &c., and profit or loss upon the realization of temporary investments, should, however, be inserted in the accounts of realizations or disbursements, as the case may be. Each receipt and payment must be entered in the account in such a manner as sufficiently to explain its nature. The receipts and payments must severally be added up at the foot of each sheet, and the totals carried forward from one account to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the liquidator respectively.

Trading Account.

- (3) When the liquidator carries on a business, a trading account must be forwarded as a distinct account, and the totals of receipts and payments on the trading account must alone be set out in the statement

Dividends, &c.

- (4) When dividends or instalments of compositions are paid to creditors, or a return of surplus assets is made to contributories the total amount of each dividend, or instalment of composition, or return to contributories actually paid, must be entered in the statement of disbursements as one sum and the liquidator must forward separate accounts showing in lists the amount of the claim of each creditor, and the amount of dividend or composition payable to each creditor, and of surplus assets payable to each contributory, distinguishing in each list the dividends or instalments of composition and shares of surplus assets actually paid and those remaining unclaimed. Each list must be on sheets 13 inches by 8 inches

- (5) When unclaimed dividends, instalments of composition or returns of surplus assets are paid into the companies liquidation account the total amount so paid in should be entered in the statement of disbursements as one sum

- (6) Credit should not be taken in the statement of disbursements for any amount in respect of liquidator's remuneration unless it has been duly allowed by resolution of the Committee of Inspection or of the creditors or of the company in general meeting, or by order of court as the case may require.

LIQUIDATOR'S STATEMENT OF ACCOUNT.

Pursuant to Section 267 of the Companies Act, 1931.

Name of Company

Nature of proceedings (whether a members' or creditors' voluntary winding up or a winding up under the supervision of the Court).

Date of commencement of winding-up

Date to which statement is brought down

Name and address of liquidator

This statement is required in duplicate.

FORM 92—continued.
 LIQUIDATOR'S STATEMENT OF ACCOUNTS PURSUANT TO S 267 OF THE COMPANIES ACT, 1931.

REALISATIONS				DISBURSEMENTS			
Date.	Of whom received.	Nature of Assets Realised.	Amount.	Date.	To whom paid.	Nature of Disbursements.	Amount.
		Brought forward ..	£			Brought forward ..	£
		Carried forward ..				Carried forward ..	

NOTE.—No balance should be shown on this Account, but only the total Realisations and Disbursements, which should be carried forward to the next Account.

ANALYSIS OF BALANCE

			£	s.	d.
Total Realisations
„ Disbursements
					..
					..
The Balance is made up as follows —					
1. Cash in hand of liquidator
			£	s.	d.
2 Total payments into Bank, including Balance at date of commencement of winding up (as per Bank Book)
Total withdrawals from Bank
Balance at Bank
3 Amount in Companies Liquidation Account
			£	s.	d.
*4. Amounts invested by liquidator
Less Amounts realised from same
Balance
					..
					..
Total Balance as shown above	£

[NOTE—Full details of Stocks purchased for investment and realisation thereof should be given in a separate statement]

* The investment or deposit of money by the liquidator does not withdraw it from the operation of sec 2 of the Companies Act, 1951, and any such investments representing money held for six months or upwards must be realized and paid into the Companies Liquidation Account, except in the case of investments in Government securities, the transfer of which to the control of the Board of Trade will be accepted as a sufficient compliance with the terms of the section

NOTE—The liquidator should also state—

- (1) The amount of the estimated assets and liabilities at the date of the commencement of the winding-up
- | | | | | |
|---|---|-------------|---|-------------------------|
| (Assets (after deducting amounts charged to secured creditors and debenture holders) . . £ | { | Liabilities | { | Secured creditors . . £ |
| | | | | Debenture holders . . £ |
| | | | | Unsecured creditors £ |
-
- (2) The total amount of the capital paid up at the date of the commencement of the winding-up
- | | | |
|---------------------------|---|--|
| } Paid up in cash . . . £ | } | Issued as paid up other-wise than for cash . . . £ |
|---------------------------|---|--|
-
- (3) The general description and estimated value of outstanding assets (if any).
-
- (4) The causes which delay the termination of the winding-up.
-
- (5) The period within which the winding-up may probably be completed.

No. 93. (Rules 171, 172, and 175.)

No. of Company

AFFIDAVIT VERIFYING STATEMENT OF LIQUIDATOR'S ACCOUNT UNDER SECTION 267.

(No Registration fee charged.)

(Name of Company.)

I, of the liquidator of the above-named Company, make oath and say.—That **the account herunto annexed marked B, contains a full and true account of my receipts and payments in the winding-up of the above-named Company, from the day of , 19 , to the day of , 19 , inclusive, *and that I have not, nor has any other person by my order or for my use during such period received or paid any moneys on account of the said Company other than and except the items mentioned and specified in the said account.*

I further say that the particulars given in the annexed Form 92, marked B, with respect to the proceedings in and position of the liquidation, are true to the best of my knowledge and belief.

Sworn at

}

*NOTE —If no receipts or payments, strike out the words in italics.

The affidavit is *not* required in Duplicate, but it must in every case be accompanied by a statement on Form 92 in duplicate.

No. 94. (Rules 171 , 175.)

No. of Company

LIQUIDATOR'S TRADING ACCOUNT UNDER SECTION 267.

(Name of Company.)

the Liquidator of the above-named Company in account with the Estate

This Account is required in Duplicate in addition to Form No. 92

Insert here the name of the Company.

Insert here the name of the Liquidator.

PAYMENTS.

RECEIPTS.

Dr.

Cr.

Date.		£	s.	d.	Date	£	s.	d.
Total £						Total £		

Date

Liquidator.

No 97. (Rule 174)

AFFIDAVIT VERIFYING ACCOUNT OF UNCLAIMED AND UNDISTRIBUTED FUNDS.

(Title.)

I, _____ of _____, make oath and say that the particulars entered in the statement hereunto annexed, marked A, are correct, and truly set forth all money in my hands or under my control, representing unclaimed or undistributed assets of the above company, and that the amount due by me to the Liquidation Account in respect of unclaimed dividends and undistributed funds is £ _____

Signature.

Sworn, &c.

No 98 (Rule 179.)

NOTICE TO CREDITORS AND CONTRIBUTORIES OF INTENTION TO APPLY FOR RELEASE.

(Title.)

Take notice that I, the undersigned liquidator, of the above-named Company, intend to apply to the Chief Clerk for my release, and further take notice that any objection you may have to the granting of my release must be notified to the Chief Clerk within twenty-one days of the date hereof.

A summary of all receipts and payments in the winding-up is hereto annexed.

Dated this _____ day of _____, 19 _____

Liquidator.

To

NOTE — Section 190 (3) of the Companies Act 1931, enacts that "An order of the Court releasing the liquidator shall discharge him from all liability in respect of any act done or default made by him in the administration of the affairs of the Company, or otherwise in relation to his conduct as liquidator, but any such order may be revoked on proof that it was obtained by fraud or by suppression or concealment of any material fact"

No 99. (Rule 179)

APPLICATION BY LIQUIDATOR TO COURT FOR RELEASE.

(Title.)

I, _____ the liquidator of the above-named Company, do hereby report to the Court as follows —

1. That the whole of the property of the Company has been realised for the benefit of the creditors and contributories [and a dividend to the amount of _____ shillings in the pound has been paid as shown by the statement hereunto annexed, and a return of _____ per share has been made to the contributories of the Company];

[or That so much of the property of the Company, as can, according to the joint opinion of myself and the committee of inspection, hereunto annexed, in writing under our hands, be realised without needlessly protracting the liquidation, has been realised, as shown by the statement hereunto annexed, and a dividend to the amount of _____ shillings has been paid, together with a return of _____ per share to the contributories of the Company], (a)

2. I therefore request the Court to cause a report on my accounts to be prepared, and to grant me a certificate of release.

Dated this _____ day of _____, 19 _____

Liquidator.

(a) Add, if necessary, "That the rights of the contributories between themselves have been adjusted"

STATEMENT TO ACCOMPANY NOTICE OF APPLICATION FOR RELEASE.

(Title)

Statement showing position of Company at date of application for release.

Dr	Receipts			Cr.				
	Estimated to produce as per company's statement of affairs.	£	s	d	By Court Fees (including Stationery, Printing, and Postages in respect of Contributors, Creditors, and Debtors, and fee for audit)	£	s	d
To total receipts from date of winding-up order, viz — <i>State particulars under the several headings specified in the Statement of Affairs.</i> Receipts per trading account Other receipts Total	£	s	d		Law costs of petition Law costs of Advocate to Liquidator Other law costs	£	s	d
Less — Payments to redeem securities Costs of execution Payments per trading account Net realizations Amounts received from calls on contributories made in the winding up	£	s	d	£	Liquidator's remuneration, viz — per cent on £ assets realised per cent on £ assets distributed in dividend Shorthand writer's charges Special manager's charges Person appointed to assist in preparation of Statement of Affairs Auctioneer's charges as taxed Other taxed costs Costs of possession and maintenance of estate Costs of notices in Gazette and local papers Incidental outlay Total costs and charges Creditors, viz. — (a) Preferential (a) Unsecured dividend of s. d in the £ on £ <i>The estimate of amount expected to rank for dividend was £</i> Amount returned to contributories Balance	£	s	d
	£					£		

(a) State number of creditors.

Assets not yet realized, including calls, estimated to produce £
(Add here any special remarks the liquidator thinks desirable.)

Creditors can obtain any further information by inquiry at the office of the liquidator.

Dated this day of , 19 .

(Signature of Liquidator)

(Address)

No. 101. (Rule 189.)

REGISTER OF WINDING-UP ORDERS TO BE KEPT IN THE COURTS.

Number of Winding-up Order.	Number of Petition	Date of Petition	Date of Winding-up Order.	Dates of Public Examinations (if any)	Liquidator.

No. 102. (Rule 189)

REGISTER OF PETITIONS TO BE KEPT IN THE COURTS.

No of Petition.	Name of Company.	Address of Registered Office.	Description of Company	Date of Petition	Petitioner.	Date of Winding-up Order

NOTICES FOR LONDON GAZETTE.

(1) *Notice of First Meetings.*

(Rule 99.)

Name of Company	Address of Registered Office	Creditors, Date
Court	Number of Matter	Contributories, Date
Hour	Place	
Hour	Place	

(2) *Notice of Day Appointed for Public Examination.*

(Rule 46.)

Name of Company	Address of Registered Office	Date fixed for Examination
Court	Number of Matter	Hour
tion	Names of Persons to be Examined	
Place		

(3) *Notice of Intended Dividend.*

(Rule 96 (1).)

Name of Company	Address of Registered Office	Last Day for Receiving
Court	Number of Matter	Address.
Proofs	Name of Liquidator	

(4) *Notice of Dividend.*

(Rule 96 (3).)

Name of Company	Address of Registered Office	Amount per £ ..	Where
Court	Number of Matter	When payable	
First and Final or otherwise payable			

(5) *Notice of Return to Contributories.*

(Rule 97.)

Name of Company	Address of Registered Office	Amount per Share
Court	Number of Matter	When payable
First and Final or otherwise payable	Where payable	

(6) *Notice of Appointment of Liquidator.*

(Rule 39 (5).)

Name of Company	Address of Registered Office	Liquidator's Name
Court	Number of Matter	Date of Appointment.
Address		

(7) *Notice of Removal of Liquidator.*

(Rule 39 (7))

Name of Company	Address of Registered Office	Liquidator's Name
Court	Number of Matter	Date of Removal
Liquidator's Address		

(S) Notice of Release of Liquidator.

(Rule 179.)

Name of Company Court	Address of Registered Office Number of Matter Liquidator's Address	Liquidator's Name Date of Release
--------------------------	--	--------------------------------------

No. 104. (Rule 190.)

MEMORANDUM OF ADVERTISEMENT OR GAZETTING.

(Title.)

Name of Paper.	Date of Issue	Date of Filing	Nature of Order, &c.

(Signed)