

Section 2 Nature of the Aircraft, Vehicle or Vessel

Please describe the nature of the aircraft, vehicle or vessel and the use to which it is regularly put.

Nature:

Regular use:

Section 3 Details of Owner

Is a person named in Section 1 the owner of the aircraft, vehicle or vessel?

Yes

No

If you have ticked **No**, please provide details of the owner of the aircraft, vehicle or vessel. Written approval for the use of the aircraft, vehicle or vessel must be provided at the time of application.

Full Name:

Address:

Postcode:

Telephone no:

Mobile no:

Direct e-mail:

If the owner is an organisation, e.g. limited liability, registered charity, board of trustees or other organisation, please enter the status of that body.

Section 4 Responsible Person

Please provide details of the person who will be responsible for the aircraft, vehicle or vessel. This person must ensure that they are present for a period beginning one hour before any ceremony, the duration and ending one hour after the conclusion of the ceremony with authority to direct persons taking part in or attending the ceremony. It is therefore recommended that the Responsible Person **is not** the Groom, Bride, a Partner, an official witnesses or a member of the bridal/civil partnership party.

Full Name:

Title/role:

Address:

Postcode:

Telephone No:

Mobile No:

E-mail:

(a) **Description of the Aircraft**

Description:

Regular use:

State of registry:

Registration mark:

Name and address of registered owner:

Postcode:

Where is the aircraft

Location of aircraft at the time of the ceremony or the proposed itinerary if it is intended to take place during a journey:

Is it airworthy? Yes No

(b) **Description of the Vehicle**

Description:

Regular use:

Make & model:

Registration number:

Name and address of registered owner:

Postcode:

Where is the vehicle usually kept?

Location of vehicle at the time of the ceremony or the proposed itinerary if it is intended to take place during a journey:

Is it roadworthy? Yes No

(c) Description of the Vessel

Description:

Regular use:

Name:

Port of registry:

Name and address of registered owner:

Postcode:

Where is the vessel usually moored?

Location of vessel at the time of the ceremony or the proposed itinerary if it is intended to take place during a journey:

Is it seaworthy? Yes No

Section 6 Ceremony Area/Location

Describe the areas(s) you propose to use for the ceremony (e.g. cabin, galley, deck area). Please ensure you clearly indicate the area(s) on the scale plan and colour photographs.

Ceremony Location

Room/location:

Primary use:

Maximum occupancy:

Alternative Indoor Location (only applicable if the above location is outside)

Room/location:

Primary use:

Maximum occupancy:

Confidential Interview Room

Room/location:

Primary use:

Please ensure there is a separate confidential interview room conveniently located to the ceremony area/location which is available to the Registrar. Please enclose three copies of a plan **and** colour photographs of the aircraft, vehicle or vessel, clearly indicating the area(s)/location(s) in which the ceremony is intended to take place. The plan must show any connecting doors and exits.

External Areas

(a) Has the Applicant full control over all external areas (e.g. runway, moorings, jetty) on to which the aircraft, vehicle or vessel abuts?

Full control

Partial control

No control

If you have ticked **Partial control or No control**, please state what other use is made of the abutting areas and contact details of who is in control or responsible for its usage. If permission is required to access the abutting areas, please enclose a statement or evidence of permission or right.

Religious Activity

(b) Has the aircraft, vehicle or vessel any recent or continuing connection with any religion or religious activity?

Yes

No

If you have ticked **Yes**, please provide details.

Licenses

(c) Does the aircraft, vehicle or vessel currently have the benefit of any license authorising use of public entertainment, liquor or similar?

Yes

No

If you have ticked **Yes**, please provide details.

Aircraft	✓	office use only
Three copies of the plans and colour photographs of the aircraft which clearly identify the area(s)/location(s) in which the civil ceremony and interviews will take place and a diagram with directions to where the aircraft is usually kept and where it will be at the time of the ceremony		
Copy aircraft certification		
Risk Assessment for each of the ceremony locations and interview room		
Copy of Certificate of Public Liability Insurance		
Confirmation letter from insurer if Public Liability Insurance policy is an extension of a current policy		
Written approval from Airport		
Statement or evidence of permission/right under 7(a) (if applicable)		
Copy of entertainment, liquor license, etc. under 7(c) (if applicable)		
Application fee (see current Fees Order)		

Vehicle	✓	office use only
Three copies of the plans and colour photographs of the vehicle which clearly identify the area(s)/location(s) in which the civil ceremony and interviews will take place and a diagram with directions to where the vehicle is usually kept and where it will be at the time of the ceremony		
Risk Assessment for each of the ceremony locations and interview room		
Copy of Certificate of Public Liability Insurance		
Confirmation letter from insurer if Public Liability Insurance policy is an extension of a current policy		
Statement or evidence of permission/right under 7(a) (if applicable)		
Copy of entertainment, liquor license, etc. under 7(c) (if applicable)		
Application submission fee (see current Fees Order)		

Vessel	✓	office use only
Three copies of the plans and colour photographs of the vessel which clearly identify the area(s)/location(s) in which the civil ceremony and interviews will take place and a diagram with directions to where the vessel is usually kept and where it will be at the time of the ceremony		
Copy of current vessel survey		
Risk Assessment for each of the ceremony locations and interview room		
Copy of Certificate of Public Liability Insurance		
Confirmation letter from insurer if Public Liability Insurance policy is an extension of a current policy		
Written confirmation from Harbour Operations and Coastguard		
Statement or evidence of permission/right under 7(a) (if applicable)		
Copy of entertainment, liquor license, etc. under 7(c) (if applicable)		
Application submission fee (see current Fees Order)		

All payments must be made in Sterling and cheques should be made payable to 'Isle of Man Government'. Applications without payment and/or necessary enclosures will not be processed and will be returned to the applicants.

1. We confirm that we understand the basis on which this application is made. We understand that if Consent is granted by the Registrar General, the aircraft, vehicle or vessel will be available for one ceremony at the time and date stated for the solemnization of a civil marriage/formation of a civil partnership and will comply with the standard conditions and any local conditions attached.
2. We understand that:
 - (a) The aircraft, vehicle or vessel will be inspected for suitability before Consent is granted and, if this application is successful, may be subject to subsequent inspections during the period of the Consent;
 - (b) The aircraft, vehicle or vessel must satisfy the Registrar General on fire precautions and health and safety provisions;
 - (c) The Consent, if granted, will be for the day, date, time and ceremony type stated on this application form subject to revocation, suspension or variation;
 - (d) The availability of a Registrar is for the day, date, time and ceremony type stated on the Certificate of Approval if Consent is granted by the Registrar General;
 - (e) The Registrar General must be in receipt of this application no later than 42 days before the date of the intended ceremony.
3. We enclose the documents requested in Section 8.
4. We declare that:
 - (a) We have read and understood the conditions which apply to the Consent;
 - (b) The aircraft, vehicle or vessel is seemly and dignified;
 - (c) The necessary permissions regarding use of and access to the aircraft, vehicle or vessel have been obtained;
 - (d) If Consent is granted, the terms and conditions attached to the Certificate of Approval will be complied with.

Signature of Partner A

Full Name:

Signature of Partner B

Full Name:

Date:

When completed please send this form, necessary documentation and application fee to:-

Civil Registry
Registries Building
Deemsters Walk
Bucks Road
Douglas
Isle of Man
IM1 3AR

