

MINUTES OF A MEETING OF THE BOARD OF THE ISLE OF MAN OFFICE OF FAIR TRADING HELD ON 26TH MAY 2023 AT 9.30 AM IN THE BOARDROOM, THIE SLIEAU WHALLIAN, ST JOHNS		
	TO PUBLISH	ACTION
PRESENT	Mr J C Wannenburgh MHK, Chairman Mr S G Peters, MHK, Vice-Chairman Mr M J Bathgate, Member Dr M Maska, Member Mr L Wong, Member	
SUPPORTED BY	Mr I Mansell, Director of OFT (for items from 4 only) Mr J R Peet, Head of OFT Mr N R Taylor, Secretary to the Board	
2023/05/01	CONFLICTS OF INTERESTS Members and officers considered agenda items in which they had interests or may have been conflicted. None were identified.	-
2023/05/02	MINUTES OF PREVIOUS MEETING HELD ON 28TH APRIL 2023 The Minutes of the meeting of 28 th April 2023 were reviewed, agreed, and signed as a true record of proceedings.	-
2023/05/03	MATTERS ARISING The Board Actions Update and Agenda Planner dated 22 nd May 2023 was noted. <u>DOMESTIC CUSTOMER PREPAYMENTS – MONEY HELD BY MANX GAS AND MUA - 2022/08/03</u> This was still being considered. <u>FUNERAL LEGISLATION - 2022/08/03</u> In regard to pre-payment funeral schemes, these were regulated in the UK. The Financial Services Authority had no plans to regulate in the Isle of Man. <u>CONSUMER PROTECTION - 2023/04/06</u> Issuing notices for dangerous products and the ability to issue “stop notices” were discussed.	-

2023/05/06	<p>ISLE OF MAN ENERGY BILLING ISSUES</p> <p>This item was discussed out of agenda order.</p> <p>Due to evidence of ongoing billing problems, enforcement action was being actively pursued</p> <p>Isle of Man Energy audit of customer accounts was discussed. The nature of this audit was to be ascertained. Isle of Man Energy was to be contacted for an update.</p> <p>A further meeting with the Chief Executive of IOM Energy was to be requested.</p> <p>Issues in regard to GDPR had been referred to the Information Commissioner.</p> <p>Information provided by Miss August-Hansen when she met with the Board in February 2023 had been sent to the Communications and Utilities Regulatory Authority for comments</p> <p>The Head of OFT was to review how billing problems were progressing in Jersey and Guernsey.</p>	JRP
2023/05/04	<p>OFT STRUCTURE AND OFT/DEFA SERVICE LEVEL AGREEMENT</p> <p>Ian Mansell joined the meeting.</p> <p>The Minister for DEFA had requested that the meeting to discuss OFT independence be held outside the Board meeting.</p> <p>The Board members, Director OFT and Head of OFT therefore met with the Minister for DEFA, Chief Officer DEFA/OFT and Deputy Chief Officer DEFA after the meeting.</p>	-
2023/05/05	<p>STAFFING AND SUCCESSION PLANNING</p> <p>The Senior Trading Standards Officer planned vacancy was to be progressed.</p>	JRP/ NRT
2023/05/07	<p>OFT LAY MEMBER ADVERTISEMENT</p> <p>It had been confirmed by the Cabinet Office the previous day that Dr Maska's appointment would cease on 19th June 2023. This would therefore be Dr Maska's last scheduled meeting and the Chairman thanked him for his service.</p> <p>An update on a new Member would be issued as soon as possible.</p>	-

2023/05/08	YEAR END FINANCIAL SUMMARY The updated paper dated 19 th April 2023 was discussed. It was noted that some income codes had only achieved half of budget. These had already been identified as needing review. The currently progressing Fees Order had been agreed by Treasury and Council of Ministers. It was on the Register of Business for June Tynwald. Proposed increases would not however significantly affect revenue.	-
2023/05/09	ANNUAL REPORT 2022/23 The draft Annual report was discussed. Subject to final proof reading, this was approved for publication.	JRP/ NRT
2023/05/10	BUSINESS PLAN 2023/24 Officers were to draft a Business Plan for consideration. Reference to website review and numbers of enforcement projects were discussed. The need for reference to The Island Plan was considered. The aim for cost-neutral levels of fees was discussed. An exercise to achieve this had been undertaken several years ago and subsequent increases based on inflation.	-
2023/05/11	PARLIAMENTARY QUESTIONS The following was question was noted. Hansard had not been available: <ul style="list-style-type: none"> • Keys question for oral answer 2nd May 2023 from Mr Moorhouse re action taken against IOM Energy. 	-
2023/05/12	ANY OTHER URGENT BUSINESS The following matters were noted: <ul style="list-style-type: none"> • Consultation on removal of 1p, 2p and 5p coins and the rounding of cash transactions. An OFT response was not deemed necessary. Members were to respond individually if they wished. • Non Resident Trader Licences. 16 licences had been requested for TT 2023. • TT 2023 work – inspections at the paddock, pit lane, traders and licensed premises were to be undertaken. A new procedure had been introduced to improve compliance with fuel can storage. • A Chapman had been licenced to operate. 	

	In addition to it being Dr Maska's last meeting, it was the Director's last meeting and last day of work prior to retirement. Both had been a pleasure to work with.	-
2023/05/13	<p>The meeting closed at 11:00.</p> <p>Signed _____ S G Peters MHK_____</p> <p>Dated _____ 30th June 2023_____</p> <p>Vice Chairman</p>	