

Regulation of Care Act 2013

Child Day Care Centre

Gloryland Sunbeams

Desk-top inspection

Undertaken: 6 September 2021

Announced Premises Inspection

Undertaken: 24th February 2022

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Part 1 - Service Information for Registered Service

Name of Service:

Gloryland Sunbeams Nursery

Telephone No:

01624 616951

Care Service Number:

ROCA/P/0199B

Conditions of Registration:

The registered person must not look after more than twenty one (21) children in total aged between 0 to 2 years.

Registered company name:

Gloryland Preschool Nursery Ltd

Name of Responsible Person:

Amaukiye Holden

Name of Registered Manager:

Amaukiye Holden

Manager Registration number:

ROCA/M/0253

Date of latest registration certificate:

20/6/2020

Date of any additional regulatory action in the last inspection year (ie improvement measures or additional monitoring):

None

Date of previous inspection:

26 August 2020

Person in charge at the time of the inspection:

Amaukiye Holden

Name of Inspectors:

Stephen Buttery and Nina Hogan

Part 2 - Descriptors of Performance against Standards

Inspection reports will describe how a service has performed in each of the standards inspected. Compliance statements by inspectors will follow the framework as set out below.

Compliant

Arrangements for compliance were demonstrated during the inspection. There are appropriate systems in place for regular monitoring, review and any necessary revisions to be undertaken. In most situations this will result in an area of good practice being identified and comment being made.

Substantially compliant

Arrangements for compliance were demonstrated during the inspection yet some criteria were not yet in place. In most situations this will result in a requirement being made.

Partially compliant

Compliance could not be demonstrated by the date of the inspection. Appropriate systems for regular monitoring, review and revision were not yet in place. However, the service could demonstrate acknowledgement of this and a convincing plan for full compliance. In most situations this will result in requirements being made.

Non-compliant

Compliance could not be demonstrated by the date of the inspection. This will result in a requirement being made.

Not assessed

Assessment could not be carried out during the inspection due to certain factors not being available.

Recommendations based on best practice, relevant research or recognised sources may be made by the inspector. They promote current good practice and when adopted by the registered person will serve to enhance quality and service delivery.

Part 3 - Inspection information

The Inspection report is based on the information provided as part of the pre inspection desk top analysis and the findings of the inspection visit.

The purpose of this inspection is to check the service against the service specific minimum standards – Section 37 of The Regulation of Care Act 2013 and The Regulation of Care (Care Services) Regulations 2013 part 3, regulation 9.

Inspections concentrate on specific areas on a rotational basis and for most services are unannounced.

The inspector is looking to ensure that the service is well led, effective and safe.

Summary from the last inspection**Number of requirements from last inspection:**

One

Number met: One

Number not met: None

All requirements not met will be addressed within this inspection report

Please note that any requirement carried forward for three consecutive inspections will lead to the service being served an improvement notice.

Part 4 - Inspection Outcomes, Evidence and Requirements

Regulation of Care Act 2013, Part 2 (37) and Care Services Regulations Part 3 (9) Standard 1 – Suitable Person

1.7 - The registered person must carry out enquiries to establish the qualifications, experience and overall suitability of the staff they employ. Robust recruitment and selection processes and procedures must be in place which meets the requirements of employment legislation. This must include:

- Social Services suitability check.
- Social Services 'out of area check' (if the prospective employee has been off island for anytime in the last 5 years, including study, the local Social Services department needs to be contacted to ensure suitability).
- Medical opinion.
- Two references.
- DBS (or evidence that on-line service checked if portability is in place).

Our Decision:

Compliant

Reasons for our decision:

Three new staff had been employed since the last inspection. Their files were checked and were found to contain all the required documentation to meet the criteria above.

All other staff files were available for inspection and a check was made for one staff regarding a query on their DBS renewal date it was found that this is done via the online system.

One staff member is on maternity leave; she will have a new DBS check done on her return to work.

Evidence Source:

Observation		Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9) Standard 2 – Organisation

2.12 - Where there are more than 20 children in attendance the registered manager, or other designated person in charge on that day will be considered supernumerary to the above staffing ratios

Our Decision:

Compliant

Reasons for our decision:

There were seven staff on duty and fifteen children under two years on the day of the inspection. On arrival three children were in the nursery with two staff and twelve children were out with four staff. The manager was supernumerary

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 4 – Physical Environment**

4.2 - The premises must be clean, well lit, usually with adequate natural lighting, adequately ventilated and maintained in a suitable state of repair and decoration.

Our Decision:

Compliant

Reasons for our decision:

All areas were clean and a thorough cleaning schedule was in place to maintain this. Areas were well lit with the play areas being served with plenty of natural light. The dining area although having limited natural light was well lit and sufficient for its use.

All areas appeared to be in a good state of repair and well maintained.

There was adequate ventilation throughout the building.

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 4 – Physical Environment**

4.8 - Rooms must be maintained at a minimum of 18°C. Where children are less active the temperature of the environment must be regulated accordingly.

Our Decision:

Compliant

Reasons for our decision:

Thermometers in the rooms indicated that temperatures were above 18 degrees C.

Evidence Source:

Observation	✓	Records		Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 4 – Physical Environment**

4.14 – There must be a minimum of one toilet and one wash hand basin with hot and cold water availability for every 8 children over the age of two years. (This standard may be adjusted when looking after children with special needs who do not require these facilities – see standard 10). Urinals are installed as necessary.

Our Decision:

Compliant

Reasons for our decision:

All children were under two years of age so no toilets or hand basins are used by the children. There was a baby changing area for nappy changes with sufficient nappies and wipes available. Nappies are provided by the nursery and there were sufficient supplies of various sizes available. Records were completed to show which member of staff had undertaken nappy changes and at what time.

Children used small bowls to wash their hands; there was liquid soap, individual flannels and towels available for use.

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 4 – Physical Environment**

4.25 – Arrangements are made, as appropriate, to ensure that an adequate supply of clean bedding, towels, spare clothes etc. are always available.

Our Decision:

Compliant

Reasons for our decision:

There was sufficient spare bedding and towels which were seen and stored in the sleep room. Spare clothes were seen to be available in the changing room.

There were also facilities to ensure laundry could be done on the premises.

Evidence Source:

Observation	✓	Records		Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 6 – Safety**

6.2 – The registered person must undertake a written risk assessment of the premises and activities (including staffing levels) this is reviewed if there is a significant change or if the registered person suspects that it is no longer valid. An action plan with timescales identifies action to be taken to minimise identified risks.

Our Decision:

Substantially compliant

Reasons for our decision:

There were effective risk assessments in place for the majority of environmental risk areas. These showed evidence of reviews taking place regularly with dates recorded manually on the sheets. Discussion took place regarding the need to record full dates and not just the month and year. There was no specific fire risk assessment or COSHH risk assessment despite all the required checks and documents being available for inspection.

Risk assessments were in place for the activities which were compliant with requirements; daily risk assessments were also in place for all outings.

Evidence Source:

Observation		Records	✓	Feedback		Discussion	✓
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Requirements:

One

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 6 – Safety**

6.4 - Children must not be exposed to water temperatures above 43°C.

Our Decision:

Compliant

Reasons for our decision:

Children do not have access to water in sinks or from taps. All water was pre-mixed into small bowls with temperatures being checked by staff before use by children.

Evidence Source:

Observation	✓	Records		Feedback	✓	Discussion	
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 6 – Safety**

6.5 – The surface temperature of radiators and pipes which are accessible to children must not exceed 43°C.

Our Decision:

Compliant

Reasons for our decision:

All radiators were protected by low temperature covers; surface temperatures were cool to touch.

Evidence Source:

Observation	✓	Records	✓	Feedback	✓	Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 6 – Safety**

6.16 - People, including parents, must not be allowed to have free open access into the building/facility.

Our Decision:

Compliant

Reasons for our decision:

Access is via a locked front door. Visitors are checked for ID and are asked to sign in and out.

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9) Standard 7– Health

7.1 – The premises and equipment must be clean. Toys and play resources must be cleaned regularly and thoroughly.

Our Decision:

Compliant

Reasons for our decision:

The premises looked clean. Toys and equipment were checked for cleanliness and all appeared to be in good clean order. Daily cleaning check lists included cleaning of all tables, high chairs, doors and surfaces three times daily. It also included daily checks for cleaning toys. Records were seen for the cleaning checks that had been undertaken that week.

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9) Standard 14 – Documentation

14.2 - Individual records of each child must contain:

- Their full name and address.
- Their date of birth.
- Their photograph.
- Contacts in the case of an emergency.
- GP contact.
- Authorisation for outings and travel in vehicles and other appropriate permissions and parental consents.
- Details of who will collect the child, including photographs where appropriate.
- Known medical conditions (including allergies).
- Dietary requirements and preferences.
- Any social, emotional and/or behavioural needs.
- First language/any additional languages spoken.
- Any other cultural needs.
- Permission to seek emergency medical advice and treatment.

Our Decision:

Compliant

Reasons for our decision:

Records were in place for all of the children in a folder. The records for seven children were randomly checked; all were found to have all the information in place to meet the above criteria. The nursery does not use any vehicles.

Evidence Source:

Observation		Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 14 – Documentation**

14.4 – The registered person must have public liability insurance for the provision. The insurance must cover any circumstances of a child/children suffering harm whilst being looked after at the service, and will include allegations being made against a member of staff.

Our Decision:

Compliant

Reasons for our decision:

Liability insurance in place and in date which covers the required needs as above. This was on display in the entrance area.

Evidence Source:

Observation	✓	Records	✓	Feedback	✓	Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 14 – Documentation**

14.15 – The setting has a Complaints Policy

Our Decision:

Compliant

Reasons for our decision:

The complaints policy was available and had been updated on the 2nd December 2021 to reflect the change of address for the Registration and Inspection Team. This was on display in the entrance hall and a copy was held in the policy folder. The review date was noted on the policy. Minor complaints are dealt with immediately, for example bottles missing/nappy rash. These are usually emailed in and are kept in a folder showing actions taken. No other complaints received.

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 14 – Documentation**

14.15 – The setting has an Equal Opportunities policy

Our Decision:

Compliant

Reasons for our decision:

The policy was available in the staff handbook which showed that responsibilities for staff and how it impacts on them. Equal opportunities was also covered in the induction. There is also a policy statement available for parents and on display which had been reviewed on 1st September 2021

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 14 – Documentation**

14.15 - The setting has a Health and Safety policy

Our Decision:

Compliant

Reasons for our decision:

The policy was held in the policy folder in the building and this was seen during the visit. This had been regularly reviewed with dates noted; the last review date was 1st September 2021.

Evidence Source:

Observation		Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

**Regulation of Care Act 2013 Part 2 (37) and Care Services Regulations Part 3 (9)
Standard 14 – Documentation**

14.15 - The setting has a Caring for Under Two's Policy (including induction process and parental agreements for children socialising with children in the two to three year age group).

Our Decision:

Compliant

Reasons for our decision:

The policy for under twos was seen in the policy folder. All policies were signed in the folder and had been reviewed regularly; the last review date was the 1st September 2021.

The induction to progress to the next age group is done with the agreement of the parents and was risk assessed.

Evidence Source:

Observation	✓	Records	✓	Feedback		Discussion	✓
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Requirements:

None

Recommendations:

None

Other areas identified during this inspection /or previous requirements which have not been met.

None

Evidence Source:

Observation	✓	Records	✓	Feedback	✓	Discussion	✓
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Requirements:

None

Recommendations:

None

The inspector would like to thank the management, staff and service users for their co-operation with this inspection.

If you would like to discuss any of the issues mentioned in this report or have identified any inaccuracies, please do not hesitate to contact the Registration and Inspection Team.

Inspector: Stephen Buttery and Nina Hogan

Date: 24/3/2022

