



The Treasury
Customs & Excise Division
EC Sales List

For official use

For the period to

VAT Reg No: GB

Calendar
Quarter:

Due Date:

You could be liable to a financial penalty if your completed listing is not received by the due date.

Before you fill in this form please read the notes overleaf.

For official use
DOR only

Country Code	Customer's VAT Registration Number	Total value of supplies £	p	Indicator
1			0 0	
2			0 0	
3			0 0	
4			0 0	
5			0 0	
6			0 0	
7			0 0	
8			0 0	
9			0 0	
10			0 0	
11			0 0	
12			0 0	
13			0 0	
14			0 0	
15			0 0	
Number of pages completed		Lines completed (this page only)		

DECLARATION: You, or someone on your behalf, must sign below.

I _____ declare that the information given above and on any continuation sheets is true and complete.
(Full name in BLOCK LETTERS)

Signature: _____ Date: _____

Contact Name: _____ Telephone No: _____

NOTES ON COMPLETION

PLEASE READ THESE NOTES BEFORE FILLING IN THE DETAILS REQUIRED OVERLEAF. If you have not made any EC supplies during the current period, please write 'NONE' and return the form.

Do not amend the pre-printed details. Should there be any error in the pre-printed information, please contact IOM Customs & Excise.

IF YOU NEED ANY HELP PLEASE CONTACT THE ADDRESS BELOW.

Where to send this form

You must ensure that the completed form is received by the due date by:

IOM Customs & Excise
PO Box 6
Custom House
North Quay
Douglas
Isle of Man
IM99 1AG

VAT Advice Centre (01624) 648130
VAT Registration (01624) 648120
Debt Management (01624) 648160
VAT Deregistration (01624) 648150
General Enquiries (01624) 648100
VAT Visiting teams (01624) 648170
Fax line only (01624) 661725

Triangulation

If you are an intermediate supplier in intra EC triangular transactions, show the total value of the intermediate supplies to each customer on a separate line and enter the figure "2" in the indicator column.

Country code

Enter your customer's country code, which can **only** be from the following list:

Austria	AT	Belgium	BE
Bulgaria	BG	Cyprus	CY
Czech Republic	CZ	Denmark	DK
Estonia	EE	Finland	FI
France	FR	Germany	DE
Greece	EL	Hungary	HU
Ireland	IE	Italy	IT
Latvia	LV	Lithuania	LT
Luxembourg	LU	Malta	MT
Netherlands	NL	Poland	PL
Portugal	PT	Romania	RO
Slovenia	SI	Slovak Republic	SK
Spain	ES	Sweden	SE

Customer's VAT Registration Number

Write your customer's VAT registration number in the spaces provided, starting from the extreme left hand side.

Do not include any spaces, dashes or commas.
Do not repeat your customer's country code.

Number of pages completed

Enter the number of pages completed in the box provided. Include all continuation sheets.

Total value of supplies

Only include the value of goods and related services supplied to the customers who are registered for VAT purposes in EC countries **OTHER** than the U.K.

If any of your customers are not registered for VAT or have not given you their VAT number, do not include any supplies you have made to them on this form.

Add up the total value of goods and related services supplied to your customer and write the total, rounded to the nearest pound, in pounds sterling in the space provided.

If you need to show a negative figure, for example due to credit notes, enclose the figure in brackets.

Indicator

Enter "0" if you have been given permission by IOM Customs & Excise to send in an annual list of just your EC customers' VAT numbers.

Enter "2" if you are the intermediary in a triangular transaction.

If none of the above apply, please leave this column **BLANK**.

Lines completed (this page only)

Enter the number of lines completed for this page only in the box provided.

VAT 101 A Continuation Sheets

If you run out of space contact IOM Customs & Excise office for a VAT 101 A (Continuation sheet).

VAT 101 B Correction sheet

If you need to correct the information supplied in a previous period, you should do so using a VAT 101 B obtainable from IOM Customs & Excise.

Data Protection Act 2002

Customs & Excise collects information in order to administer the taxes for which it is responsible (such as VAT, excise duties, air passenger duty, etc), and for detecting and preventing crime.

Where the law permits it may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.