



# Department of Transport

## *Rheynn Arraghey*

### Register of Approved Driving Instructors

Sea Terminal Building

Douglas, Isle of Man, IM1 2RF

Switchboard: (01624) 686600

Direct Line: (01624) 686606

Fax: (01624) 686920

### DEPARTMENT OF TRANSPORT ROAD TRAFFIC ACT 1985 SCHEDULE 4 SECTION 6

### APPLICATION FOR A LICENCE TO GIVE INSTRUCTION IN THE DRIVING OF A MOTOR CAR

Please read these notes carefully before completing the form.

- A The applicant for a licence should make sure that all the appropriate sections of the form have been completed and that he has signed section 28. There will be a delay in dealing with the application if the form is not properly completed.
- B Section 15. There must be at least one Approved Driving Instructor, whose name has been on the ADI register for at least 3 years, working at an establishment for every licence holder working there. Please state the name of the Tutor. The licence is not valid for use from any other address.
- C Section 22 must be signed by the manager or owner of the establishment from which the applicant will be giving instruction under the licence.
- D After completion, the form should be sent with the fee to the Registrar of Approved Driving Instructors, Department of Transport, Sea Terminal Building, Douglas, Isle of Man. IM1 2RF.
- E Information about the licensing arrangements is given in a leaflet (ADI 14) which can be obtained from the Registrar.

1.	Surname:	Mr/Mrs/Miss/Ms (Delete as necessary)
2.	Forename(s):	
3.	Address:	
4.	Telephone:	
5.	Date of Birth:	
6.	Place of Birth:	
7.	Are you a Manx Worker (i.e. do not require a work permit)?	Yes/No
8.	Do you hold a current substantive (i.e. not provisional) licence issued in the Isle of Man, to drive a motor vehicle?	Yes/No
9.	Have you held such a licence, or a licence issued under the law of a country outside the Isle of Man for the last four years?	Yes/No
10.	What is your present driving licence number and date of issue?	
11.	Who was the issuing authority?	
12.	Have you held a full driving licence, or a foreign licence <sup>1</sup> for a period amounting in the aggregate to at least 4 years in the past 6 years? (After passing driving test any unexpired portion of a provisional licence counts towards 4 year period).	Yes/No
13.	a) Have you previously applied for a licence to give instruction?	Yes/No
	b) Have you previously applied for a registration?	Yes/No
14.	If yes please provide the reference number or date of application	
15.	Give the name and address of the establishment from which you will give instruction under the licence:	
	Name:	
	Address:	
	Name of sponsoring ADI or Tutor	
16.	Date Part 1 of Theory Test Passed	
17.	Date Part 2 of Theory Test Passed	
18.	Please enclose proof of minimum 40 hours tuition undertaken with your Sponsor	
19.	Have you received an invitation to take the written part in the future?	Yes/No

<sup>1</sup> "Foreign licence" means a document issued under the law of a country outside the Isle of Man and authorising you to drive a motor vehicle in that country.

20. **Application**

I apply for a licence to give instruction. I accept the conditions under which any licence would be granted and enclose £75.00. Remittances should be in the form of crossed cheques or Postal Orders and made payable to “Isle of Man Government”.

21. **Declaration**

I declare that I have checked the above particulars and that these are correct to the best of my knowledge and belief.

Signature of Applicant: .....

Date: .....

22. **Declaration and Undertaking by the Manager/Owner of the Establishment Named in Item 19 (see note C)**

I declare that I have read and accept the conditions under which any licence would be granted and that:

- a) at the date of signing this declaration the ratio is being observed at the address given in item 15
- b) the grant of a licence will not breach the ratio, and I undertake that at no time during the currency of the licence will the ratio be breached

Signature of Proprietor/Manager: .....

Name in BLOCK LETTERS: .....

Date: .....

**PENALTY**

**AN APPLICANT WHO, FOR THE PURPOSE OF SECURING REGISTRATION, KNOWINGLY MAKES A FALSE STATEMENT OR WHO GIVES INSTRUCTION WITHOUT BEING IN POSSESSION OF A LICENCE IS LIABLE TO A FINE NOT EXCEEDING £1,000.**