

Sports Development Facility / Equipment Check

Lead Coach _____ Venue _____

Date _____ Scheme _____

Facility Check

Have the facilities been checked? Yes No
Were any defaults found? Yes No

Please note any default below

Equipment Check

Bibs	<input type="checkbox"/>	Racquets	<input type="checkbox"/>	Tables	<input type="checkbox"/>	Sticks	<input type="checkbox"/>	Please note any other checks
Cones	<input type="checkbox"/>	Bats	<input type="checkbox"/>	Nets	<input type="checkbox"/>	Discus	<input type="checkbox"/>	
Balls	<input type="checkbox"/>	Baskets/Hoops	<input type="checkbox"/>	Goals	<input type="checkbox"/>	Shots	<input type="checkbox"/>	
Shuttles	<input type="checkbox"/>	Mats	<input type="checkbox"/>	Benches	<input type="checkbox"/>	Javelins	<input type="checkbox"/>	

Is all the equipment suitable/safe to use? Yes No If any of these questions are answered "No" then please contact your co-ordinator.

Is there a First Aid Kit available? Yes No

Is there access to a telephone? Yes No

Are there toilets on site? Yes No

Are the toilets suitable / safe to use? Yes No

Have the changing rooms been checked? Yes No

Notes

Signature _____

Office Use Only

Checked by: _____ Signed _____ Date _____

Sports Development Facility / Equipment Check

For School Facility Use only

Prior to the session:

Have you met / introduced yourself to the caretaker? Yes No

Please note the caretakers emergency contact number _____

Has the fire alarm been sounded and are the coaches familiar with it? Yes No

Has the caretaker pointed out fire exits and made you aware of the evacuation procedure? Yes No

Do you know where the fire assembly points are located? Yes No

After the session:

Have you reported any accidents / incidents? Yes No NA

Have you signed the caretakers timesheet? Yes No

Notes

Caretaker Signature _____

School _____

Print Name _____

Date _____