

ROAD SAFETY

The Department of Transport

SCHOOL CROSSING PATROL SERVICE

SCHOOL CROSSING PATROL OFFICER TERMS AND CONDITIONS

School Crossing Patrol Officers are employed by the Department of Transport and are responsible in the first instance to the Road Safety Officer and the School Crossing Patrol Supervisor.

The work location and hours of duty are as laid down in the School Crossing Patrol Handbook and cannot be changed without prior written notice from the Road Safety Office.

The retirement date for all School Crossing Patrols is the end of the school year in which their 75th birthday falls. Continued employment after the age of 70 years and up to 75 years of age is dependant upon a successful medical examination and performance review.

Rates of Pay

In accordance with the Memorandum of Agreement of Whitley Council, Manual Workers Grade 4.

Payments

Payment is monthly directly into any bank account and is paid in 12 equal monthly payments on 25th of each month (18th December).

The 12 monthly equal payments takes into account all holiday pay. Payment for occasional days, such as election days, on which school is closed shall be at full rate. Employees must undertake to return to work at the end of the school holiday period. No travelling allowances will be paid to permanent patrols.

National Insurance

Appropriate National Insurance contributions will be deducted, however people over 65 years of age should obtain an age exemption card.

Uniform

Uniform will be provided and must be worn at all times when on duty in accordance with the rules set down in the School Crossing Patrol Handbook.

Training:

Training is paid for at full rate.

Pre-employment requirements

Your attention is drawn to the following:-

- (a) Successful applicants will be required to pass a medical examination before taking up their duties.
- (b) An officer returning after a serious illness may be required to pass a medical examination before being allowed to resume duty. The Department will be responsible for payment of fees for these medical examinations.

All applicants should note that in order to fulfil our responsibilities for the protection of children, the Department will ask the Police to check for any record of convictions or cautions on the successful applicant only.

You will be asked to give your permission for this check to be carried out should your application be successful, by completing the appropriate section of the application form. All information supplied by the Police will be destroyed once a decision has been taken.