Government

Department of Environment, Food and Agriculture

Rheynn Chymmyltaght, Bee as Eirinys

Isle of Man Agricultural Development Scheme Separate Business Questionnaire

Please complete in BLOCK CAPITALS and black ink.

Please complete the questions fully and provide as much information as you can, to help us assess whether or not the businesses with which you are involved are considered to be separate for the purposes of the Agricultural Development Scheme (ADS).

Please use a continuation sheet if you require more space for your answers.

For official use only SB Reference Number:

SBQ

If you have an interest in more than two businesses, please complete a separate form for the remaining businesses. Please answer all questions. If one does not apply, please mark it N/A, as incomplete forms will be returned to you.

Section 1 Ge	eneral information		
1. Name, ad	dress and AB number of each of the businesse	es:	
Business 1	AB	Business 2	AB
Name		Name	
Address		Address	
_	Postcode		Postcode
2 \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\			rostcode
_	ne eligible area of the land farmed by the busin	1	
Business 1		Business 2	
3. Has an ap	oplication been made this year to the ADS?		Yes No
4. What are	the main farm enterprises? (e.g. arable, dairy,	beef etc)?	
Business 1		Business 2	
Section 2 Le	egal Status		
Section 2 Le	egal Status	Business 1	Business 2
5. Does each	n business have a separate legal status? povide copies of relevant legal documents.		Business 2 Yes No
5. Does each Please pro6. What is th	n business have a separate legal status?	Yes Numents?	No Yes No
5. Does each Please pro6. What is th	n business have a separate legal status? ovide copies of relevant legal documents. ne trading status of each business in legal docu	Yes Numents?	No Yes No
5. Does each Please pro6. What is the (e.g. soleBusiness 1	n business have a separate legal status? ovide copies of relevant legal documents. ne trading status of each business in legal docu	Yes Numents?	No Yes No
5. Does each Please pro6. What is the (e.g. soleBusiness 1Section 3 Economics	n business have a separate legal status? ovide copies of relevant legal documents. ne trading status of each business in legal docu trader, limited or ordinary partnership, limited	Yes Numents? company, tri	No Yes No
5. Does each Please pro6. What is the (e.g. soleBusiness 1Section 3 Economics	n business have a separate legal status? ovide copies of relevant legal documents. The trading status of each business in legal documents trader, limited or ordinary partnership, limited conomic Structure	Yes Numents? company, tri	No Yes No
 5. Does each Please properties. 6. What is the (e.g. sole Business 1 Section 3 Ecc 7. When was Business 1 	n business have a separate legal status? ovide copies of relevant legal documents. The trading status of each business in legal documents trader, limited or ordinary partnership, limited conomic Structure seach business formed? (Give month and year	Yes Numents? company, tri	Yes No ust etc)
 5. Does each Please properties. 6. What is the (e.g. sole Business 1 Section 3 Ecc 7. When was Business 1 	n business have a separate legal status? povide copies of relevant legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents in legal documents.	Yes Numents? company, tri	Yes No ust etc)
 5. Does each Please pro 6. What is the (e.g. sole) Business 1 Section 3 Economics 7. When was Business 1 8. What was 	n business have a separate legal status? povide copies of relevant legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents in legal documents. The trading status of each business in legal documents in legal documents. The trading status of each business in legal documents in legal documents in legal documents.	Yes Numents? company, tri	Yes No ust etc)



Section 3 Economic Structure (continued) **9a.** Please give the percentage shareholding of each person involved in the business. Business 1 Business 2 **9b.** Which of the shareholders are under age 16? **Business 2** Business 1 **9c.** If any of the shareholders are related, please give names and relationship. Name **Business 2** Name Relationship Relationship Name Name Relationship Relationship Name Name Relationship Relationship **9d.** Percentage voting rights of the shareholders. (If different from 9a) Business 1 Business 2 10. Please give the names of those taking the profits/suffering the losses from each business, including salaried Directors/partners. Business 1 **Business 2** 11. Please give the names of those with ultimate responsibility for making long term decisions affecting the profitability of each business. Indicate whether decisions are made by specific directors, or in the case of Partnerships, whether decisions are made by the group, or by individual partners. Business 1 **Business 2**

Section 4 Commercial Management

12. Please give the name(s) of those with day	<i>r</i> to day managen	nent responsibility for	running each business.
--	-------------------------	-------------------------	------------------------

		<u></u>	
Business 1		Business 2	
		Business 1	Business 2
13. If this pended he/she h	erson(s) is employed by the business, does have a contract of employment?	Yes No	Yes No

Section 4 Commercial Management	(continued)	
	Business 1	Business 2
14. Does this person have: a. Discretion to buy and sell a comple products/services?	Yes No te range of	Yes No
b. Less than this discretion? (Please s has to be sought)	pecify the range of products/services where appro	oval of the owners/others
Business 1	Business 2	
	Business 1	Business 2
c. An active role in longer term policy		Yes No
		165
15. For each business, are there separate	2:	
a. Accounts?	Yes No	Yes No
b. Farm plans?	Yes No	Yes No
c. Sales contracts?	Yes No	Yes No
d. Tax status?	Yes No	Yes No
e. VAT registrations?	Yes No	Yes No
f. Livestock records?	Yes No	Yes No
g. Flock/livestock holding number?	Yes No	Yes No
16. Does one business use another to rec	cover VAT? Yes No	Yes No
17. If one of the businesses suffers a loss the others subsidise it?	s, would any of Yes No	Yes No
the others subsidise it?		
18. Are there transactions for goods, including Livestock, or services between business	uding e.g. Yes No	Yes No
19. If so: a. What are they (e.g. livestock, mach	ninery, labour, fertiliser etc)?	
Business 1	Business 2	
b. How often does each occur in a ye		
Business 1	Business 2	
c. Which of these are provided free o	f charge between the businesses?	
Business 1	Business 2	
	Business 1	Business 2
20. Are funds other than for goods and so transferred between one business and	ervices Yes No nother?	Yes No
21. If so: a. How often are they transferred?		
Business 1	Business 2	
b. Who authorises such transfers?		
Business 1	Business 2	

Section 4 Commercial Management (continued)		
22. Are these transfers represented in the accounts as:	Business 1	Business 2
a. Accounts?	Yes No	Yes No
b. Farm plans?	Yes No	Yes No
c. Sales contracts?	Yes No	Yes No
23. Are detailed invoices raised?	Yes No	Yes No
24. How often are invoices raised?		
Business 1	Business 2	
	Business 1	Business 2
25. Are invoices/receipts made out in the names of each business?	Yes No	Yes No
26. Are the invoices all at commercial rates (i.e. at the same rates as would be paid for goods and services from unrelated businesses)?	Yes No	Yes No
27. On average, how long after invoices are raised is paym	ent made?	
Business 1	Business 2	
	Business 1	Business 2
28. Are these payments recorded in the accounts for the business(es)?	Yes No	Yes No
29. What percentage do these transactions represent comp	pared with buying and selling from unrela	ated businesses?
Business 1	Business 2	
	Business 1	Business 2
30. Would any of the businesses invest in any of the others (e.g. for expansion or diversification)?	Yes No	Yes No
Section 5 Operational arrangements		
31. How far apart are the farms?		
	Business 1	Business 2
32. Does any of the land of one business adjoin the land	Yes No	Yes No
of another?		
33. Does each business have a full range of working machinery and equipment commensurate with the type of farming?	Yes No	Yes No
34. Please list the working machinery belonging to each but	isiness.	
Business 1	Business 2	

Section 5 Operational arrangements (continued)		
	Business 1	Business 2
35. Does any business share equipment or machinery with a related business?	Yes No	Yes No
If so, please list the equipment or machinery shared an	d the frequency of sharing.	
Business 1	Business 2	
	J L Business 1	Business 2
36. Does each business have its own labour force	Yes No	Yes No
commensurate with the type of farming?		
37. How many are in the labour force?		
Business 1	Business 2	
	J L L Business 1	Business 2
38. Do any of the labour force work on more than one of the businesses?	Yes No	Yes No
If so, please give their names and the proportion of the	eir time spent working on each business	·
Business 1	Business 2	
39. What work do they do on each of the farms, and what	time of year is their labour shared?	
Business 1	Business 2	
Dustriess 1	Dusiness 2	
	Business 1	Business 2
40 Is any of the labour force (including family members)	Yes No	Yes No
40. Is any of the labour force (including family members) employed by more than one of the businesses?		res No
If so please give their names:		
Business 1	Business 2	

L

Section 5 Operational arrangements (continued) **41.** Is any of the farm work contracted out (including Business 2 Business 1 contract farming arrangements)? Yes No Yes No a. What work is it? Business 1 Business 2 b. Who does it? Business 1 **Business 2 42.** If others involved in the other businesses are also involved in this work as contractors, please give their names. **Business 1 Business 2** Business 1 **Business 2 43.** Are there written legal agreements to cover this work? Yes No Yes No **44.** Is the work paid for at commercial rates? Yes No No Yes **45.** Does each business have its own outbuildings Yes No commensurate with the needs of the business? Yes No If not, list any buildings shared with a related business and describe what they are used for (e.g. machinery store, cattle shed etc.) Business 1 **Business 2** Business 1 **Business 2 46.** Does each business have its own silage and other Yes No Yes No winter keep making and storage facilities? If not does each business share silage/winter keep, machinery or storage facilities with any of the other No Yes Yes No businessés? **47.** Do any of the businesses buy or sell farm produce/ Yes No livestock etc. on behalf of another? If so please give details: Business 1 Business 2

		Business 1		Busines	s 2	
48. Do any livestoc	of the businesses transport farm produce/ k etc. on behalf of another?	Yes No		Yes	No	
49. Is there	movement of stock between the businesses?	Yes No	\neg	Yes	No	
	ve details of cattle movements (number per yea	1 1 1	l acements/over winter-			
Business 1		Business 2				
		<u> </u>				
	tails of any sheep movements (numbering per y	_	pping/over wintering/s	ummer (grazing	etc
Business 1		Business 2				
		 				
		<u> </u>				
51 . Give de	Lails of any land shared or leased by one busine	ss from the others				
Business 1	tails of any tand shared or leased by one basine	Business 2	•			
		<u> </u>				
		-				
E2 Is any w	work done under a chared farming agreement?	Business 1		Busines	_	
	work done under a shared farming agreement? nat work is it?	Yes No		Yes	No	
Business 1		Business 2				
		-				
		┥				
	se is involved?					
	se is involved?	Business 2				
	se is involved?	Business 2				
53. Who els Business 1	se is involved?	Business 2				

54. If others involved in the other businesses are also involved in this work, please give their names. Business 1 **Business 2** Business 1 **Business 2** 55. Are there written agreements to cover this work? No Yes Yes No **56.** Is the work paid for at commercial rates? No No Yes Yes **57.** Is there any land used by the business which is not included on their ADS application? Yes No No Yes If so, is it included in another application form (give AB number). Business 1 **Business 2** lΑΒ AB AΒ ΑB AB AB ΑB AΒ AΒ AB AB AΒ **58.** Are there any livestock claims being made by any of these businesses alone or with another business against this land, whether or not an ADS application has been submitted (give details). Business 2 **Business 1 Section 6** Signature Date **Continuance sheet** If necessary, continue on separate sheets and tick this box. Number of sheets attached. **Data Protection** If you would like to know what we do with your personal information and your rights in relation to it, our Privacy Policy can be found here: https://www.gov.im/about-the-government/departments/environment-food-and-agriculture agriculture-directorate/privacy-notice/ Our Data Protection Officer can be contacted on 686781 or at: DPO DEFA@gov.im

Section 5 Operational arrangements (continued)

Send completed questionnaires to:

Field Delivery Team
Agriculture and Lands Directorate
Department of Environment, Food and Agriculture
Thie Slieau Whallian
Foxdale Road
St John's, IM4 3AS