

The Treasury Yn Tashtey

INCOME TAX DIVISION

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Assessor I Q Kelly

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PRACTICE NOTE

PN 35/91 Date: 12 December 1991

Income Tax Office Accommodation Changes

The Income Tax Office will be closed for all telephone and counter enquiries from Friday 20 December 1991 to 1 January 1992 inclusive. This closure is necessary to enable the Division to move, from its present location on the first floor, to its new location on the second floor of Government Offices. During this closure payments of tax will still be able to be made at the existing counter facilities on the first floor, during normal office hours. The offices currently situated at 22 Bucks Road, which deal with companies, self-employed, non-residents and sub-contractors, will also continue to be open as usual during this period. Because access to files will be limited and the handling of incoming mail difficult, it would be appreciated if written, telephone and other enquiries to the office were deferred as much an possible until the whole office reopens on 2 January 1992. I apologise for any inconvenience that may be caused during this period. I Q Kelly, Assessor of Income Tax.

PLEASE NOTE: The Government has recently installed a new telephone system and to avoid going through the central switchboard the following direct telephone numbers for Income Tax enquiries can be used with effect from 14 December 1991:-

General Enquiries 685400

Employers Enquiries 685410

Companies Enquiries 685300

Sub-Contractors and