



# Agriculture and Fisheries Grant Scheme Stage 1 Appeal Form

Please complete in BLOCK CAPITALS and send the form to Department of Environment, Food and Agriculture, Agriculture and Lands Directorate, The Slieau Whallian, Foxdale Road, St. John's, Isle of Man, IM4 3AS.

For official use only:	
File Ref.	

This is an application for a Stage 1 internal review, the deadline for your appeal is 28 days from the date of receipt of your DEFA decision letter/email. Applications received after this time will not be considered. Once received, the application will be reviewed, checking the policy, facts and compliance with the Scheme requirements only. You will be notified of the conclusion within 30 days of the date the appeal application was received by the Department.

Please ensure you read the following information:

- Please give full details and reasons why you wish your case to be considered.
- Attach copies of relevant papers securely to this form.
- Further guidance on the appeals process can be found on our website here: [www.gov.im/afgs/appeals](http://www.gov.im/afgs/appeals)

## Section 1: General Information

1. AB Number

2. Business address   
 Post Code

3. Email address

4. Telephone number  Mobile number

5. Please tick to confirm the section of the Agriculture and Fisheries Grant Scheme to which this appeal relates:  
 Late Submission       Insufficient Evidence       Retrospective Claim   
 Other (please give details)

6. Date and reference of DEFA decision letter/email

## Section 2: Grounds for your appeal and change sought to the decision

7. Please explain clearly and fully your grounds for making this appeal (continue on separate sheet if necessary).


## Section 3: Declaration

I can confirm I have read the guidance information and wish to proceed with the Stage 1 Appeal application.

**Signature**  **Date**

**Print Name**

If you would like to know what we do with your personal information and your rights in relation to it, our Privacy Policy can be found here: <https://www.gov.im/about-the-government/departments/environment-food-and-agriculture/agriculture-and-lands-directorate/privacy-notice/>. The Data Protection Officer can be contacted on 686854 or by email at: [DPO-DEFA@gov.im](mailto:DPO-DEFA@gov.im).