

YOUNG FARMER SUPPLEMENTARY PAYMENT

Young farmers may be entitled to a supplementary payment of 25% of the appropriate full flat rate payment for a maximum of 195 acres or £4,000, whichever is the lowest. For the full terms and conditions regarding the Young Farmer Supplementary Payment please refer to our website: www.gov.im/ads

KEYS DATES AND INFORMATION TO REMEMBER

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| 4th May 2024 | The information you enter must have been relevant to your holding on this date. |
| 11th May 2024 | <p>Please return your booklets by this date. Forms received after this date will be liable to a late submission penalty in accordance with the rates detailed in the Farmers' Handbook and on the Department's website.</p> <p>This is a Saturday, therefore, DEFA Offices (address below) will be closed but there is a post box outside where you will be able to leave your completed booklet outside of office hours. We would encourage you to submit your booklets by 5pm on Friday 10th May to receive a receipt.</p> |

Please return your Claim Form to the offices of the Department of Environment, Food and Agriculture at the following address:

Agricultural Development Scheme, Agriculture and Lands Directorate, Department of Environment, Food and Agriculture, The Slieau Whallian, Foxdale Road, St. John's, Isle of Man, IM4 3AS

Do not post, or hand your Claim Form to any other place or person other than as specified above.

ADDITIONAL INFORMATION

- **Acknowledgements** – If your Claim Form has not been received by 11th May 2024 you will be notified by email or phone. Forms received after 11th May will be subject to penalties as detailed in the 'Agricultural Development Scheme 2019'. Please note that forms received after 8th June 2024 will not be eligible for payment.
- **Lost Claim Forms** – All claims received by the Department will be date stamped with the date they were received at the above address, so please make sure you allow sufficient time to meet the deadline of 11th May 2024. If your Claim Form has not been received in time and you are able to provide satisfactory proof of postage issued by IoM Post Office which falls within the appropriate period (a 'Recorded Delivery' receipt) you will be given a further 10 days in which to submit your Claim Form. Claim Forms received within this additional 10 day period will be treated as having been received on the date of the Recorded Delivery receipt. Penalties for late submission will only arise if the date of *receipted* posting is after 10th May 2024 or the Claim Form is not received within the 10-day grace period.
- **False Information** – The Department will take action against anyone claiming support payments where false or misleading information has been provided in support of a claim.
- **Authorised Signatory** – Please ensure that a person authorised to sign on behalf of the business signs and dates the form.
- **Sharing Data** – DEFA will share land occupancy information with the Department of Infrastructure and Manx Utilities when required with regards to access, fencing, flooding, public rights of way, drainage etc.
- **If you wish to inform us of any changes or amendments after you have sent in your booklet**, the forms listed below can be downloaded from www.gov.im/ads/forms or by contacting agriculture.policy@gov.im or 695742.

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| Field Mapping Form | If you have any unmapped areas which are at your disposal, or fields have changed shape (due to building etc.) and a new boundary has been established, please use a Field Mapping Form to inform us about them. We are asking for an estimate only, so no penalties will apply if the unmapped area is subsequently found to differ from your declaration. |
| Claim Amendment Form | <p>Please use a Claim Amendment Form to advise the Department if you find that the information submitted on your ADS Claim Form relating to land at your disposal (both eligible and ineligible) is incorrect. It is your responsibility to notify the Department of this mistake.</p> <ul style="list-style-type: none"> • To increase your claim payment, this form would have to be received at this office by 11th May 2024. • Late submission penalties will apply to forms received at this office by 8th June 2024. Please note that these penalties will only apply to the additional land claimed on your 'Claim Amendment Form', not your whole claim. • After 8th June 2024, this form cannot be used to increase your claim payment but can be used to notify the Department of any changes made to your field allocation. |

Please remember to read, sign and date the declaration on your booklet.