

NOVA 1 MAN: Notification of Vehicle Arrival New or Used Vehicle

Notes for the completion of this form

Please read the NOVA 3 MAN guidance and Notice 728 issued by HMRC to help you complete this form.

This form is for use by individuals and businesses required to submit a NOVA notification to Customs and Immigration for customs clearance that will allow a vehicle to be registered and licensed by the Department of Infrastructure. This form should be used for a vehicle brought to the Island from the United Kingdom, an EU Member State or a vehicle imported from outside the EU.

The completed form allows Customs and Immigration to assess whether or not any customs charges are due in respect of the vehicle and, if so, ensure that they are accounted for properly.

A separate form is required for each vehicle to be notified.

This form is designed to be filled in electronically

The completed form and any supporting evidence should be sent by email to iomdeferment.customs@gov.im

The requirement to complete this form is located under Paragraph 2(5A) to (5D) of Schedule 12 to the Value Added Tax Act 1996.

Part 1 – Person making the notification

Name and Address

Name
Address

Postcode

VAT Number (if applicable)

Telephone Number

Mobile Number

Email Address

Are you making the notification on your own
behalf or on behalf of someone else?

Self

Someone else

For 'self' go to Part 3

For 'someone else' go to Part 2

Part 2 – Purchaser/Importer

Only complete this Part if making the notification on behalf of someone else.

Name and Address

Name

Postcode

VAT Number (if applicable)

Telephone Number

Mobile Number

Email Address

Part 3 – Origin of the Vehicle

Is the vehicle purchased "new"?

Yes

No

Is the vehicle a used vehicle?

Yes

No

Country of export

Date of import into United Kingdom/Isle of Man

Place of import into United Kingdom/Isle of Man

Import entry number

Part 4 – Vehicle Details

Make	<input type="text"/>			
Model	<input type="text"/>			
Type	<input type="text"/>			
Year of manufacture	<input type="text"/>			
VIN (chassis or frame number)	<input type="text"/>			
Engine number	<input type="text"/>			
Left-hand drive?	<table><tr><td>Yes</td><td>No</td><td>Not Applicable</td></tr></table>	Yes	No	Not Applicable
Yes	No	Not Applicable		
Mileage	<input type="text"/>			
Engine size and type	<input type="text"/>			
Seating	<input type="text"/>			
Capacity (if goods or commercial vehicle)	<input type="text"/>			
Foreign registration mark	<input type="text"/>			
Date first registered for road use in another country (if applicable)	<input type="text"/>			
Date made available to person importing the vehicle	<input type="text"/>			
Date of arrival in United Kingdom/Isle of Man	<input type="text"/>			
Purchase date (if applicable)	<input type="text"/>			
Do you have a purchase invoice for the vehicle?	<table><tr><td>Yes</td><td>No</td></tr></table>	Yes	No	
Yes	No			

If you have a purchase invoice please supply this

Part 4 – Vehicle Details continued

Name of Supplier (if applicable)

Supplier VAT Number (if applicable)

Price Paid (if applicable)

Are you claiming any relief from your VAT liability for this vehicle?

Yes

No

If "Yes" please supply evidence to support your claim.

Part 5 – Leasing arrangements by VAT-registered businesses

Only complete this Part if the vehicle is leased from a supplier outside the United Kingdom by a business registered for VAT in the Isle of Man or United Kingdom.

Is there an option to purchase at the end of the contract?

Yes

No

How long is the lease contract for?

At the end of the contract, will the vehicle be returned back to the EU state of supply?

Yes

No

Declaration

You must complete this declaration

Electronic Signature Acknowledgment - By clicking the signature box below, you are signing the document electronically. You agree that your electronic signature has the same legal validity and effect as your handwritten signature on the document, and that it has the same meaning as your handwritten signature.

I declare that the information on this form is true and complete. I understand that a false declaration may render me liable to a penalty.

Signature	<input type="text"/>
Full Name	<input type="text"/>
Date	<input type="text"/>
Status (e.g. company director, company secretary, partner, sole proprietor, LLC, registered agent etc.)	<input type="text"/>

If you have completed this form on behalf of a VAT-registered business you will need to ensure that an authorised signatory of the business also signs below to confirm to Customs and Immigration that they have authorised you to act for them.

I/we have authorised that the named agent above has been authorised to complete the NOVA notification and declaration on my/our behalf, and the Treasury is authorised to exchange information with them in relation to this NOVA notification.

Electronic Signature Acknowledgment - By clicking the signature box below, you are signing the document electronically. You agree that your electronic signature has the same legal validity and effect as your handwritten signature on the document, and that it has the same meaning as your handwritten signature.

Signature	<input type="text"/>
Full Name	<input type="text"/>
Date	<input type="text"/>
Status (e.g. company director, company secretary, partner, sole proprietor, LLC, registered agent etc.)	<input type="text"/>

Privacy Notice

The Treasury collects information about you in order to administer taxation and carry out other functions for which it is responsible (e.g. National Insurance, customs and excise duties, property rates, social security benefits, state pensions and legal aid etc.), and for the detection and prevention of crime.

Whilst that information will primarily be provided by you, where the law allows we may also get information about you from other organisations, or give information about you to them. This may be to check the accuracy of the information provided, prevent or detect crime or protect public funds in other ways. These organisations may include other government departments, the police and other agencies.

To find out more about how we collect and use personal information, contact any of our offices or visit our website at: <https://www.gov.im/about-the-government/departments/the-treasury/privacy-notice/>

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NOVA reference	NOVA/
Date	Date Stamp