

Attorney General's Chambers



Annual Operating Report for the year ended 31 March 2023

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Foreword

I am pleased to introduce the Attorney General's Chambers' Annual Operating report for the year ended 31 March 2023.

The Report demonstrates the service Chambers' provides on behalf of the Crown and our clients and our support of government in all its facets. The Report evidences the range of services provided by Chambers across the public service landscape and contains an account from each of our Divisions as to their operations and outcomes over the course of the year.

The forthcoming year will be another of evolution, particularly the recommendations made by Mr Stephen Wooler CB in his report to Tynwald reviewing the role and functions of His Majesty's Attorney General (and the structure of Chambers) are expected to enhance service delivery: while I am not complacent in assuming the support of all of my colleagues in Chambers in delivering those recommendations which fall to Chambers, I depend upon it.

During the course of the year and consequent upon feedback received through Governments Have Your Say programme, I tasked our Culture and Engagement Committee (staffed by colleagues drawn from across Chambers) to review and update Chambers' values. I am pleased to say that almost all colleagues participated in the exercise recognising the role of values in underpinning our performance behaviours. The exercise resulted in our acknowledgment that Chambers is committed to the following core values and guiding principles:

- Being customer focused
- Seeking continuous improvement
- Being professional and approachable
- Being respectful
- Acting with honesty and integrity

Whilst recognising the current financial constraints under which we must all operate, I believe that by careful recruitment and making efforts to maximise staff retention Chambers has been able to provide a high quality legal service to users. This is essential for the administration of justice and good government, as well as supporting the best interests of the Crown, our clients, business, the community and the public finances.

Walter Wannenburg
His Majesty's Attorney General
11th August 2023

Index

	Page number
Part 1 Progress against the Business Plan	1
1.1 Strategic Aims and Key Deliverables	1
Part 2 Divisional Reports	2
2.1 Crown Division	2
2.2 Advisory and Legislation Support Division	8
2.3 Commercial Division	11
2.4 Civil Litigation Division	15
2.5 Legislative Drafting Division	20
2.6 Prosecutions Division	25
2.7 International Cooperation and Asset Recovery Division	30
Part 3 Operation of Chambers	34
3.1 Financial Overview	34
3.2 Income	34
3.3 Re-charging of Costs	35
3.4 Time Recording	35
3.5 Detailed Time Recorded by Client Department	36
3.6 Chambers Website	38
Part 4 Feedback / Contact Us	39
Appendix 1 Report against Strategic Aims	40
Appendix 2 Chambers Values	50
Appendix 3 Chambers Organisation Structure as at 31 March 2023	51

Part 1 – Progress against Business Plan

1.1 Strategic Aims and Key Deliverables

The Business Plan 2023 – 2026 continues to form the foundation for prioritisation of Chambers work throughout this reporting period. The Business Plan lists our key work streams for 2023 and our strategic aims and key deliverables. Within each aim, there are further more detailed objectives which support service delivery and continuous improvement.

A report detailing progress against the full aims and objectives of our Business Plan is at Appendix 1 on page 40. The following table lists our Strategic Aims:-

Strategic Aim 1	Deliver our responsibilities under the Island Plan
Strategic Aim 2	Providing support to our Stakeholders in delivering their objectives
Strategic Aim 3	Ensure the effective delivery of the Constitutional and Statutory functions of HM Attorney General
Strategic Aim 4	Improving our culture and managing ourselves more efficiently

[Business Plan 2023 - 2026](#)

Part 2 – Divisional Reports

2.1 Crown Division

2.1.1 Introduction

The Crown Officers (HM Attorney General and HM Solicitor General) have a broad range of statutory and non-statutory duties. The Crown Officers are supported by the Crown Team which delivers the Crown Officers' private office functions, and contributes to the effective operation and development of Chambers.

The Crown Team oversees compliance with freedom of information, GDPR and health and safety as well as delivering a number of other statutory functions, including the regulation of Isle of Man charities and the management of finances under the Mental Health Legislation.

The Crown Team also supports all aspects of non-legal practice compliance and development, contributes to corporate projects, coordinates strategic planning, provides oversight of the design and implementation of improvement projects and the delivery of operational services, including human resource management, financial management, business continuity and IT support.

The Crown Officers are further supported by the Executive Director of Legal Services ("EDLS") in relation to the delivery of all legal services provided by each of the Legal Officers across Chambers. In supporting the Crown Officers, the EDLS provides professional legal oversight of Chambers. The EDLS also supports the Crown Officers, undertaking specific project work across Government which requires legal advice and assistance.

The Crown Officers:-

- Provide advice to His Excellency the Lieutenant Governor, as required
- Attend to Parliamentary duties, which are made up of regular meetings of the Legislative Council and the monthly sittings of Tynwald during the Parliamentary year
- Attend routine weekly and any extraordinary meetings of the Council of Ministers as its primary source of legal advice
- Work with Council of Ministers and its sub-committees, including supporting the Government's delivery of:

- The Island Plan
 - The Legislative Programme
 - National Strategy
 - International Relations
- Provide legal superintendence to Divisional Directors and Legal Officers in relation to the delivery of HM Attorney General’s Statutory functions
 - Chair the Financial Intelligence Board, which provides statutory oversight of the Financial Intelligence Unit
 - Provide oversight and strategic level support for the Government’s International Engagement Programme, including attendance at Moneyval¹ Plenary and other meetings, and ensuring work is undertaken which is aligned to the Financial Action Task Force Standards, OECD Global Standards and other entities
 - Provide legal supervision to the International Cooperation and Asset Recovery work within Chambers

2.1.2 Work undertaken during the reporting year

The following table lists the Crown Officer’s formal committee attendance and roles during the reporting year from 1 April 2022 to 31 March 2023 (2022 - 2023):

Meeting	Role	Frequency
Council of Ministers	Legal Adviser	Weekly
Financial Intelligence Unit Board	Chair	Bi-monthly
Legislative Council	Non-voting Member	Weekly (Oct to Jul)
Tynwald	Non-voting Member	Monthly (Oct to Jul)
His Excellency The Lieutenant Governor	Legal Adviser	Monthly & As Called

¹ MONEYVAL is a permanent monitoring body of the Council of Europe entrusted with the task of assessing compliance with the principal international standards to counter money laundering and the financing of terrorism and the effectiveness of their implementation.

Meeting	Role	Frequency
Council of Ministers Legislation Sub Committee	Legal Adviser	As called
Financial Crime Strategic Board	Committee Member	
Financial Crime Prosecutiond Forum	Chair	
International Relations Coordinating Group	Committee Member	
National Strategy Group	Legal Adviser	
Gold Command	Legal Adviser	

2.1.3 Management of Chambers

The Chambers Senior Leadership Team (“SLT”) meets weekly and is made up of the Crown Officers, the Head of Crown (“HOC”) and the Executive Director of Legal Services (“EDLS”). The Senior Management Team (“SMT”) meets quarterly and is made up of the Crown Officers and members of the Extended Leadership Team (“ELT”) as below.

The Chambers ELT meets monthly and is made up of the HOC, the EDLS, the Director of Prosecutions, Director of International Cooperation and Asset Recovery, Director of Commercial Law, Director of Civil Litigation, Chief Legislative Drafter and the Director of Advisory and Legislation Support.

2.1.4 Statutory Functions of HM Attorney General

Statutory functions of HM Attorney General continue to be supported across Chambers, and particularly within the Crown Division. The Advisory and Legislation Support Division also offer assistance, particularly in the provision of legal oversight in the regulation and registration of charities, and mental health financial management.

2.1.5 Child Abduction

There have been no Hague Convention child abduction matters referred to Chambers during the year.

2.1.6 Mental Health Matters

HM Attorney General has a statutory duty to attend to the financial affairs of persons who lack capacity where there is no family member willing or able to undertake this role, and where there are insufficient monies to permit the engagement of a third party professional to do so.

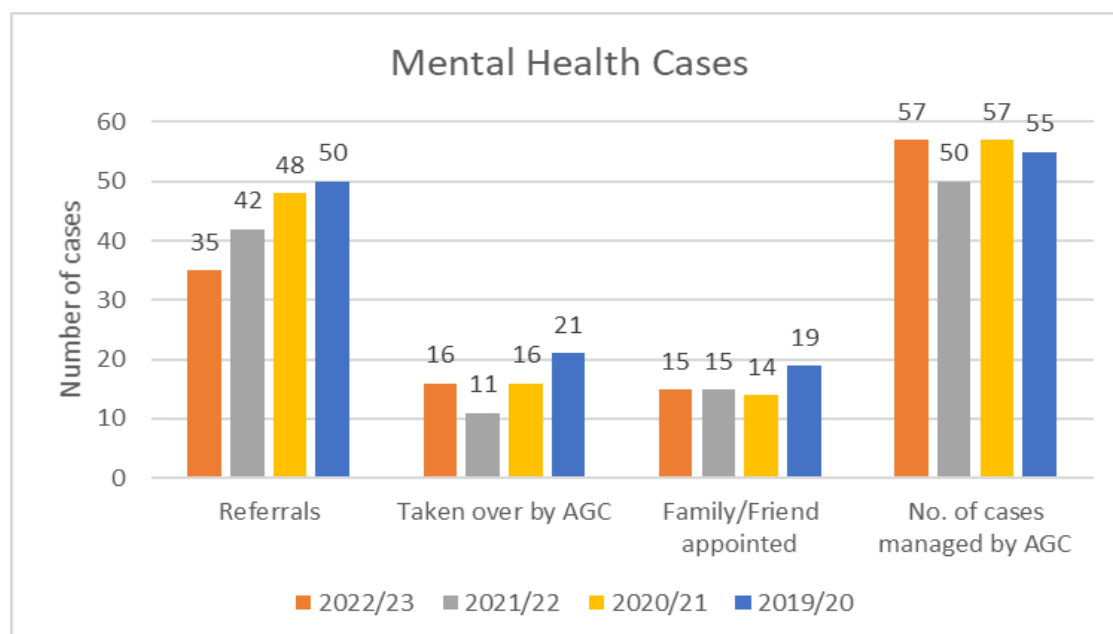
If appropriate, HM Attorney General may also appoint a family member and/or friend where there are insufficient assets to justify an application to the High Court for Receivership.

During the reporting year, 35 referrals were received of which:

- 16 were taken under direct management; and
- 15 appointments were made.

At the end of the reporting year, Chambers was managing the finances of 57 individuals.

These figures are reported in the chart below for ease of comparison with previous years:-



The number of individuals whose finances are managed in Chambers varied throughout the year, despite efforts made to identify family members and/or friends who may be suitable to be appointed by HM Attorney General instead of officers in Chambers.

The complexity and number of individual cases continues to increase, with more and more instances where a court application is required due to HM Attorney General not having the sufficient legal powers to fully manage the assets of the individuals concerned.

Discussions continue with Manx Care regarding how best to serve the interests of individual clients, and refining the processes which support such. Operationalising the relevant recommendations, resulting from the Wooler Review in respect of the delivery of Mental Health Financial Management functions, will be undertaken.

2.1.7 Charities

The Charities Administration Team continues to manage high workloads due to the transition from registrar to regulator. Work continues on engagement with the third sector to provide education and guidance to improve compliance, balanced against regulatory obligations, and in this year has included consultation with the Council of Voluntary Organisations, and the Charities Commission of England and Wales. In consideration of user feedback, the www.gov.im/charities website, has been re-written and will shortly be updated. Guidance and forms are next to be reviewed, in order to make these more user friendly to assist trustees in their obligations. In conjunction with Cabinet Office, it is intended to consult with stakeholders in considering changes (both in legislation, forms, and guidance) as may be required.

The governance of all charities on the Register (665 as at 31 March 2023) has been reviewed and the most concerning gaps addressed with nearly all charities concerned. Waiting times for responses have been significantly improved.

Whilst there are still challenges, both for charities, and the HM Attorney General as regulator, most charities registered on the Isle of Man are appropriately managed. A planned work flow for the next year will be to consider communications and more public announcements and press releases to educate the public about Manx charities, and charitable giving.

During the reporting year:

- 26 applications for registration were received, of which 16 were successful
- 24 charities were removed from the register, of which:

Charities removed from the register in 2022 - 2023	
17	Ceased to operate
3	Considered as no longer being a charity
2	Considered as no longer having a substantial and genuine connection to the Island
0	Considered as having ceased to operate
2	Ceased to exist and considered to have ceased to operate

2.1.8 Bona Vacantia

Chambers continued to act on behalf of Treasury in relation to a range of bona vacantia matters. 15 live cases continued to be administered during the period. A review of the functions of the Attorney General in relation to bona vacation estates was completed in conjunction with Treasury, and administration is now undertaken in Treasury, with legal support as required from Chambers.

2.2 Advisory and Legislation Support Division

2.2.1 Introduction

The Advisory and Legislation Support Division – comprising the Advisory Team and the Legislation Support Team provides – generally, non-contentious legal advice on all areas of public law, and legislative support to Government Departments and other Government bodies.

2.2.2 Advisory Team - background

The Advisory Team provides legal advice in all areas of public law requested of it, including, in particular, data protection, freedom of information, international law, immigration, equality, and constitutional law. The team does not generally provide advice on contentious matters, but supports Government bodies in early dispute resolution, statutory investigations or other matters, prior to such matters becoming contentious. The Advisory Team works closely on matters which sit with the Litigation Division or the Commercial Division of Chambers to ensure comprehensive provision of legal advice.

The Advisory and Legislation Support Division also has legal oversight of some of the statutory functions of HM Attorney General or Treasury, namely:

- as the keeper of the register of charities, under the Charities Registration and Regulation Act 2019;
- the financial management of persons who do not have the mental capacity to do so themselves, under the Mental Health Act 1998; and
- legal oversight of cases administered in Chambers on behalf of Treasury in the winding up of *bona vacantia* estates under section 52 of the Administration of Estates Act 1990.

2.2.3 Legislation Support Team - background

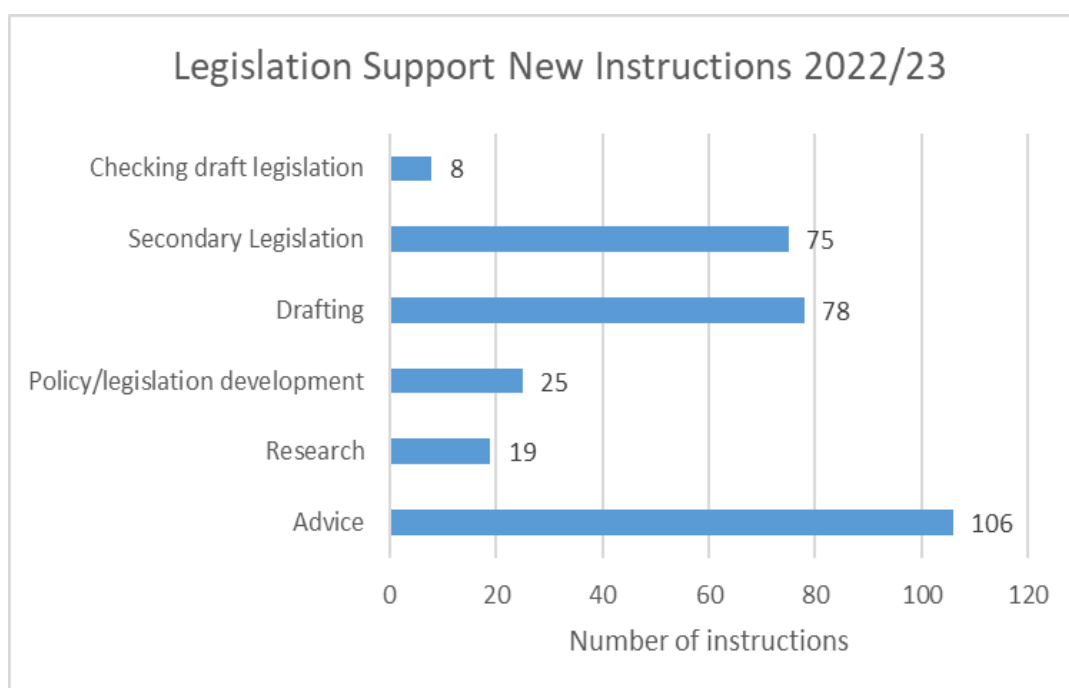
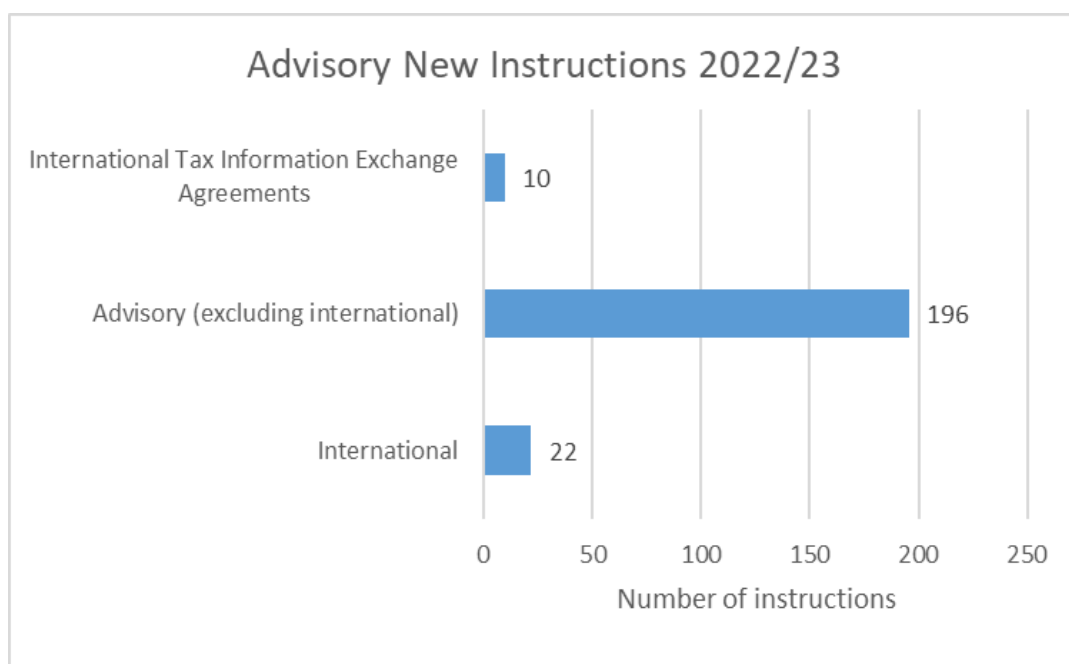
The Legislation Support Team is now fully centralised within the Advisory and Legislation Support Division, and is fully resourced. The Team drafts secondary legislation on behalf of Government Departments and other Government bodies, provides answers to legislation queries and assists Departments with developing legislation. The work of the Team is prioritised in accordance with wider Government objectives set out in the Island Plan undertaken by an experienced and resilient Team.

A new instruction and allocation process now ensures that there is lack of dependency on one individual officer to undertake work for an individual department. Reporting procedures have been introduced to better inform the allocation and deployment of resource across the Team and to highlight any potential issues to departmental clients.

The Legislation Support Team was relaunched in May 2023, with new work processes, instruction forms and information provided to its stakeholders, and is now known as the Secondary Legislation Hub.

2.2.4 Work undertaken

New instructions for the 2022 - 2023 period were as follows:



As above, the Advisory Team has legal oversight of other functions of HM Attorney General, and administration for Treasury, the statistics for which are covered in the Crown Division report at numbers 2.1.6 and 2.1.7.

New instructions on advisory cases have increased significantly, due in part to –

(1) a new system of instruction (in early stages), with workflow monitoring, in advisory and particularly in the Legislation Support Team;

(2) capacity realised for the Director of the Division to carry out more individual legal advice matters, by making changes to charity administration support from another legal officer and decreased instruction relating to Covid-19 matters.

This year's report does not include any regulation/regulatory matters for the Legislation Support Team, since those matters are now included in other categories, that work type has not been used.

Overall, there is an increase in the drafting of secondary legislation, with a decrease in policy/legislation development, which continues to be supported in the services provided by the Legislation Support Team.

In this period, the Legislation Support Team substantially drafted 134 items, appearing on Tynwald Order papers during the reporting period, accounting for 49.63% of secondary legislation. A further 19 instruments were checked or reviewed within the Legislation Support Team (accounting for a further 7.04% of the total items on Tynwald Order papers).

During the reporting period, a senior officer was seconded to Treasury to work on social security projects, which resulted in a further 20 new statutory documents being made and approved by Tynwald, in addition to those instruments drafted within Chambers by the wider team.

The ongoing workload for the Legislation Support Team has been consistent for the past years, seeing through a change in administration and a newly-formed and centralised Team. The Legislation Support Team has drafted and advised on numerous items of secondary legislation as set out above, from drafting very large items, such as the Liquor Licensing and Public Entertainments Regulations 2022, to checking many small Coins Orders drafted by officers in a Department. The Team has assisted Departments to prepare drafting instructions on a number of new and existing Bills in the Legislative Programme, including the Energy Bill, the Manx Care (Amendment) Bill, the Capacity Bill, the Trust and Trustees Bill and the Public Sector Payments Bill.

For the Advisory team, there remains a number of high demand areas, such as freedom of information and data protection, together with consequential matters to be dealt with following Brexit. In its legal oversight function, the Advisory team has also progressed a number of workstreams relating to charities regulation, including consultation with the Council for Voluntary Organisations (Isle of Man), the Charity Commission for England and Wales, and various improvements to the process and guidance offered to stakeholders. The Advisory team has also assisted Cabinet Office in ensuring contribution to and cooperation with the requirements of the Covid-19 Review within sometimes fairly challenging timescales in order to assist in ensuring that the Covid-19 Review team can complete its review by the end of 2023.

2.3 Commercial Division

2.3.1 Introduction

The Commercial Division opened 916 matters during the reporting period. The number of new matters is not a completely accurate measure of the amount of work undertaken as the Division has a policy whereby a new matter is only opened if no prior record exists and only if the amount of work anticipated exceeds 1 hour. Notwithstanding this, the numbers of matters opened is a useful indicator of the volume of work undertaken by the Division and can identify trends when compared to previous years. The trend for this year has been for the team to deal with a larger number of more complex and time consuming matters than previously both in the commercial/procurement part of the team and in the property part.

2.3.2 The Commercial and Procurement Team

The Commercial team deals with all commercial matters on behalf of Government and included the centralised procurement function provided by Procurement team up until the 3 October 2022, when the Procurement team and procurement function transferred to the Treasury.

The Commercial team advises on a broad range of contractual issues and negotiations including the drafting and negotiation of contracts and the review of suppliers' terms and conditions. It also advises and assists in supporting significant Isle of Man Government commercial programs and projects which have included support regarding Manx Development Corporation (MDC), negotiation and completion of multimillion pound banking Facility Agreements and commercial law assistance regarding financial assistance Schemes. The Division has been busy in assisting Manx Care in procuring services, preparing agreements and reviewing a wide variety of suppliers' terms and conditions.

The team still drafts and prepares contracts in support of full tenders and quick quote for procurement matters.

The Team also dealt with extensive contract work regarding the operation and running of the TT for 2023.

In the summer 2022 the team introduced a new instruction form to assist Departments, Boards and Offices in instructing the Commercial Team and to assist in allocation work. This new instruction form improved the quality of instructions received and helped allocate work appropriately in the team.

The numbers of new instructions received by the Team (excluding property) this year decreased to 378 compared to 508 in the previous year. Part of this reduction will have been a result of the Procurement team leaving AGC six months into the reporting period.

The following table sets out the nature and type of work which was undertaken by the Commercial Team (excluding the work carried by the Property Team) during 2022 - 2023:

Commercial Division Matters (excluding Property)	
Work Type	Number
Contract (including advice, drafting and reviewing suppliers terms and conditions)	348
Procurement (including full tenders, select lists and quick quotes)	30
Grand Total	378

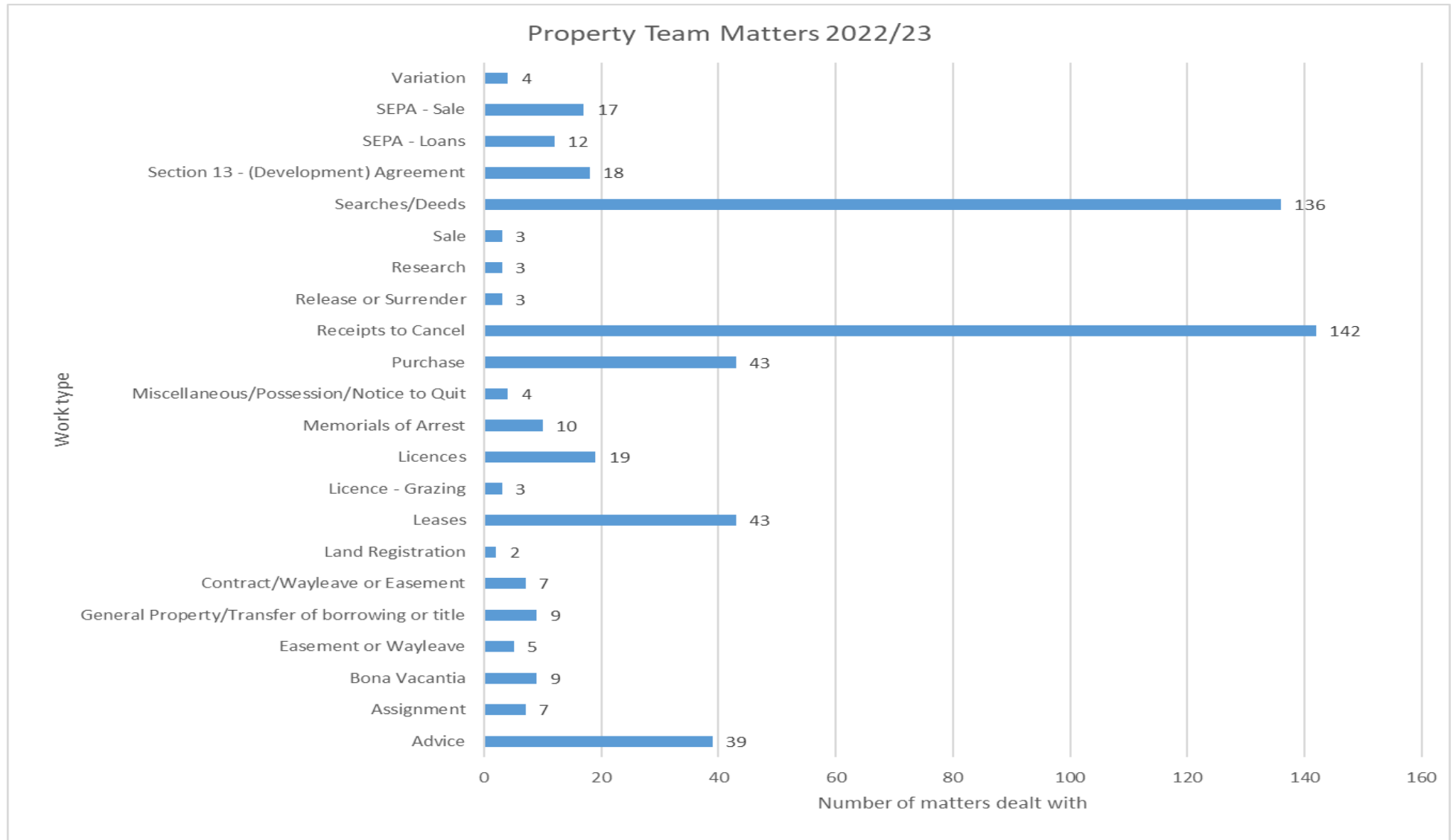
2.3.3 Property Team

The Property team in the Division continued to deal with a large range of property work from very high value sales and purchases, leases, licences and Government Financial Assistance/loans/SEPA (Shared Equity Purchase Assistance - an IOM Government Scheme) to assist house purchasers.

In addition to the regular "course of business" transactions mentioned in the paragraph above the property team were involved in preparing licences, conveyances and other documents regarding transferring of property to MDC together with acting for MDC via different legal officers.

The number of property matters opened in this year rose from 508 last year to 538 in this reporting period. This reflects the increase in property/conveyancing matters continuing after the recovery from Covid-19 and the additional MDC related work.

The chart below sets out the number property matters dealt with in 2022 - 2023:-



2.4 Civil Litigation Division

2.4.1 Introduction

The Division represents all of Government before the Island's Civil Courts and Tribunals, save for damages claims where Government's insurers wish to instruct their own advocates.

Over the course of the year there has been significant change in personnel and structure.

As at 1 April 2022, our complement was a Director overseeing:-

- Children and Families team (1.81 Full time equivalent (FTE) senior legal practitioners, supported by 1.81 FTE paralegals);
- all other litigation (2.0 FTE senior legal practitioners, 0.81 FTE legal practitioner, 0.67 FTE paralegal).

Additional resource was secured over the course of the year in September 2022 and a restructuring undertaken, so that as at report period end on 31 March 2023 our established complement was as follows:-

- Director (1.0 FTE)
- Lead Legal Practitioner (1.0 FTE) overseeing clinical negligence and employment work
- Children and Families (unchanged)
- All other civil litigation including clinical negligence and employment: 1.81 FTE senior legal practitioners, 1.81 FTE legal practitioners, 1.0 FTE paralegal

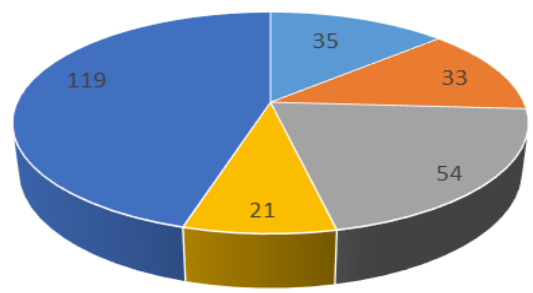
The 'other litigation' part has had up to three people on maternity leave, so outside of Children and Families work we have been running at c. 60% of our increased complement for the second half of the year.

The litigation team continue to deal with a number of doleance (administrative review) claims, planning, immigration and other statutory appeals and act in numerous employment cases, which continue to require significant input.

As well as litigation work, the Division continues to do general advisory work which spans all of the public service, and more specialist areas such as capacity and best interests, data protection, doleance, equality, immigration and other areas of public law, in all cases working alongside colleagues in other Divisions.

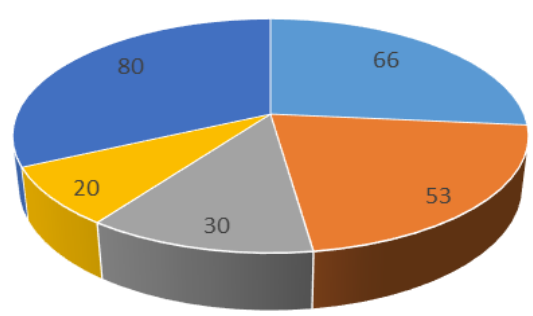
The figures for new files opened during the year within the Division are in the charts below, for the last three years:

New files opened in 2022-23



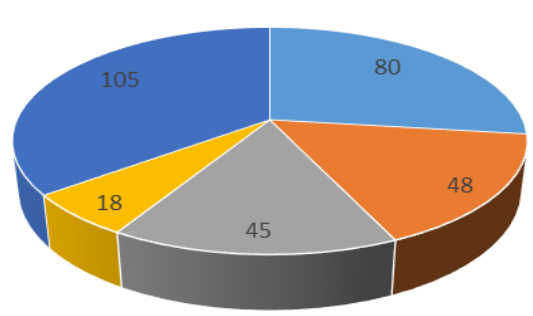
- Advisory
- Children and Families
- Employment
- Clin neg/Inquests
- Other litigation

New files opened in 2021-22



- Advisory
- Children and Families
- Employment
- Clin neg/Inquests
- Other litigation

New files opened in 2020-21



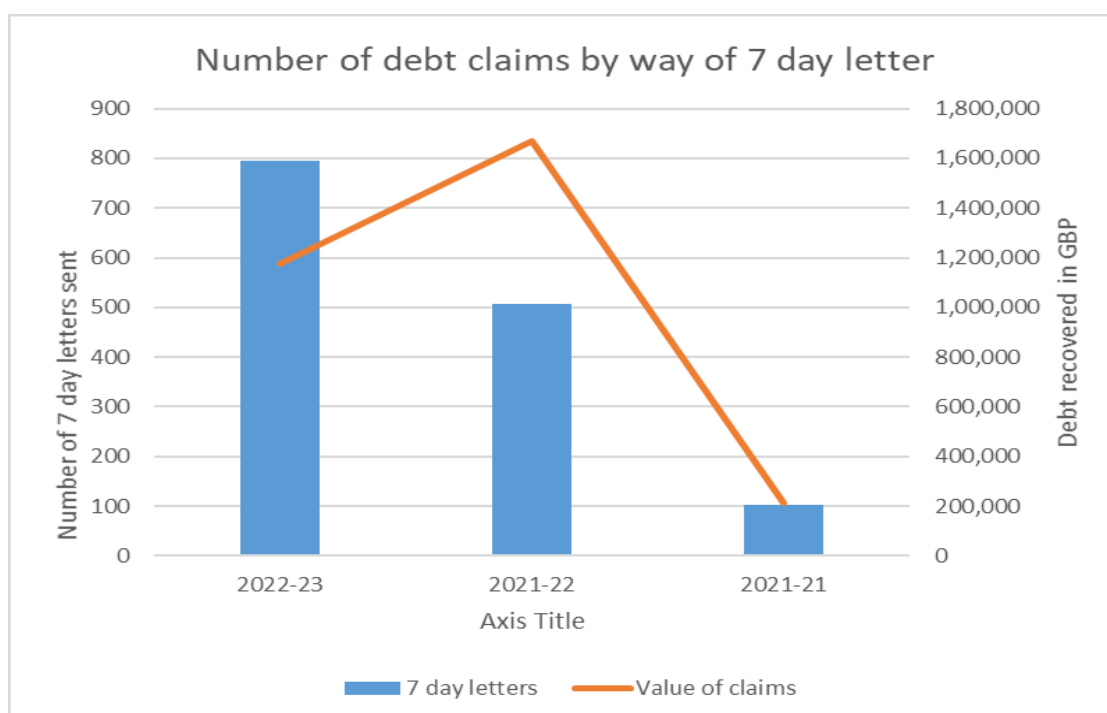
- Advisory
- Children and Families
- Employment
- Clin neg/Inquests
- Other litigation

2.4.2 Debt

The Civil Litigation Division oversees the administration of Court proceedings to recover debts due to Government which are referred to Chambers by Treasury's shared service team. Treasury directed a moratorium on the enforcement of debt recovery during the pandemic and this unwound gradually over the reporting period.

In business as usual we processed 795 debt claims by way of 7 day letter on behalf of Boards and Departments. There were separate instructions in relation to significant other debts due.

The vast majority of claims handled related to Treasury rates arrears.



2.4.3 Court & Tribunal Work

2.4.3.1 Employment cases

We continued to represent Departments and Boards before the Employment Tribunal and to provide support to Government employers / OHR on advisory and pre-proceedings work. There was one big whistleblowing case heard over 6 days at the start of the report period, which resulted in dismissal of the claim. After delivery of the liability judgment in another very significant case, we continued to be extensively involved until early August 2022. A third significant case involving a litigant in person took up a significant amount of time and remains ongoing.

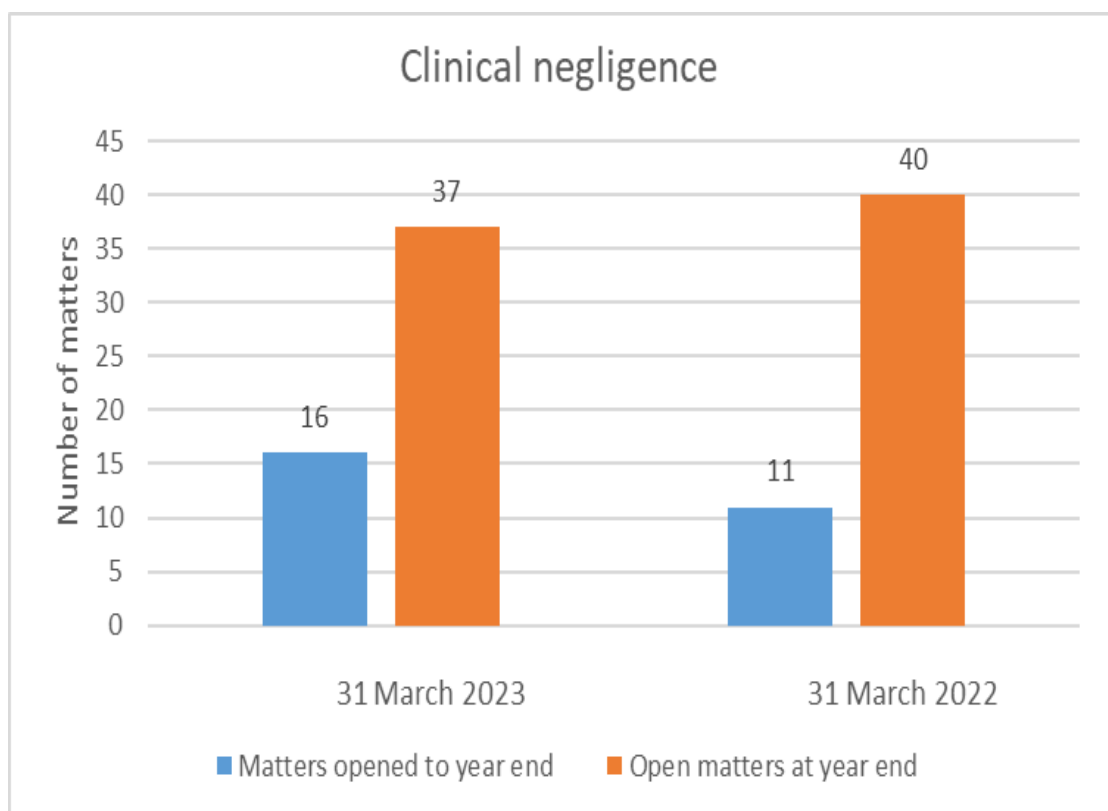
2.4.3.2 Other cases

We continued to act in long running doleance litigation for the Information Commissioner and an equally long running appeal against a registered building repair notice. In addition, we continued to assist the Department of Infrastructure in its conduct of proceedings relating to its public sector property portfolio.

2.4.3.3 Clinical Negligence and Inquests (with a relevant Mental Health or Clinical involvement)

Chambers now act on every new clinical negligence matter instructed by the Department of Health and Social Care (for events occurring before 1 April 2021) and Manx Care (for events occurring on or after 1 April 2021), with only a small residue of continuing complex cases being serviced by private practice advocates.

Clinical negligence



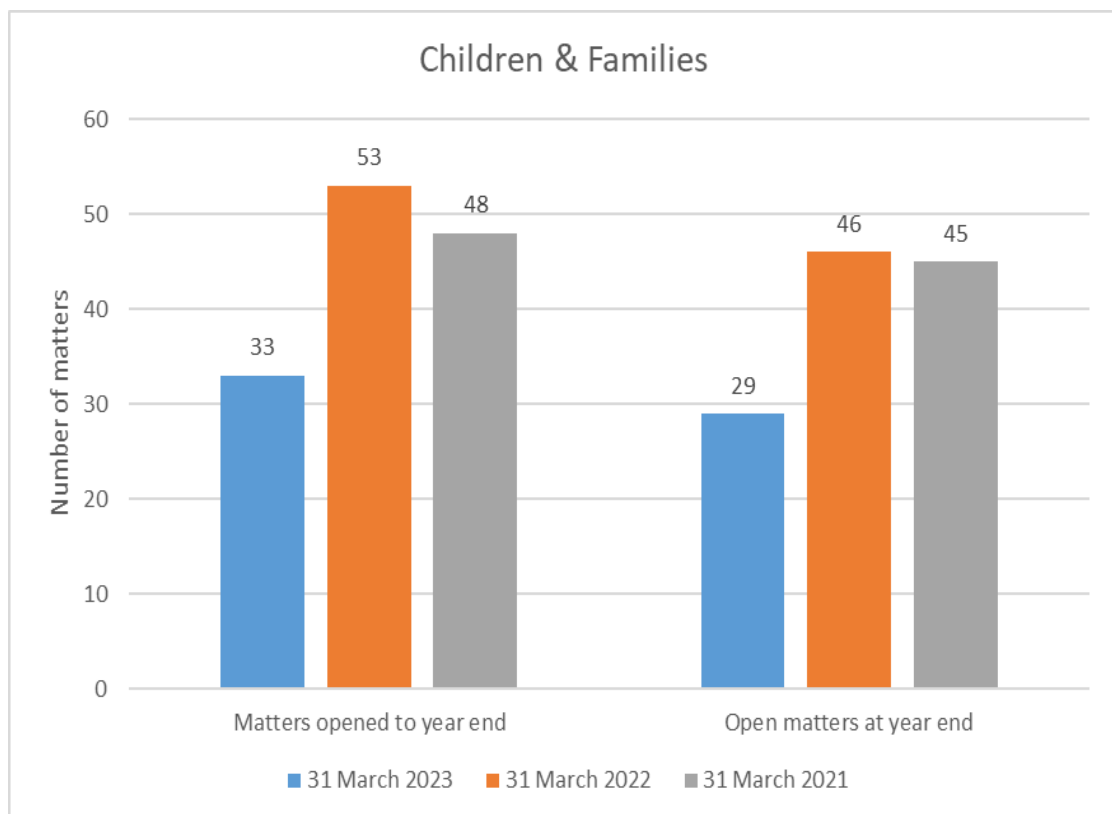
2.4.3.4 Other Inquests

Over the year we received 5 new inquest cases (4 cases closed) and spent 9 Court days in Inquest hearings representing DHSC/Manx Care to the year end 31 March 2023.

2.4.4 Children & Families Services

Chambers act for Manx Care in cases where there is a perceived risk to children. As a Division, we have prioritised support to Manx Care in line with the Island's Strategic Plan and so a stable and full complement of staffing was maintained within this team. The ongoing cases and workload for the team has remained at a high level. Whilst the number of cases opened during the year was lower than in the past, fewer cases than usual were brought to conclusion, often because of late adjournment and vacation of hearing dates. There were 29 open files being worked on by the team as at year end: the team has been more pro-active in closing aged and/or dormant files.

The team has improved processes to meet ongoing complexities under GDPR in relation to personal information of multiple persons contained in evidence and reports. We delivered training to social workers and managers relating to Court processes and evidence.



2.5 Legislative Drafting Division

2.5.1 Introduction

The core objective of the Legislative Drafting Division (“LDD”) is to produce draft primary legislation for introduction in Tynwald which embodies Government policy as articulated by Departments, Statutory Boards or other governmental bodies.

Additionally, the LDD provides a confidential drafting service to Members of Tynwald who obtain leave to introduce Private Members’ Bills in accordance with Standing Orders of the Council and Keys, or who wish to move amendments to Bills that are passing through the Branches.

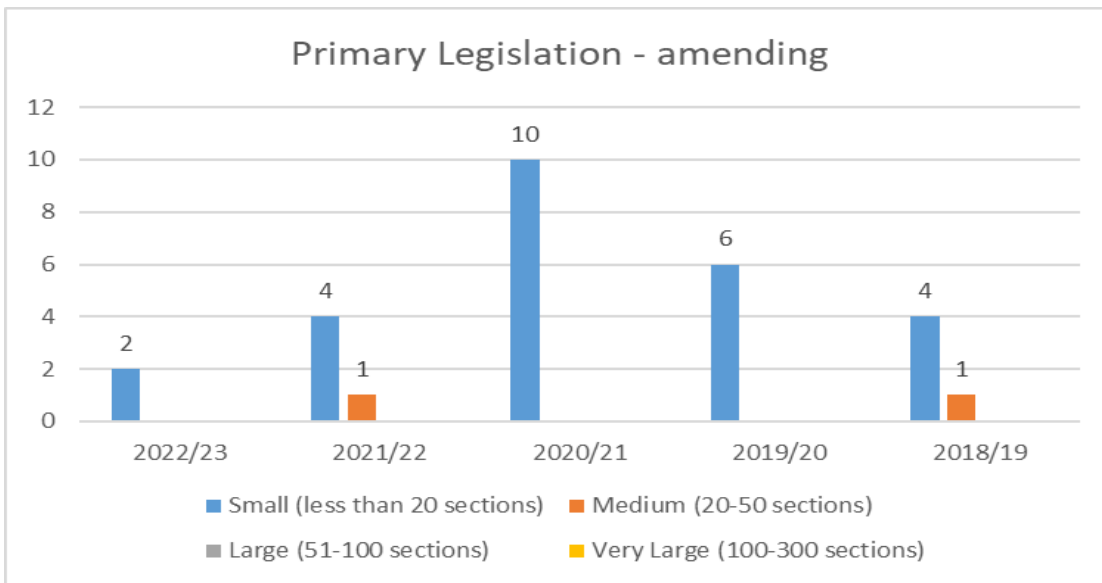
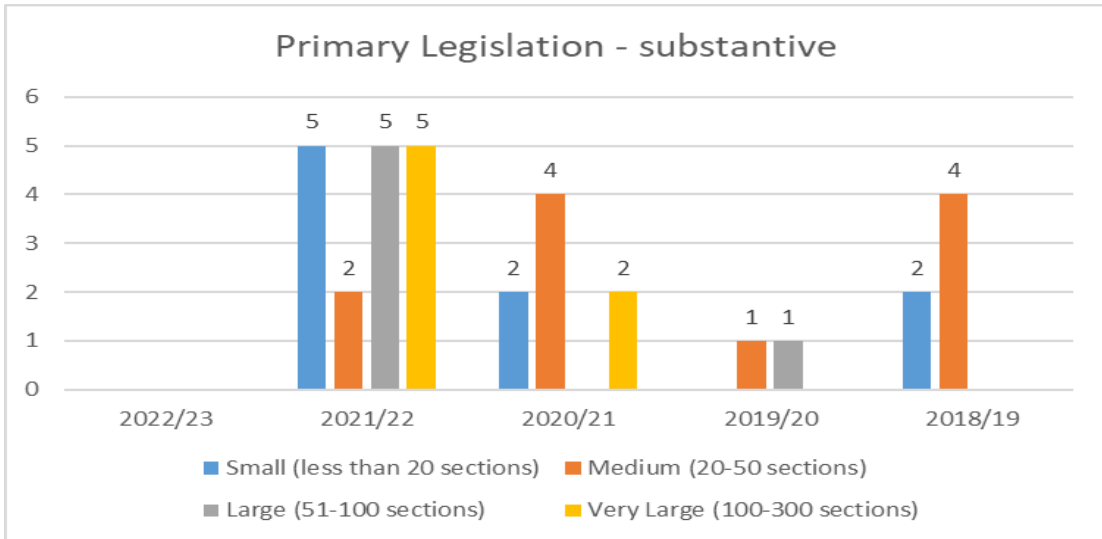
The LDD also drafts some Orders in Council relating to the Island and some secondary legislation to be made in exercise of powers delegated by Tynwald. More commonly, the LDD reviews such draft secondary legislation as prepared by the body to which Tynwald has delegated the power to make that legislation or as prepared by the legislative support team in liaison with that body.

The membership of the LDD in the year has been a Chief Legislative Drafter (since August 2022), 4 senior legislative drafters; an assistant drafter (until August 2022); and 2 legislation officers who provide research and administrative support to the drafters and maintain the legislation website (see 2.5.5).

2.5.2 Drafting Work Undertaken During the Reporting Year:

Primary Legislation

The primary legislation passed during the year from 1 April 2021 to 31 March 2022 analysed by type and size is as below (as compared with the previous years):



A number of bills were in the course of being drafted as at the end of the reporting period.

2.5.3 Secondary Legislation

The secondary legislation website, (click [here](#) for website), which is managed by the Clerk of Tynwald, usually lists, in year order, statutory documents which have been submitted to Tynwald. The list contains links to the original “as made” statutory documents. The list had not been updated with the 2023 statutory documents by the end of the reporting period ending 31 March 2023.

Tynwald library usually publishes statutory documents as and when they are supplied to it by the originating Department etc. It has not yet published the 2023 statutory documents in its "secondary legislation" web page on its website, although the statutory documents can be found within the links to the Tynwald order papers. It is understood that the intention is to upload the statutory documents later this year.

A significant proportion of secondary legislation is now delivered from within Chambers' Legislation Support Team ("LST"). Most secondary legislation is reviewed by LDD.

The LDD has undertaken reviews of 262 pieces of secondary legislation in the period 1 April 2022 to 31 March 2023. The LDD has also drafted 8 pieces of secondary legislation.

2.5.4 Advice

The LDD provides advice pertaining to the delivery of legislation to all Departments, Boards and Offices of the Isle of Man Government and on occasion to MHKs and MLCs (in relation to Bill amendments and Private Members' Bills). The advice provided by the LDD can relate to a Bill or proposed Bill, or may be of a more general nature to assist with the interpretation and application of current legislation.

The LDD has advised Departments and statutory boards, in the period 1 April 2022 to 31 March 2023, on at least 72 matters concerning statutory interpretation, statutory documents and other public documents. LDD has also provided advice, training and mentoring to the members of the LST and to officers in Government Departments.

2.5.5 Legislation Website

The legislation website had over 94,395 unique visitors in the year, with 1,128,860 page views, and figures show that the position continues at over 7,866 unique visitors, and 94,072 page views, on average, per month. There was a marked increase in visitors and pages viewed from January 2023, which coincided with the Tynwald website not being updated with the 2023 statutory documents. The year on year usage is increasing and this may be attributed to the increased number of pieces of secondary legislation published on it. The target that the legislation website should be up to date to the beginning of the previous month has been consistently achieved and exceeded. In order to meet that target, numerous changes have been made to the primary legislation on the website during the period 1 April 2022 to 31 March 2023, including:-

- 88 Acts amended (comprising 335 amendments made by 130 amending enactments)

- Minor corrections to 30 Acts
- 2 new Acts prepared and uploaded to website
- 12 administrative changes made to website
- 6 new Bills uploaded to website
- 11 new ADOs for current Acts uploaded to website
- 2 Synod Measure prepared and uploaded to website.
- 10 Isle of Man Legislation Newsletters uploaded to website

For Comparison by year:	2018/19	2019/20	2020/21	2021/22	2022/23
Acts amended	48	95	93	113	88
Amending provisions	199	132	135	335	168
Acts with minor corrections	49	35	15	237	30
New Acts	12	8	18	22	2
Acts amending Acts	10	14	21	13	12
Statutory Documents amending Acts	18	30	25	12	21
Resolutions amending Acts	1	1	0	1	0
Synod Measures amending Acts	0	0	0	1	0
Administrative changes	16	8	18	6	0

Since April 2021, when the project fully started, consolidated secondary legislation has been published on the legislation website. Since then, the following have been published:-

1 April 2021 to 31 March 2022	1 April 2022 to 31 March 2023
269 current Statutory Documents	285 statutory documents (or Government circulars)
183 amended Statutory Documents (comprising 240 amendments made by 159 amending enactments)	161 amended Statutory Documents (or Government Circulars) (comprising 367 amendments made by 213 amending enactments)

2.5.6 General - Legislation & Research Matters

The Legislation and Research Officer who is responsible for the administration of the legislation website (click [here](#) for website) also undertakes legal research for Legal Officers across Chambers.

2.5.7 Immigration Matters

There is no longer a Legal Officer (Immigration). Instead, LDD provides advice and assistance to members of the Advisory and Legislation Support Division, the Passport, Immigration and Nationality Office of the Cabinet Office and the Lieutenant Governor in respect of passport, immigration and nationality matters. LDD draft immigration Orders in Council and most immigration-related SDs, and assist the LST to draft the less complex of such SDs. A total of 13 matters and approximately 260 hours have been spent on such advisory and drafting work.

2.5.8 Training & Guidance

The LDD offers, and regularly provides, courses to Government employees and politicians. The LDD also provides continuous mentoring and guidance to members of the Legislation Support Hub who are involved with drafting projects.

This year LDD has provided the following courses and presentations:

Courses and presentations provided	
2	Presentations at induction programmes for new Members of Tynwald
2	Presentations at "Working with Legislature" courses hosted by the Clerk of Tynwald's office
9	"Instructing the Drafter" courses for departmental officers (with 2 more scheduled)
4	Secondary drafting course
	Ad hoc individual or small group training on the use of the legislation template to all secondary drafters requesting it
	Regular drafting template training for all new users of the template

2.5.9 Liaison with the Clerks of Tynwald's Office

The LDD frequently liaises with the Clerk of Tynwald's Office with the aim of improving processes and the quality of published legislation.

2.6 Prosecutions Division

2.6.1 Introduction

The Prosecutions Division provides advice to the Isle of Man Constabulary and other public authorities on potential criminal charges and the prosecutors make decisions on behalf of HM Attorney General in relation to criminal prosecutions. The division provides out of hours cover for charging decisions on a rota scheme which operates 365 days a year. The prosecutors also cover weekend and occasional courts (bank and statutory holidays) throughout the year when required.

This reporting period has seen the appointment of a new Attorney General, Solicitor General and Chief Constable. As a division, we look forward to working with the newly appointed Crown Officers and Chief Constable Foster to continue to provide improved services to victims and witnesses and to drive further efficiency in the court and advisory process.

The division has worked successfully with our Criminal Justice partners to implement the Domestic Abuse Act 2020. This legislation has introduced the concept of coercive and controlling behaviour as well as the offence of domestic abuse. We have been successful in obtaining Domestic Abuse Prevention Orders and convictions for Domestic Abuse itself. The division's advocates will continue to work proactively with the police and safe guarding services to ensure that action will be taken to prevent harm in a domestic context.

We are continuing our work with our Criminal Justice partners to seek improvement in the way that victims and witnesses are dealt with and look forward to making progress in relation to special measures to assist witnesses in giving evidence in court.

The division is continuing to facilitate 2 day Police Constable Attachments, providing an overview of day to day issues encountered in case management and preparation, plus a day observing proceedings at Court. This involved a total of 18 new PC's, who all seemed to have enjoyed the experience and provided positive feedback.

The introduction of a Case Progression Team within IOM Constabulary was finally implemented earlier this year and so far has proved to be an invaluable service, where information can be provided to Prosecutions, and contested matters dealt with promptly and efficiently. We continue to seek to reduce the number of hearings required before a case is resolved and look forward to the efficiency measures that will be implemented by the Justice Reform Act 2021 which will assist in this process.

Our advice service for the Police, where prosecutors are rotated and stationed at Police Headquarters 3 afternoons a week is now established, in conjunction with the Case Progression Team work, and also in order to assist with advices on pre charge investigations for the Police Specialist Units such as the Public Protection Unit and CID.

The Prosecutions Division works to standardised time limits, within which prosecution advices must be completed and peer reviewed. Advice files received from all Government Departments, including predominantly the Constabulary, decreased by 6% from 203 in the previous year 1 April 2021 to 31 March 2022, to 190 for this period. This reflects the success of the pre charge advice system within the police station.

The prosecutions team deals with:

- Cases before the Summary Courts
- Cases before the Court of General Gaol Delivery
- Cases appealed to the Staff of Government Division

2.6.2 Summary Court Cases

During the period 1 April 2022 to 31 March 2023, Prosecutions received a total number of 961 new Summary matters, a significant increase of 15% from the previous year, when for the period 1 April 2021 to 31 March 2022, there were a total of 835 cases. An analysis of the source of instructions for the 961 cases is detailed below:-

	1 Apr 2021 – 31 Mar 2022	1 Apr 2022 – 31 Mar 2023
Department of Infrastructure	1	1
Department of Enterprise	0	0
Cabinet Office	0	0
Department of Environment, Food & Agriculture	3	5
Information Commissioner	0	0
Treasury	12	13
DHA – Fire & Rescue Services	0	1
Constabulary	819	941
TOTAL	835	961

2.6.3 Summary Cases by Referring Organisation

As expected, the clear majority of the cases remain those that come from the Constabulary, with the remaining 2% from Treasury (benefit fraud cases), the Department of Environment, Food and Agriculture, the Department of Infrastructure and Department of Home Affairs Fire and Rescue Services.

2.6.4 Tax Court (AG's List)

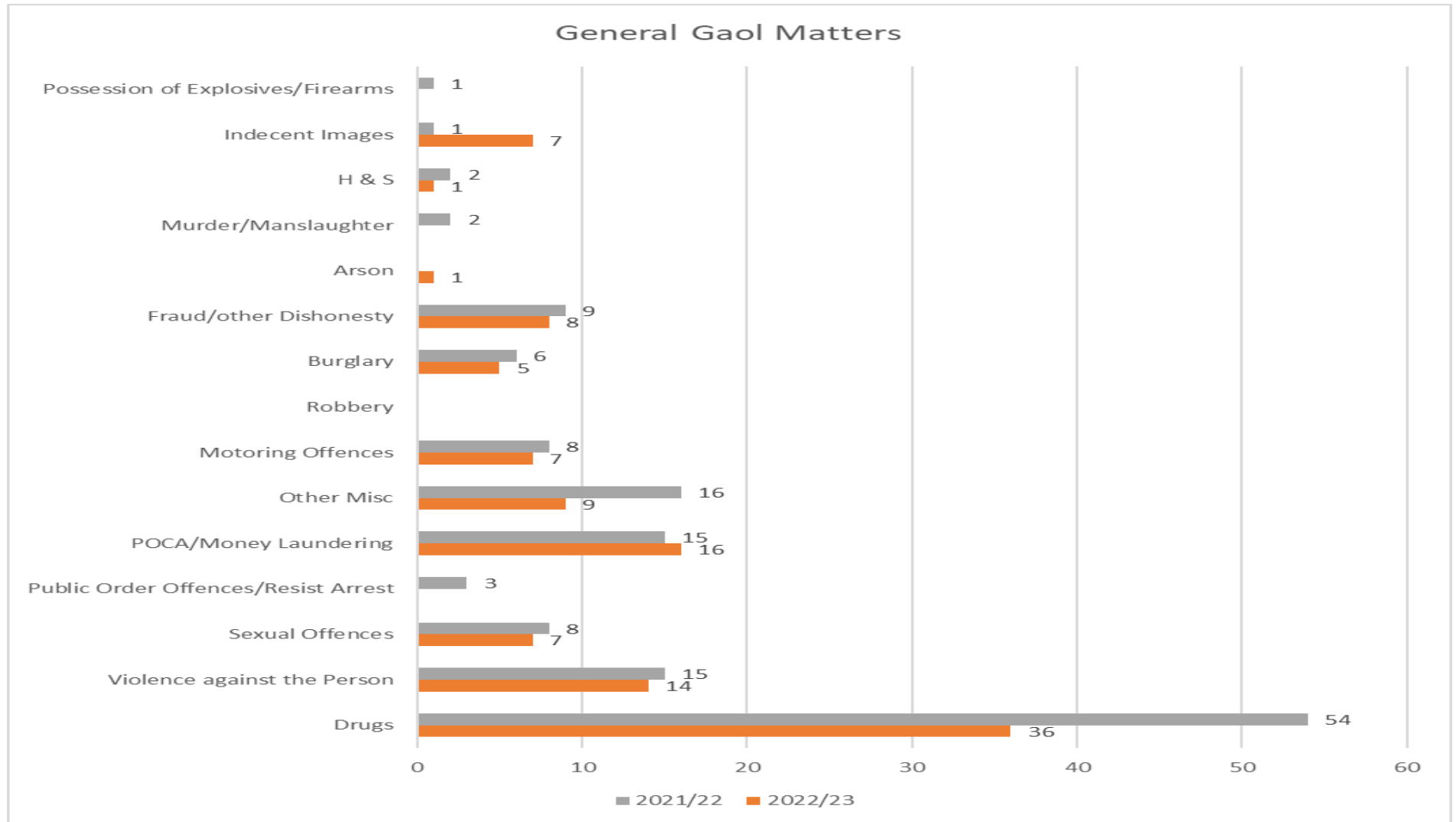
From 1 April 2022 to 31 March 2023, of the scheduled 12 courts, 10 went ahead with a total of 546 matters, an average of 54 cases dealt with each month, compared to a total of 487 in the year 1 April 2021 to 31 March 2022, average 48 cases per month.

The administration function of preparing files for this monthly Court continues to be carried out by the Income Tax Prosecutions Team. This has allowed the Prosecutions Team to focus the resources previously deployed to other core business and provide operationally robust support to stakeholders.

2.6.5 General Gaol Cases

During the period 1 April 2022 to 31 March 2023 there were a total number of 87 matters committed to the Court of General Gaol Delivery, involving 102 Defendants and a total of 111 offences. This was a decrease of 24% from 115 cases in the period 1 April 2022 to 31 March 2022.

An analysis and comparison of the nature of the offences charged in respect of these cases shows as follows:



2.6.6 General Gaol Cases by Offence

Drug related offences still make up the highest percentage of the crimes committed to the Court of General Goal Delivery. Although the number of these types of cases saw a decline of some 18 cases during this reporting period, there were two large scale cases which were classed as complex and involved multiple Defendants.

In accordance with the recommendations from the Moneyval Mutual Evaluation report on the Isle of Man in December 2016, the focus remains on financial crime and there were 14 Proceeds of Crime Act/Money Laundering cases, similar to the 15 cases during the period from 1 April 2021 to 31 March 2022. The Prosecutions Division continues to work proactively with the International Cooperation and Asset Recovery Team (ICART) to ensure that these types of cases are detected earlier on in the Prosecution process.

Offences in the 'Other Miscellaneous' category were Criminal Damage, Possession of a Prohibited Weapon, Threats to Kill, Witness Intimidation, Act against Public Justice and Charities Act offences.

There was an increase in the total number of General Gaol trials that took place, 17 compared to 14 in the previous year.

2.6.7 Appeals to the Staff of Government Division

For the period 1 April 2022 to 31 March 2023, the number of Criminal Appeals held in the Staff of Government Division was 14, a similar number to the 13 dealt with in the previous year.

Where HM Attorney General believes that a sentence is unduly lenient, he may seek a review of sentence. There was 1 appeal under this category for this period which was successful and the Defendant's sentence was increased from a suspended sentence to a custodial sentence of 23 months. 2 cases were appealed due to a point of law.

8 of the appeal cases lodged by the Defence were against sentence, 3 cases were against conviction.

2.7 International Cooperation and Asset Recovery Division

2.7.1 Introduction

In support of Chambers' business plan and the Island Plan, the International Cooperation and Asset Recovery Team (ICART) remains an integral part of the Island's response to the ongoing Mutual Evaluation process carried out by MoneyVal. It has continued to work according to its established "zero tolerance" policy. This year has again seen significant disruption of the activities of criminals, as well as use of a number of previously untested or rarely used methods of depriving criminals of their ill-gotten gains and disrupting multi-national organised crime.

The ICART has maintained its enhanced international reputation for providing swift, effective mutual legal assistance, and increased the number of requests to other jurisdictions for assistance from them for investigations being carried out by law enforcement agencies on the Island.

It has continued to forge and improve relationships with international counterparts, including this year by attendance in person at international conferences.

An investigator this year benefitted from training to achieve a BTEC Level 7 qualification in Advanced Investigative Practice.

Our most experienced investigator retired and a new recruit joined us, benefitting from training delivered by the City of London Police Economic Crime Academy (virtually) together with colleagues from the Financial Intelligence Unit, Customs & Excise Division and the Constabulary in the "quad islands" jurisdictions of Jersey, Guernsey, Gibraltar and Isle of Man.

The Team attended training delivered by world-leading Proceeds of Crime expert, His Honour Judge Hopmeier.

2.7.2 Outcomes

Jurisprudence in ICART work continues to expand, both in terms of international cooperation and domestic-based work. Expertise within the team grows.

2.7.3 International Cooperation

In terms of international co-operation, ICART has continued to respond to foreign central authorities, receiving and acting upon International Letters of Request in a timely and efficient manner. Indeed, we received a commendation letter from the Serious Fraud Office in London following significant assistance provided over a number of years, which led to the conviction of a fraudster who was sentenced to a lengthy prison term.

Requests made of us are for numerous different kinds of assistance, and are certainly not limited to the provision of evidence from the Isle of Man to assist in proceedings in foreign jurisdiction. Examples of assistance provided this year include witnesses giving evidence by way of live link facilities here to Courts abroad, restraining and freezing assets within the Island and carrying out searches of addresses here – including this year in an extremely high profile matter which appeared in the international media.

The number of outgoing letters of request issued by HM Attorney General from the Isle of Man to central authorities in other jurisdictions has increased quite substantially, with assistance being sought for the benefit of investigations being carried out here by various divisions of the Isle of Man Constabulary, predominantly the newly established Proactive International Money Laundering Investigations Team (PIMLIT), but also notably this year the Drugs and Organised Crime Unit (DOCU) who we have assisted in acquiring evidence from overseas, leading to the arrest, prosecution and conviction of those involved in Organised Crime Groups (OCGs) – significant cash seizures and/or confiscation orders have resulted from these cases, resulting in asset sharing agreements between the Isle of Man and other jurisdictions.

The turnaround time for foreign jurisdictions providing mutual legal assistance to the Isle of Man has improved.

In this reporting period, we assisted with the extradition of an offender living here who was wanted by another jurisdiction.

2.7.4 Confiscation

Confiscation for 1 April 2022 to 31 March 2023	
Domestic	The total confiscated domestically is £575,695.35 (the criminal benefit figure is £2,267,240.67) from 58 defendants, all of which has been paid into the Seized Assets Fund.
International	We have enforced confiscation/forfeiture orders on behalf of foreign jurisdictions, totalling just over £747,544.04. Where possible, victims of financial crime are compensated first.
Civil Recovery Orders	A final order was achieved in this reporting period, and a total of £26,650.93 has been recovered and deposited in the Seized Assets Fund.
Cash Seizures	Following a review of the work carried out by ICART and bearing in mind the purely domestic nature of such work, cash seizures work transferred to the Prosecutions Division in January 2023. From April to December 2022, ICART forfeited £36,935.00 from 5 matters, which again has been deposited into the Seized Assets Fund.
Restraint Orders	ICART achieved 4 new domestic restraint orders, 3 of which are pre-charge, requiring regular updates to the Court. During the same period, 6 restraint orders have been obtained where requested in response to requests for international cooperation.
Property Freezing Orders	During the reporting period we achieved 3 further domestic property freezing orders under the Proceeds of Crime Act 2008.
International Letters of Request and Assistance	Number of incoming International Letters of Request received – 42 Number of outgoing International Letters of Request issued - 19

2.7.5 International and Domestic Profile

We have continued to enhance our working relationships with others, both locally and worldwide, in the fight against international financial crime and removing the profit from offenders.

Our lead lawyer remains our active representative at CARIN, attending their annual conference in Madrid.

Our Director meets quarterly with the Director of the Financial Intelligence Unit and of the PIMLIT.

We are also active members of the Financial Crime Law Enforcement Effectiveness Group and the Joint Tasking Group, whose members come from across the criminal justice service, and of the AML/CFT Advisory Group which includes participants from industry, and AML/CFT Technical Group, which is an inter-agency working group.

In addition, the ICART plays an active role the continuous assessment of the Isle of Man by MoneyVal, working closely with the AML/CFT Policy Office within the Government Cabinet Office. This year, such work has included the diagnostic review of our progress against the FATF standards by an external provider.

Our out-reach work this year, raising awareness regarding our work, has resulted in applications under the Proceeds of Crime Act 2008 (primarily production orders) increasing significantly to 58 Orders this year, for investigations carried out by PIMLIT, the Economic Crime Unit, DOCU, Customs & Excise and the wider Isle of Man Constabulary.

Our Director and Lead Lawyer were delegates at the FATF Learning and Development Forum on Asset Targeting and Recovery Systems in Rome in February 2023, establishing contacts which have led to progress being made in a particular investigation.

Part 3 – Operation of Chambers

3.1 Financial Overview

Chambers operates within an annual budget set by Treasury and approved by Tynwald. The budget set in February 2022 was £6,692,075 for 2022 - 2023

The employee cost element of the budget, covering all costs associated with the position of HM Attorney General, HM Solicitor General, the legally qualified staff and support staff was £5,884,550. This includes salaries, training and recruitment costs.

The remaining balance of the our annual budget is allocated to non-employee related expenditure and covers such items as Court proceedings, software licenses, professional subscriptions, printing and stationery etc.

£293,407 of this balance was used to meet the costs of HM Attorney General's statutory duty to provide representation to children in respect of Family Court proceedings. This expenditure is a non-discretionary obligation which is currently met by paying independent external advocates and guardians to support children who are the subject of Family Court proceedings.

Any unexpected expenditure, such as any adverse court cost awards, is generally met from the Legal Costs Reserve with appropriate Treasury permissions being sought in advance wherever possible.

Annual expenditure for the year was within budget, unbudgeted expenditure, where appropriate, was reclaimed, with Treasury from internal funds.

3.2 Income

HM Attorney General held an income target of £68,991. The total collected against services provided was £33,750 which left an end of year shortfall of £35,241. However, it should be noted Chambers holds no direct control of any income generated as it is collected predominantly through Court actions (not Summary Jurisdiction), property matters and the collection of Government debts.

3.3 Recharging Of Costs

Chambers does not currently re-charge the operational costs of Chambers to any other areas of Government for the provision of legal services to them, but there is an increasing need for Departments to understand the value of the support which is provided free of charge. Departments are meeting the costs of introducing some additional specialised legal officer positions. It can help to know the indirect costs of legal support on contracts and procurement when out-sourcing services or quantifying costs of legal advice when preparing certain business cases, so time is recorded against case work by instructing department, board or office.

3.4 Time Recording

As Chambers expenditure is primarily made up of salaries, it is imperative that there are effective controls in place in Chambers on how time is spent and whether that expenditure represents best value. Since 1 April 2016, all staff in Chambers (legal officers and support staff) have recorded their attendance with details of how their time is spent during each working day. This now allows improved reporting to support a better understanding of how Chambers divides its time and how it uses its legal officers to support its clients' needs across government.

Chambers is seeking to continually improve its performance and the methodology used to record time. 'Chargeable time' is recorded daily and a record is kept against each separate legal matter or Court sitting.

Chambers had an average staffing complement equivalent to 75.6 full time equivalent people (excluding the two Crown Officers).

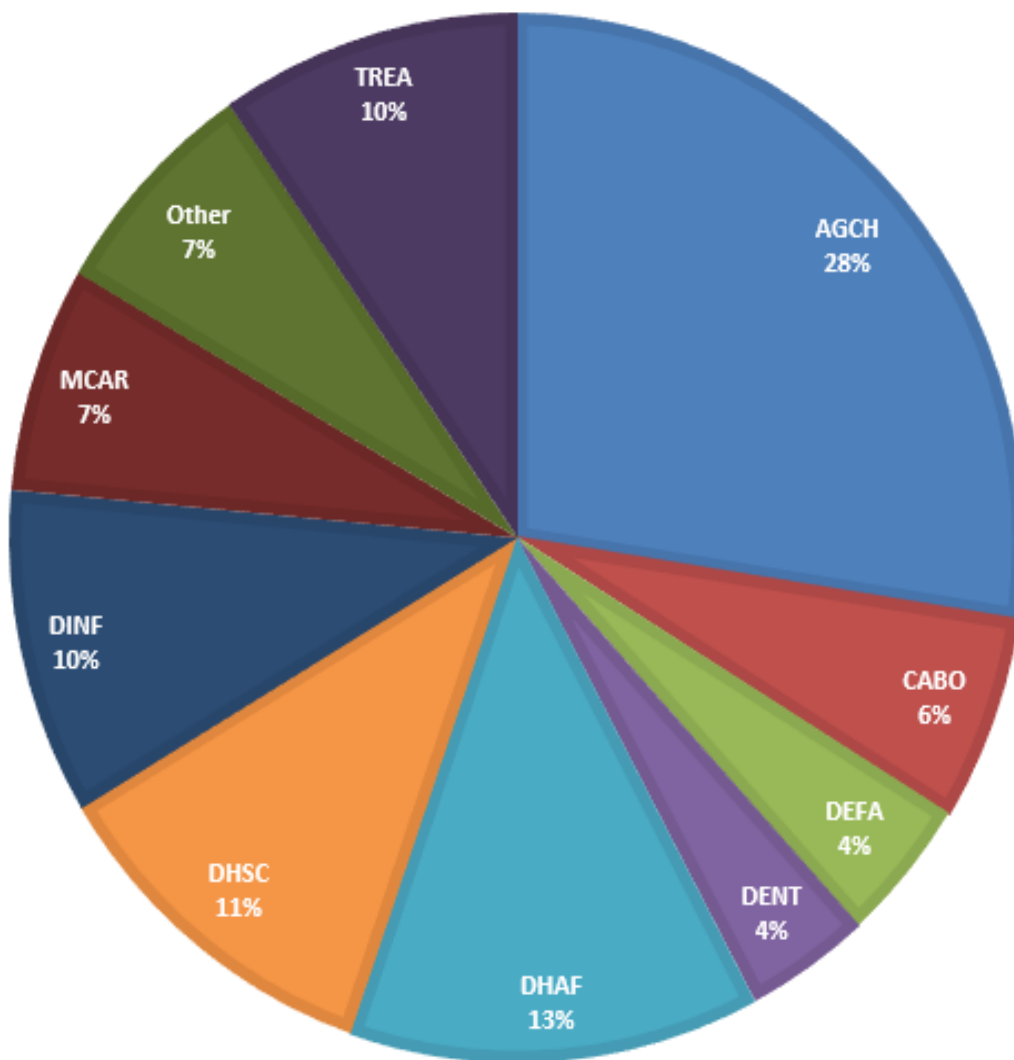
The time available to be recorded within the period was 134,891 hours, of which 76,886 hours were recorded to "chargeable" and 44,217 hours were recorded to "non-chargeable". (In this context "chargeable" codes are used to record all support provided to client departments, boards offices and public office holders and to perform duties related to HM Attorney General's statutory functions; "non-chargeable" in this context includes time spent on training and CPD, internally focused duties for Chambers such as finance, planning, reporting, management functions such as appraisal, health and safety and to record all absence.)

3.5 Detailed Time Recording by Client Department

The chart below and table, on the next page, show time recorded as expended to support our clients as a percentage of overall support provided.

Areas of Government which have been provided with less than 3% of the chargeable support have been grouped as 'Other'.

2022-23 TIME ALLOCATION % BY CLIENT



Department:	2022/23 Time in Hours	2021/22 Time in Hours
AGCH –HM Attorney General’s Chambers (including HM AG’s statutory duties)	21,299	31,828
CABO - Cabinet Office	4,910	4,411
DEFA – Department of Environment, Food & Agriculture	3,448	2926
DENT - Department for Enterprise	3,087	0
DHA - Department of Home Affairs, (including prosecutions)	10,127	16,173
DHSC - Department of Health & Social Care	8,589	14,577
DINF - Department of Infrastructure	7,796	9,380
MCAR – Manx Care	5,401	2,130
TREA- Treasury	7,400	6,059
OTHER	5,449	11,434
Total	77,506	96,788

Time recording records are particularly relevant when considering the support provided to each of the areas of Government and the relative value of such legal advice and representation. It also aids an understanding of how much it costs to undertake HM Attorney General’s statutory functions, civil litigation (for various areas of Government) and criminal prosecutions (primarily referred from the Constabulary which is shown under the Department of Home Affairs).

HM Attorney General's statutory responsibilities are broad and administrative support for his parliamentary duties, which duties include attendance at Legislative Council and Tynwald and other related duties are shown as 'AGCH'. This category includes services such as charities oversight and acting as guardian for those persons who lack capacity to manage their own affairs.

The relatively broad scope of certain departments and level of contract management and public interaction explains the high level of support provided to a number of Departments. The support to the Department of Home Affairs includes liaison with the Police and defence advocates.

3.6 Chambers' Website

Chambers' Business Plan and Annual Operating Reports are now routinely published, on the website (click [here](#) for website).

During the year HM Attorney General's Chambers' pages on the Government website received 32,785 page views (25,754 unique page views) with an average time on each page at 00:03:11.

The legislation.gov.im webpages (click [here](#) for website) managed by HM Attorney General's Chambers received a total of 1,128,860 page views over 94,395 unique visits

Part 4 - Feedback/Contact Us

This report is the seventh published Annual Operating Report produced by the Chambers and we welcome feedback on information that you would find helpful to include in future reports. We will endeavour to continuously improve the amount of information that is routinely published by Chambers.

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Click [here](#) for website

Click [here](#) to email us

APPENDIX 1 – Strategic Aim and Key Deliverables

STRATEGIC AIM 1

Deliver our responsibilities under the Island Plan

Key Deliverable		Division	Progress	Comment
<p>Island Plan deliverable: Island of Health and Wellbeing – collaboration with community partners in delivering services that help and assist people in keeping safe and well</p>	<ul style="list-style-type: none"> • Efficiently deliver services which meet the responsibilities of HM Attorney General under section 100 of the Mental Health Act 1998 to manage the property and affairs of persons who lack capacity 	<p>Crown</p>	<p>Ongoing</p>	<p>All officers within the Crown Division have responsibility to lead or contribute to a continuous review of internal working methods with the aim of improving efficiency, which is in line with best practice in respect of operational efficiency and the Values of Chambers.</p> <p>A number of staff changes have been made within the Team during the reporting period, which has enabled business as usual processes to be assessed from a fresh perspective.</p> <p>Ongoing engagement with Manx Care and DHSC throughout the reporting period continues to enhance the end to end process for this function.</p>
<p>Island Plan deliverable: An Environment we can be proud of – reducing and preventing harms</p>	<ul style="list-style-type: none"> • Provide timely and effective prosecution and international cooperation services • Support our partners in delivering services for families and children which ensure the safety and 	<p>Prosecutions ICART Litigation</p>	<p>Achieved and ongoing</p>	<p>The Prosecutions Division continues to provide advice and assistance to the Constabulary with support and advice clinics in the police station to better inform criminal casework and minimise delay between investigation and charge. The division works proactively with the police in</p>

	wellbeing of the child is of paramount importance			<p>identifying specific threats to the island and taking prompt action to apprehend harm.</p> <p>ICART- Maintains excellent service delivery level in international cooperation, providing effective cooperation in a timely manner across criminal and civil proceedings, both incoming and outgoing.</p> <p>The Litigation team have prioritized resource to this area to support the Manx Care children and families team in its important work</p>
Island Plan deliverable: A Strong and Diverse Economy - meeting or exceeding global standards and enhancing our reputation as an internally responsible and increasingly sustainable jurisdiction	<ul style="list-style-type: none"> • Assist local and international law enforcement agencies by enforcing forfeiture and asset recovery in the Isle of Man on their behalf and where appropriate, make requests of other countries to support domestic investigations in suspected criminal cases • Support the Financial Intelligence Unit (FIU) to help ensure it is appropriately resourced and supervised to deliver its strategic and operational objectives in the fight against financially motivated crime 	ICART Prosecutions Crown	Achieved and ongoing	<p>ICART – Issues and pursues civil recovery and criminal confiscation proceedings in the Island and has 100% success rate in enforcing criminal and civil forfeiture orders on behalf of foreign jurisdictions. We send out more requests than ever before for international assistance in criminal cases being investigated and prosecuted by domestic law enforcement and our colleagues in the Prosecutions Division.</p> <p>Crown - HM Attorney General has continued to chair the FIU Board which provides strategic oversight for the FIU. The Crown Officers and team members in Chambers continue to support the FIU by providing the secretariat and governance for the Board.</p> <p>Prosecutions – Prosecutions now have a dedicated resource to tackle financial crime and money laundering which will be dedicated to supporting</p>

				the police and other agencies in the pursuit of offenders who commit crime and attempt to profit from it by utilizing the island to place illicit funds.
Island Plan deliverable: A Strong and Diverse Economy - Deliver key Legal and Justice Reforms	Work constructively with our partners to ensure the effective implementation of: <ul style="list-style-type: none"> • The modernised criminal justice legislation • All or any recommendations which flow from the Review of the role of the HM Attorney General undertaken by Mr Stephen Wooler CB 	Prosecutions Crown	Ongoing	<p>The Advisory and Legislation Support Division has ensured that its functions insofar as the work of the Legislation Support Team is concerned, is mapped and documented. In Advisory, the team made contribution to the review by Mr Wooler CB. These contributions should aid discussions and decisions which may be required, dependent upon the recommendations of the Review of the role of H M Attorney General.</p> <p>Prosecutions – The division has contributed to the modernization of the case building process both within the police service and in the court environment. The division continues to operate a largely digital service and seeks to create efficiency wherever possible. The aim of the division is to place victim and witnesses at the heart of our work and to seek to reduce delay in relation to cracked and ineffective trials.</p> <p>The Crown Division contributed to the Wooler Review and, subsequent and subject to the approval of any recommendations, will operationalise any actions arising from such which are relevant to this Division.</p>

Legislative Programme	Seek to ensure that the Government legislative programme is progressed in a timely and effective manner through effective liaison with instructing Departments, Boards and Offices and that we have regular contact with the Legislation Sub-Committee of the Comin to ensure that work is allocated in accordance with Government Priorities	Primary Drafting Advisory and Legislation Support	Ongoing	<p>The Legislative Drafting Division has continued throughout the year to liaise with the instructing Departments, offices and Boards, as well as with Members and the Legislative sub-committee. We have adapted to the changes in the programme that have resulted from changes in the priorities of the instructors.</p> <p>The Legislation Support Team within the Advisory and Legislation Support Division is now fully centralised, and this team has successfully created and delivered a new workflow monitoring and allocation system, which permits work to be allocated and completed taking into account priorities and complexity, capacity. Work is allocated according to grade. The Legislation Support Team reports monthly to its departmental stakeholders at Chief Officer level, and supports this with 6 monthly meetings with Chief Officers, and reporting meetings with instructing officers monthly. In some areas, the team has installed Divisional representatives to ensure that the priorities of the department are appropriately mapped and managed within the team.</p>
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STRATEGIC AIM 2

Provide support to our Stakeholders in delivering their objectives

Key Deliverable	Division	Progress	Comment
<p>To provide high quality and timely legal advice to all Departments, Boards and Offices forming the Isle of Man Government</p>	<p>Litigation Advisory and Legislation Support Commercial Primary Drafting ICART Prosecutions</p>	<p>Ongoing</p>	<p>A new single instruction form has been designed between the Civil Divisions (Litigation, Advisory and Legislation, and Commercial), to ensure the quality of instructions, and appropriate allocation and prioritisation of instructions. This is due to be in operation by the end of Quarter 2 of 2023.</p> <p>ICART – provides advice on a timely basis, often working under very short, strict statutory time limits. We work collaboratively with colleagues across government, predominantly in the Isle of Man Constabulary, Financial Intelligence Unit, Financial Services Authority.</p> <p>Prosecutions – The division provides advice on a timely basis, advising on evidence case management issues and across all matters regardless of seriousness; advice in serious and sensitive matters is subject to peer review and quality assured.</p> <p>Litigation – we have prioritised Court and Tribunal work for Government and ensured that all deadlines set within those processes were met. We have prioritised important advisory work within our resourcing.</p>

<p>Supporting Departments Boards and Offices in relation to their delivery of the Island Plan and prioritise this work alongside work which supports emerging and national level policy reforms</p>	<p>Litigation Advisory and Legislation Support Commercial Primary Drafting ICART Prosecutions</p>	<p>Ongoing</p>	<p>Legislative Drafting division (LDD) has provided training to instructing offices to assist them in the production of instructions for drafting of both primary and secondary legislation; LDD had been proactive in encouraging instructors to work with us on the development of their programmes of work</p> <p>The Director of Commercial has regularly monthly/quarterly meetings with Senior Officers from IOMG entities to discuss new workflows and service provision.</p> <p>ICART – supports delivery of the Island Plan by working collaboratively with relevant colleagues across government, playing a crucial role in recommendations for delivery of an effectiveness AML/CFT regime as against the FATF and Moneyval standard by which we are assessed.</p> <p>Prosecutions – The Director and all prosecutors contribute positively to all national policy reforms and successfully implemented the Domestic Abuse Act in conjunction with key stakeholders.</p> <p>Litigation – we have prioritised advisory work where there is an identifiable Island Plan element and/or policy reform and development</p>
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<p>Help support the Chief Minister, Council of Ministers and its Committees in collective decision making and working closely with all relevant Departments, Boards and Offices</p>	<p>Crown Litigation Advisory and Legislation Support Commercial Primary Drafting</p>	<p>Ongoing</p>	<p>HM Attorney General attends the weekly, and any extraordinary, meetings of the Council of Ministers and any sub-committees, as required. Much of the work of Chambers supports officers who service the executive committees with policy development project work. Chambers provides legal advice upon as and when requested to do so.</p>
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STRATEGIC AIM 3

Ensure the effective delivery of the Constitutional and Statutory functions of the HM Attorney General

Key Deliverable	Division	Progress	Comment
To provide a high quality, timely and effective prosecution service	Prosecutions	Ongoing	The prosecutions division advise on and prosecute all casework arising within the jurisdiction which passes the current prosecution code test. The division has made important changes to accommodate advisory demands and will continue to work proactively with all stakeholders to improve the service to victims and witnesses.
Provide effective governance and oversight of registered charitable bodies	Crown Advisory and Legislation Support	Ongoing	As referenced within the main body of the Report, engagement has continued, and will continue, with charitable bodies, and those who represent Third Sector organisations, to support compliance with relevant legislation and regulation and develop the appropriate level of governance
Providing advice to His Excellency and representing the Crown in matters before the Courts	Crown	Ongoing	Advice to His Excellency is provided as and when requested. Meetings between HM Attorney General and His Excellency occur monthly, and when called. Representing the Crown in the prosecution of offences in the Court of General Gaol Delivery, responsibility for all criminal prosecutions in that Court and in the Staff

			of Government Division, undertaking prosecutions in the Summary courts on behalf of the Departments of the Isle of Man Government, and such Statutory Boards as the Council of Ministers may determine. Representing the Crown and the Departments of the Isle of Man Government, and such Statutory Boards as the Council of Ministers may determine in relation to civil matters in the High Court.
Providing an effective service to ensure the representation of children in family court and the management of the financial affairs of adults who lack mental capacity	Crown	Ongoing	Chambers continues to discharge its statutory obligations in respect the representation of children in family court and management of the financial affairs of adults who lack mental capacity. Work continues to enhance the operational and governance frameworks within which these functions are delivered
To ensure compliance with our statutory obligations to include Climate Change, Equality and Health and Safety	Crown	Ongoing	Statutory and constitutional functions are prioritized, and underpinned by appropriate governance and operational frameworks to deliver such.

STRATEGIC AIM 4

Improving our culture and managing ourselves more efficiently

Key Deliverable	Division	Progress	Comment
Embed within Chambers the Principle of One Government of: Listening, Strategic thinking, Stewardship, Prioritisation, Productivity, Delivery and Accountability	All Divisions	Ongoing	
Embed the principles of the "Great Place to Work" initiative and any other similar initiatives introduced by Government to improve culture	All Divisions	Ongoing	
To publish our Chambers Business Plan and Operational Plan annually	Crown to lead with assistance from all other Divisions	Completed and ongoing	AGC Business Plan 2023-2026 published, and annual review and refresh. Annual Operating Report updated and published annually.

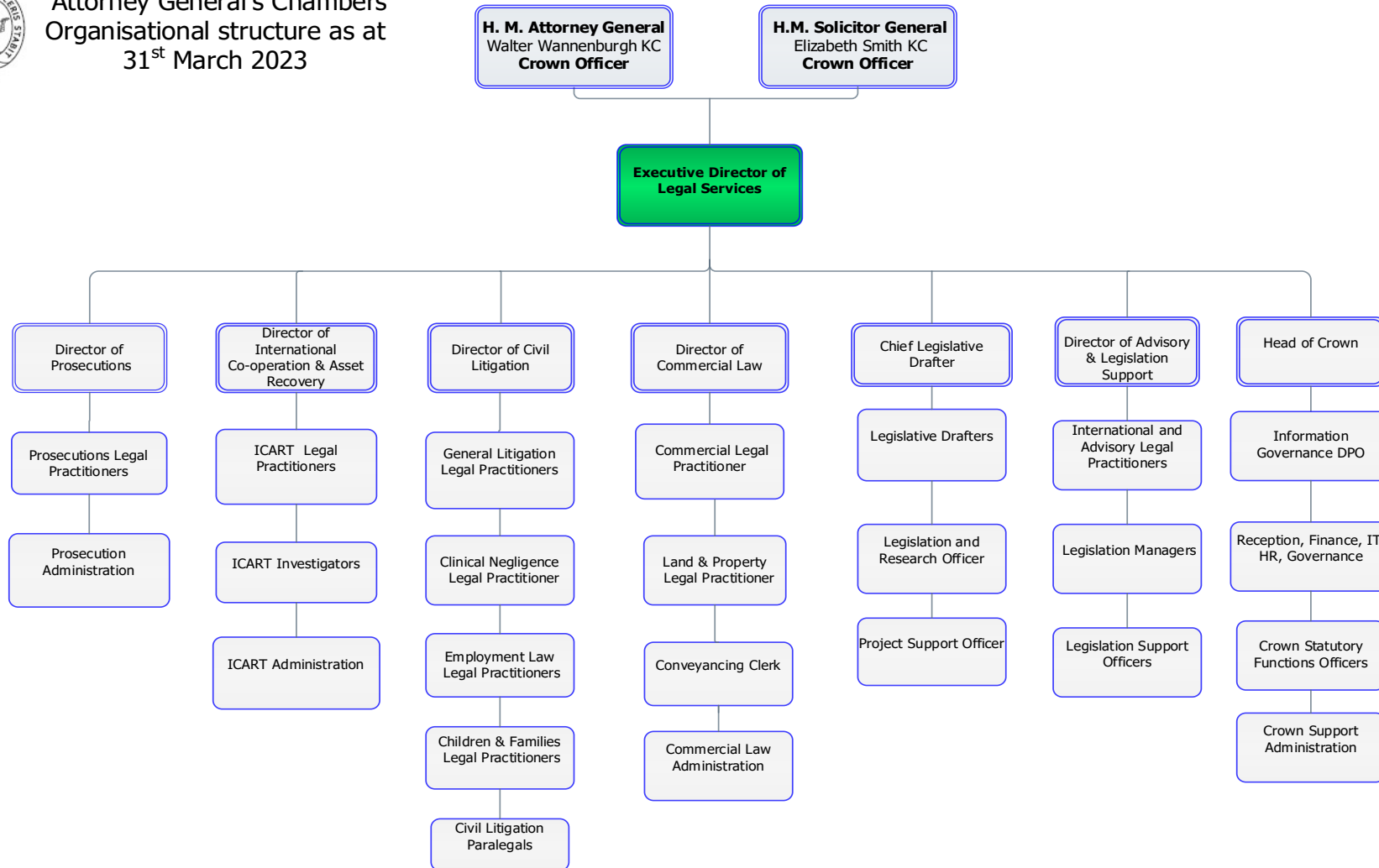
APPENDIX 2

Core Values and Guiding Principles

In Chambers we will strive to:	Be Customer Focussed	Continuously improve	Be Professional and Approachable	Be Respectful	Act with Honesty and Integrity
We will achieve this by:	<ul style="list-style-type: none"> Our customers are at the centre of everything we do 	<ul style="list-style-type: none"> We use all our resources efficiently 	<ul style="list-style-type: none"> We take our responsibilities to ourselves, our colleagues, Chambers and Government seriously 	<ul style="list-style-type: none"> We respect ourselves, our colleagues, our customers and our environment 	<ul style="list-style-type: none"> We will treat everyone equally and fairly
	<ul style="list-style-type: none"> We respond to all our customers promptly and appropriately 	<ul style="list-style-type: none"> We constantly review our working practices to identify efficiencies 	<ul style="list-style-type: none"> We communicate clearly, appropriately and regularly with our customers and colleagues 	<ul style="list-style-type: none"> We work collaboratively and conduct ourselves professionally 	<ul style="list-style-type: none"> We work in the best way to achieve our outcomes
	<ul style="list-style-type: none"> Our customers receive a consistent and reliable service 	<ul style="list-style-type: none"> We respond to and learn from feedback and our experiences 	<ul style="list-style-type: none"> We continually strive for excellence in everything we do 	<ul style="list-style-type: none"> We trust and are trusted 	<ul style="list-style-type: none"> We have open and honest conversations
	<ul style="list-style-type: none"> We create good relationships with customers and colleagues to foster better working outcomes 	<ul style="list-style-type: none"> We take responsibility for our self-development 	<ul style="list-style-type: none"> We are self-aware and attuned to the feelings of others 	<ul style="list-style-type: none"> We are inclusive and treat our customers and colleagues fairly 	<ul style="list-style-type: none"> We are true to ourselves and each other
	<ul style="list-style-type: none"> We provide an exemplary service 	<ul style="list-style-type: none"> We are accurate in the work we undertake 	<ul style="list-style-type: none"> We do what we have committed to do 	<ul style="list-style-type: none"> We support our colleagues and empower them to challenge, change and innovate 	<ul style="list-style-type: none"> We are accountable for ourselves and our actions



Attorney General's Chambers
Organisational structure as at
31st March 2023



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