

Pre-School Credit Application Form 2023-2024

Please complete in BLOCK CAPITALS and in black ink.

The Department of Education, Sport and Culture is offering a universal credit of £4,166 towards the cost of a pre-school place for each child who has their fourth birthday between 1 September 2023 and 31 August 2024 and is resident on the Isle of Man.

If you wish to make an application for a pre-school credit, please complete and submit your application as soon as possible. Applications can be made by online at <http://www.gov.im/categories/education,-training-and-careers/pre-school/> or by post or email (see reverse for address details).

If your child/children's birth was not registered on the Isle of Man we will require a copy of their birth certificate to verify their date of birth.

Parent/Guardian

1. Applicants' personal details (please complete the following section as fully as possible)

Title (Mr/Mrs/Miss/Ms)

Full Name

Date of birth

National Insurance Number

Full postal address

Postcode

Date Residency Commenced
(if after 1st September 2023)

Telephone number

Email address

2. Child(ren) details (only fill in details for the child(ren) for whom you are applying for credit)

Full Name(s) of Child(ren)	Date of birth

3. Declaration of Parent(s) or Guardian(s) (please read the following carefully and then sign)

I declare that the particulars on this form are, to the best of my knowledge and belief, correct in every aspect. I undertake to notify the Department of Education, Sport and Culture immediately should my circumstances change.

The information supplied in support of this application will be retained for 6 years and will then be disposed of securely. In line with the Data Protection Act 2018 and associated legislation, processing is necessary for the performance of a task carried out in the public interest.

Should you have any queries, please contact +44 1624 687146.

Signature
(Parent/Guardian)

Date

Send completed form to: **Department of Education, Sport and Culture**
The Slieau Whallian
Foxdale Road
St John's
Isle of Man
IM4 3AS

Alternatively you can email it to Pre-schoolcredit.DESC@gov.im

What will happen next?

Once your application has been validated and approved, you will be sent a letter confirming your credit award. You should complete and detach the tear-off slip from your award letter and hand it in to the pre-school provider or childminder who has allocated your child a place.

Please note that the credit can only be used with providers/child minders registered with the Department of Health and Social Care and is not valid for other child care services. A list of registered providers/child minders is available online at <https://www.gov.im/categories/caring-and-support/care-services/child-day-care-centres/>.