

**The Town and Country Planning Act 1999
The Town and Country Planning (Control of
Advertisements) Regulations 2013—as amended**

Application for Express Consent

Please complete in BLOCK CAPITALS and in black ink.

The person here below named as the applicant is responsible for payment of the appropriate fee.

All relevant questions on this form must be answered.

For office use only
Date:
Receipt number:

1. Site of hoarding or advertisement.

2. Local Authority District.

3. a) Full name(s) of applicant

*Please include **all** first names and surname or **full** details where an applicant is 'trading as' or a limited company.*

b) Address of applicant

Telephone number

Postcode

Applicant E-Mail Address

4. Applicant's interest in the site. (e.g. owner, tenant, potential purchaser)
If DEFA has (or could be deemed to have) an interest in the application or site, please state that interest in your answer.

5. a) Full name of Agent (if any)

b) Address of Agent

Telephone number

Postcode

Agent E-Mail Address

c) Where using an Agent, please indicate if the Agent is to be issued with the acknowledgement letter and undertake the responsibility for affixing the site at the development site.

Agent

Applicant

Please Note:

If this box is not completed **all** correspondence will be directed to the Applicant.

6. Description of the proposed development. *(Detail of graphics, size, construction and whether illuminated must be provided on a separate sheet)*

7. Is the hoarding/advertisement intended to be permanent or temporary? If temporary please state duration.



8. Is the application retrospective?

Yes

No

If yes, please state the date that the adverts were erected/placed.

9. Have you consulted the Department prior to making this submission?

Yes

No

If yes, please state the Officer's name and the date of the consultation.

Date

The Department of Environment, Food & Agriculture (DEFA) is a controller for the purposes of the Data Protection Act 2018 and related legislation and requires the information supplied by this application in the public interest to comply with obligations under the Town and Country Planning Act 1999 and its subordinate Orders and Regulations.

Your personal information will be held by DEFA for the purposes of processing this application and to ensure compliance with the provisions of the Town & Country Planning Act 1999.

All applications made under these obligations are available online with most personal contact detail redacted. Any hard copy, where we hold it, will retain all detail.

Your application will be published via our viewing platforms as is required by statute. It will also be shared with DOI Highways, the Local Authority and (where relevant) Manx National Heritage. Where necessary we will share your contact detail as part of the consultation with the DEFA Environmental Protection Unit and Manx Utilities.

Details under these applications are retained indefinitely in order to maintain the application register as required under the Town and Country Planning Act 1999. Contact detail will be removed 7 years after a decision becomes final.

Full details of how and why DEFA processes your personal information are contained in our [P&BC Privacy Notice](#)

The Department's Data Protection Officer can be contacted on 686781 or by email at DPO-DEFA@gov.im

In accordance with Regulation 9(1)(b), should further information be requested and the Applicant fails to comply with that direction after a minimum period of 21 days, the application shall be deemed withdrawn.

Should this application be unsupported by adequate and clear site maps and plans outlining all the works proposed, the Department retains the right to refuse acceptance and return the application.

Note: no works may be commenced until such time as - a) On receipt of the planning Decision Notice the time period for requesting an appeal has expired and no such appeal has been requested; or b) Any Appeal has been completed.

Statement

To the best of my knowledge and belief all the information given in this application is true, the documents provided herewith are accurate and the **appropriate fee is enclosed**.

**Signature of Applicant
or Agent**

Dated

If signing on behalf of a company, please clearly state relationship.

All supporting plans and attachments must include the scale and the North point indicated:

Drawings	Of the proposed hoardings or advertisement (drawn to metric scale) giving sufficient dimensions to show its size construction and site.
Information	As to the type and colouring of the matter to be displayed.
A Location Plan	A current up to date plan in order to identify the site (these can be purchased from Planning and Building Control).
A Site Plan	Detailing the site of the advert/hoarding in red. Showing the position of the buildings and properties immediately adjoining, along with the size and position of every other building within that curtilage.