



Isle of Man
Government

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**Extract of Proceedings of the meeting of the
Health and Care Transformation Board
on Monday 15 July 2019**

Part I

Decisions made by the Board

Legislative Framework

The Board considered and agreed to a paper which provided an update on the approach to the legislation framework project. The paper informed the Board of the work that had been undertaken jointly by the Transformation Programme Management Office (TPMO), the Department of Health and Social Care and the Attorney General's Chambers and sought agreement to the proposed direction of travel, which is to take an incremental approach to the project beginning with the Health and Care Bill.

The Board agreed for the TPMO to continue to work with stakeholders to estimate the resources required and develop the project initiation document based on this approach.

Programme and Project Management Tool

The Board considered a paper which requested agreement to progress joint working between the TPMO and Government Technology Service (GTS) which would develop a proposal for the acquisition and implementation of a digital Programme and Project Management tool to support the Transformation Programme (including the TPMO and constituent projects).

The Board agreed to the formation of a Task and Finish Group to create a proposal for the acquisition of a PPM tool to support the Transformation Programme, to be led by the TPMO with GTS as the delivery partner.

This proposal should be completed by 26 July for submission to the next Board meeting.

Part II

Matters noted by the Board

Updated Terms of Reference for the Transformation Board

The Board noted that the Terms of Reference for the Transformation Board had been updated to reflect the fact that the Executive Director for the Office of Human Resources would be an additional adviser to the Board.

Programme Update

The Board noted a summary update paper on progress made in relation to the initiation of the Health and Care Transformation Programme in accordance with the next steps agreed by the Board and Political Board on 17 and 21 June respectively, which were:

- Ascertain available resources within Government – it was noted that a request for expressions of interest in supporting the Transformation Programme had been circulated, with the support of all Chief Officers, to all public service staff. Subsequently, the TPMO had been contacted by nearly 200 individuals across the public service with over 100 attending drop-in sessions and over 60 formally expressing an interest in offering support in a variety of capacities;
- Focus initial effort of highest priority areas of work in order to reduce delivery risk and enable key/totemic projects to be examined and initiated first – it was noted that the TPMO has undertaken some initial scoping work, consideration and engagement around a number of the identified projects with a view to the creation of the Project Initiation Documents; and
- Seek to ensure that all Project Initiation Documents are created by end of December 2019 (subject to the Transformation Director's views) – it was noted that the TPMO has worked to identify an appropriate subject matter expert(s) to lead the creation of the Project Initiation Documents.