



HEALTH AND CARE TRANSFORMATION POLITICAL BOARD

TERMS OF REFERENCE

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Created by:

Name: Clair Barks
Title: Head of Health and Care Transformation
Division: Cabinet Office

Reviewed by:

Name: Caldric Randall
Title: Chief Financial Officer
Division: Treasury

Approved by:

Name: Will Greenhow
Title: Chief Secretary
Division: Cabinet Office

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1 INTRODUCTION

- 1.1 Following Tynwald's approval of the Treasury Minister's motion on 16 January 2018, the Council of Ministers commissioned Sir Jonathan Michael to chair an independent review of health and social care on the Island.
- 1.2 In April 2019 the review's final report ([GD 2019/0021](#)) was completed and submitted to the Council of Ministers. The review's final report included a package of 26 recommendations to be implemented in order to achieve a financially and clinically sustainable, high quality health and care system for the Isle of Man.
- 1.3 The Council of Ministers was in agreement with the findings of the final report and sought Tynwald approval for the package of recommendations to be accepted and implemented ([GD 2019/022](#)).
- 1.4 On 21 May 2019, Tynwald voted unanimously to accept the package of recommendations and required the Council of Ministers to implement it.
- 1.5 On 23 May 2019, the Council of Ministers issued a mandate to the DHSC, the Treasury and the Cabinet Office to ensure implementation of the review's final report's package of recommendations, led by the Chief Secretary, including the formation of a Health and Care Transformation Political Board (Council of Ministers minute 396/19 refers).

2 CONSTITUTION

- 2.1 Transformation of the Isle of Man's health and care system is a matter of national importance and is required in order to achieve the Government Strategic Objectives.
- 2.2 A Health and Care Transformation Political Board ("the Board") is required to provide political oversight of and accountability to the Council of Ministers for the implementation of the package of recommendations included in GD 2019/0021 through a Health and Care Transformation Programme ("the Transformation Programme"), which will be consistent with the principle that patients and service users are fully engaged in, and at the centre of, all aspects of planning and delivery of health and social care services.

3 MEMBERSHIP

- 3.1 The Board will consist of the Minister for Health and Social Care (Chair), the Minister for the Treasury and the Minister for Cabinet Office.
- 3.2 The Board's primary adviser will be the Chief Secretary.
- 3.3 The Board will also be supported by the Manx Care Chair, Chief Officers from the Department of Health and Social Care, the Treasury and Manx Care and the Co-Leads of the Health and Care Transformation Programme
- 3.4 The Board will be supported by Sir Jonathan Michael as Independent Adviser.
- 3.5 The Board will be supported by additional staff or advisers on an ad-hoc basis as required.
- 3.6 The Secretary of the Board will be from the Transformation Programme Management Office.

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- 3.7 The quorum of the Board will be two of the Department Ministers.
- 3.8 Amendments to the Terms of Reference require all three Members.

4 MEETINGS AND MINUTES

- 4.1 Meetings will take place no less than quarterly.
- 4.2 Minutes will be issued in accordance with the minute taking guidance issued by the Cabinet Office.

5 AUTHORITY

- 5.1 The Board will require the Chief Secretary to lead the Transformation Programme in accordance with the package of recommendations outlined in GD 2019/0021.
- 5.2 The Board will require the Chief Secretary to ensure that any additional actions required in order to achieve these recommendations in accordance with the principles contained in GD 2019/0021 are undertaken and to secure the Isle of Man Government and external resources required in order to do so.
- 5.3 The Chief Secretary will oversee the running of the Transformation Programme Management Office within the Cabinet Office, including the appointment and performance of the Co-Leads of the Health and Care Transformation Programme who the Chief Secretary will hold to account for delivery of the Transformation Programme.
- 5.4 The Transformation Programme Management Office will be responsible for setting up and overseeing the projects delivering on the Transformation Programme.

6 REMIT

- 6.1 The Board will be responsible for overseeing the Transformation Programme in accordance with the mandate issued by the Council of Ministers.
- 6.2 The Board will ensure the Transformation Programme Management Office and its projects have access to the resources required to transform the health and care system, including in relation to Human Resources and finances.
- 6.3 The Board will assist in addressing issues or obstructions to the transformation as required by the Transformation Programme Management Office.
- 6.4 The Board will provide political guidance on policy issues raised during the course of the transformation, which will be in line with the principles and recommendations set out in GD 2019/0021 and approved by Tynwald.

7. METHODOLOGY

The Board will oversee the Transformation Programme to ensure that it takes place in accordance with Tynwald approved GD 2019/0022.

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8. OUTPUTS

- 8.1 The Board will ensure the Council of Ministers receive a report on a minimum quarterly basis from the Transformation Programme Management Office and Chief Secretary.
- 8.2 The Council of Ministers will ensure an annual report is submitted to Tynwald, and published, on an annual basis following reporting from the Board.

TIMESCALES

The Board will be in place until the Transformation Programme is completed.