

Data Protection Privacy Statement – Freedom of Information

The Data Protection Act 2002 requires organisations to process personal data in accordance with its provisions, in particular the 8 Data Protection Principles. The Cabinet Office is the data controller within the meaning of this legislation.

This site is owned by iCasework Limited, 1st Floor, 2 Kimberley Road, Queens Park, London, NW6 7SG and iCasework Limited is a data processor as the owner of the website for Freedom of Information requests.

How and why we ask you to share your personal information

The Cabinet Office collects and processes your personal information to allow public authorities to respond to requests for information made under the Freedom of Information Act 2015. The personal data you are asked to provide will include:

- Name
- Address
- Telephone number
- E-mail
- Organisation (if applicable)

The personal data provided by you is jointly controlled by:

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| <ul style="list-style-type: none">- Cabinet Office of the Isle of Man Government (contact: foi@gov.im , 01624 685741);- and the Department, Board or Office to whom you submit your request. Contact details for Departments, Boards and Offices can be found by selecting the relevant organisation from the following webpage www.gov.im/about-the-government |
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Sharing Information

Isle of Man Government is committed to protecting the personal information you provide. The personal information that you provide will be shared with and processed by the public authority to which you submitted your freedom of information request (the recipient) for the purpose of dealing with that request. The recipient of your personal information will be a data processor in relation to your personal information. In all cases, the Cabinet Office is and will remain the data controller.

After a request is answered, we may publish anonymised requests and responses on our online FOI responses webpage. Information published on our FOI responses webpage may be treated as exempt under section 20 of the Freedom of Information Act 2015, Information Accessible by Other Means.

How we will protect your personal information

We will protect your personal information in accordance with the Data Protection Act 2002. Your personal details will not be shared with any organisation other the relevant public authority and our partner organisation, iCasework Limited who we use to help deliver services. iCasework Limited act as a Data Processor on behalf of the Cabinet Office.

iCasework Limited

Contact: <https://www.usefulfeedback.com/contact-us>, 0207 6244991

iCasework Limited use the information for the purpose of providing a system to manage freedom of information requests and to transfer this information to the relevant public authority (as defined by the Freedom of Information Act 2015). The information you provide to iCasework Limited will be kept secure and confidential and your personal information will not be disclosed to any other third party.

iCasework Limited will maintain the system and data on the instructions of the Cabinet Office.

The personal information you give us will be kept secure, confidential and your personal information will not be disclosed to third parties without your prior consent except where permitted or required by law.

How long will you hold my information for?

Your information will be held by the Cabinet Office and iCasework Limited for the purposes of processing your request for a period of one year after your request has been closed.

Your rights and requesting information we hold about you

You have a right to access your personal data to ensure that it is correct and up to date, and to request that it is rectified, blocked, erased or destroyed if it is not correct.

To make any request relating to your data held by us, please contact the Data Protection Officer for the Cabinet Office who is:

Carlos Phillips
Executive Office
Cabinet Office
Government Office
Bucks Road
Douglas
Isle of Man
IM1 3PN
Email: carlos.phillips@gov.im
Tel: 01624 686070

If you are not satisfied with the response you receive, you may also complain to the Information Commissioner, whose details can be found on www.inforights.im, or the relevant supervisory authority. You may have a right to other remedies.

If you require access to information we hold about you, you will need to submit a request for the information we hold. You should send any request for that information to the Data Protection Officer at via the contact details above and include details to enable us to identify and locate the relevant information.

We will respond to you promptly and within 40 days of receipt of your request, and the cost for access to your information will be £10.

Changes to this Notice

This notice may change. We will not reduce your rights under this notice without your consent. If any significant change is made to this notice we will provide a prominent notice on this website so that you can review the updated notice. The last privacy notice was updated on 12 December 2017.

December 2017