

## Completion and submission of fishing data by paper logbook

## Who must complete/submit paper logbooks?

DEFA Guidance Note 2 provides more details – paper logbooks must be completed/submitted by Masters/skippers of British fishing vessels with an overall length of 10m and over but less than 12m; vessels less than 10m where membership of a PO applies and/or if licence conditions require it.

## **Completion**

- Complete your log book on a daily basis, no later than 23.59, after the last fishing operation and before entering port.
- Ensure your entry is clear and readable. Any mistakes should be crossed out and a new line completed.
- All **lines** on the log sheets must be initialled by the master upon completion of the line. Completed **pages** must be signed to signify that they are true records.

## **Logbook submission**

- Log sheets, and the Landing Declaration at the bottom of them, must be submitted to the Department of Environment, Food and Agriculture (DEFA) within 48 hours of landing. Late submissions may result in prosecution.
- Log sheets can be posted in the harbour side boxes in Douglas, Port St Mary, Peel or Ramsey; posted/delivered to DEFA, Thie Slieau Whallian, Foxdale Road, St Johns IM4 3AS or scanned to fisherie@gov.im

Please pay attention to the following reminders which will help you avoid submitting incomplete logbook entries – the numbers are as per the sections on the log sheets:

Departure (4), Return (5) and Landing (6) boxes: complete the dates and times plus ports for each of the Departure, Return and Landing boxes.

**Gear (8):** Please state the type of gear used – DRB, OTB, TBB, LLS, FPO

**Number of fishing operations (12):** this is the number of times the gear is shot when dredging, trawling etc. If using pots then enter the number of pots shot/hauled each time (If using a stock pot please enter the day's catch in kg, noting it has not been landed).

**Fishing Time (13):** the time spent searching (eg using sonar) or fishing minus the time spent steaming to/from fishing grounds, inactive or awaiting repair.

**Position (14):** please use the map in the front cover of your log book when in Isle of Man waters, to accurately record the **Statistical Rectangle.** Example: if fishing off Peel, the statistical rectangle is K 10. **CECAF/ICES/GFCM NAFO zone:** the Irish Sea is in VIIa but please record the correct zone where you are fishing.

**Catch (15):** please enter **ALL** your catch in estimated **Kilograms (kg)** live weight using conversion factors **OR** number of units, for example, bag weights. Remember to initial each line. If you catch species which are not listed, use the blank column and/or cross out a listed species and re-name the column with the species caught.

Landing/transhipment (18): this must be an accurate, not an estimated, weight. Transhipment is NOT permitted in IOM territorial waters unless licenced by DEFA.

Start a new **line** for each day at sea; when fishing in a new ICES division on the same day; when entering fishing effort data.

Start a new **page** when using a different gear, or a net of a different mesh size range; for any fishing done after a licenced transhipment or an intermediate landing; upon departure from port when no landing has taken place.

In the **Comments** line at the end of the form, please state who you landed your catch to.

Remember to sign the page at the bottom right hand corner.

Please turn over for detailed instructions  $\rightarrow$