## LIBRARY INFORMATION

# **Staffed Opening Hours**

Mon - Thurs 9.00am - 5.00pm Fri 9.00am - 4.00pm

Tel: 01624 642993/642974 Email: librarykeylldarree@gov.im Web page: www.librarykeylldarree.gov.im

### Registration \*

To join complete a registration form. You will then receive a library membership card which you should bring with you when you use the library.

### Access \*

24hrs, 7 days a week is available for members who are employed by Manx Care and DHSC or affiliate partners.

#### **Library Catalogue**

Search the library catalogue is online at <a href="https://kdonline.gov.im/">https://kdonline.gov.im/</a>. Login to renew and reserve online, your pin and login can be obtained from the library.

### **Library Stock**

Comprehensively covers a wide range of subjects and disciplines - nursing, medicine, allied health, mental health, midwifery, management, psychology, sociology, and other related areas. There is a well-stocked Reference Section arranged in various categories – e.g. dictionaries, standard textbooks, directories, drugs and pharmacology, education and training, etc. and nearly 200 journal subscriptions across all disciplines. A full journal holding list is available in the library and on our web page.

### Loans

6 items for a loan period of 4 weeks. Non-current journals can be loaned for one week. Overdue reminders will be sent out for late return of items (via email where possible).

### **Photocopying**

Is available in the library for 5p per sheet. Please be aware of copyright law. If you are unsure ask a member of staff.

### **Inter-Library Loans \***

Can be obtained from partner libraries in the UK. All requests are processed by Library staff within 24 hours. Charges will only apply to British Library Acquisitions.

### Cooill Darree (Oak Nook) \*

Cooill Darree is an informal group working room in the main library – it offers an area to practice presentations, host discussions, and encourage collaborative working in a bright and airy environment with a 65" touch screen, comfortable seating, and adjustable table.

All users of the computers in the library are reminded that they must comply with Government and Hospital policies on appropriate use. Failure to do so may result in disciplinary action and/or being banned from further use of the facility. Wi-Fi is also available within all of the Keyll Darree building.

#### **Information Retrieval Skills**

Training sessions and guides are provided for users. These are available in paper copy in the library and online on our website. We also provide the opportunity for users to conduct an assisted search with a member of staff or the library staff can do the search on your behalf. Searches will be completed within 2 weeks. Please contact library staff for details.

### Athens / Electronic Resources \*

For the majority of electronic resources you will need to register for an Athens username and password. Contact library staff for eligibility.

#### **Current Awareness Service/ New Books List**

IN THE KNOW Current Awareness Bulletin produced weekly. Local and national health and social care news, including current news items, evidence-based practice, reports, guidelines, and documents. Contact the library to subscribe.

The library also produces a monthly new books list of titles which we have ordered. These can be found in the library and on the webpage.

### **Binding Service**

Up to 130 pages at a standard charge of £2.50.

### **Online**

We are on Facebook.com/KeyllDarreeLibrary and Twitter @KeyllDarree. Check out our web page for further information on the services that we offer.

\*These forms/booking forms are available on our web page in the "Related Links" box.