

Not all the elements on this list are necessary and there may be some items that have been missed but it will give you some food for thought as to what you will need to think about.

#### **Death occurs in your home**

- Contact the family doctor. The family doctor will in most cases issue a 'Medical Certificate of Cause of Death' (MCCD).
- If the doctor cannot issue an MCCD they will let you know and why.

#### **Death occurs in Hospital**

- The hospital doctor will in most cases issue a 'Medical Certificate of Cause of Death' (MCCD).
- The hospital will keep the body in the mortuary until arrangements can be made with the appointed funeral director.

#### **Registering a death**

- The death should be registered within 5 days and can only be registered once the MCCD has been issued.
- If the death has been referred to the Coroner, they will issue a form that allows for the registration to take place.
- The death can be registered at the offices in Castletown, Douglas, Peel or Ramsey, call first to arrange an appointment.
- At the Douglas Registration office, information can be submitted online, as well as ordering copy certificates, prior to the appointment.
- Details of who can register a death are found on the [Gov.im website](#), in the Births, Deaths and Marriages area.

#### **When the Coroner is involved**

- If the Coroner has to investigate a death, the Registrar will have to wait for the enquiry to finish before the death can be registered. These enquiries can take time, check with the Coroner's Office before any funeral arrangements are made.
- Sometimes the Coroner may ask for a pathologist to carry out a post mortem examination, for which the Coroner does not have to get any form of consent. The pathologist will examine the body to establish the cause of death.
- Under certain circumstances a Coroner will need to hold an inquest. An inquest is a fact finding inquiry to establish who has died and when, where and how the death occurred.
- When an inquest has been completed the Coroner will notify the Civil Registry so that the death can be registered.

#### **Arranging the funeral**

There are key decisions that you will need to make and they are as follows:

- Decide whether there will be a funeral service
- Where the body shall rest prior to burial and where the body is to be buried.
- If having a funeral, a time and a place (all details can be discussed with the chosen funeral director)
- Funerals can be held in most places, including your own home.
- Type of service/who will conduct the service
- Whether you want flowers or donations to a named charity.
- If having a funeral, check if there is a funeral plan in place to pay for it. Also check to see if there is Government assistance available.

#### **Wills, Probates and inheritance**

When someone dies you will need to get the legal right to deal with their estate (all they owned). You may need to apply for probate and this can be done in Murrays House. For more information about probate please follow this [website link](#) that will take you to the relevant Isle of Man Courts of Justice webpage. Once probate has been granted the will is then registered in the Deeds Registry.

#### **Returning of Drugs and medical equipment**

Drugs need to be returned to the hospital, their local GP or pharmacist. Any equipment needs to be returned to the place of origin.

#### **Places to contact**

There are many places you will need to contact and some will need to see a copy of the death certificate prior to actioning. This list is not complete as each individual will have their own contacts but this should help to cover most of the essentials.

- Bank/Building Society
- Department for Health and Social Services
- Clubs and social groups
- Credit card/store card companies
- Creditors (anyone owed money by the deceased) and/or Debtors (anyone who owed the deceased money)
- Cancel car tax and driving licence
- Cancel any outstanding appointments with hospital/doctors dentist etc
- Insurance providers (car, household, building, life etc)
- Internet provider/ email and website accounts
- Library
- Mortgage provider
- Motoring breakdown policy
- Premium Bonds
- Passport Office
- Post Office to possibly redirect mail
- TV Licence/subscriptions
- Telephone provider
- Utilities (gas, electricity and water)