

Tynwald Stalls – Friday 5 July 2024

Terms & Conditions under which a licence will be issued

The Licence permits holders to erect a stall at Tynwald Fair on the stated day only, subject to the following conditions:-

- 1.** The licence will not be transferable
- 2.** All application forms and required documents must be sent to ESShelpdesk.doi@gov.im by no later than **midnight on Wednesday 1 May 2024**. If you need any help with this, please contact the Helpdesk on 01624 687300. In the event of over-subscription, a draw will be held and all applicants will be informed of the outcome. Any unsuccessful applicants will be added to a waiting list.
- 3.** Stalls may be erected any time from **2pm on Thursday 4 July 2024**. There will be security on the Fair Field overnight from 8 pm on 4 July 2024.
- 4.** All vehicles must be **on** the field by **7.30am on Friday 5 July 2024**. If you are not on the field by this time, you must park elsewhere and carry your goods to your plot as no vehicles will be permitted to enter the Fair Field after 7.30am. You must give yourself sufficient time to set up and be off the field by no later than 8.30am.
- 5.** All Vehicles and trailers must be **off** the Fair Field by **8:30am** and parked in the allocated stall holders' car park. A parking permit will be issued and numbered to your stall. This should be displayed on your dashboard when on the Fair Field. Please make sure you print off your own parking permit and bring this with you.
- 6.** The field must be kept clear of all vehicles (except catering vehicles) from **8.30am to 6pm** on Fair Day unless permission is given by an official or you are otherwise directed on the day dependent upon weather and crowds. When unloading, all goods vehicles must be parked in a sensible place and must not block the access roads through the field.
- 7.** Dismantling of stalls should not commence before 5pm on the day unless permission is given by officials.
- 8.** Stall holders are requested to encourage silence during the Act of Remembrance at the War Memorial. All dancing and music must stop during the laying of the wreaths. Any letters, words or signs which, in the opinion of the Department, are offensive, shall not be displayed at the stall, on any article for sale, on exhibition at the stall, or in any other way. If the licensee fails to comply with the provisions of this paragraph, the Department may terminate the licence without prior notice and require the stall to be removed immediately.

9. Catering Vehicles

All catering vehicles must provide copies of:

- Public Liability Insurance Certificate
- Mobile Food Premises Regulations 1998 Certificate
- Maintenance Certificate or Fire Safety Certificate
- Inspection Certificate for Generator
- Insurance Certificate for Generator
- Photograph of Generator
- Photograph of trailer if required for Generator
- Photograph of vehicle showing position of tow bar

All documents to be sent to ESShelpdesk.doi@gov.im by no later than Midnight Wednesday 1 May 2024. Failure to supply the requested documents by this date may result in the plot being reallocated.

10. Rides

Any stall holder that has 'rides' must provide copies of:

- Public Liability Insurance Certificate
- Mechanical Contrivance Certificate

The certificates must be sent to ESShelpdesk.doi@gov.im by no later than Midnight Wednesday 1 May 2024. Failure to supply the requested certificate by this date may result in the plot being reallocated.

11. Generators

Any stall holder who will be using a generator must clearly specify this on their application form. Stall holders should also ensure that it fully complies with current Health & Safety Regulations and **provide a copy of the last Certificate of Inspection along with the latest Insurance Certificate.** It should be placed in an area where it will not cause any extreme noise disturbance or any Health & Safety issues to other stall holders and or members of the public. It should also be ensured that the Generator is out of reach from Children and protected due to heat. If the generator is very noisy or develops a fault during the day and the noise is unacceptable, an official will request that it be turned off and if necessary close down the stall.

12. Fire Crackers & Replica Toy Guns

No stall holder will be permitted to sell Fire Crackers or any toys that use Fire Crackers or any other item that can cause a danger to a person on the Fair Field (this includes replica toy guns)

13. Sky lanterns, Helium balloons and 'silly string'

The sale of sky lanterns, helium balloons or aerosol cans of 'silly string' is not permitted.

14. Alcohol

No alcohol is allowed for sale or to be given as prizes at any stall on the Fair Field.

15. Children's Entertainments (Bouncy Castles, etc)

All stall holders must provide a copy of their Public Liability Insurance certificate. This must be sent to ESShelpdesk.doi@gov.im by no later than Midnight Wednesday 1 May 2024.

16. Recyclable materials/single use plastic

In line with Isle of Man Government's aim to reduce single use plastics, stallholders will be required to supply/use recyclable containers/cups/glasses etc. No single use plastics are permitted and failure to use recyclable materials could result in the rejection of future applications.

17. Each stall holder must make provision for the litter around their stall to be removed and correctly disposed of. All rubbish can be put in bin bags and placed in the skip at the rear of the Chapel. Failure to remove litter could result in the rejection of future applications.

18. The Department will reserve the right to prohibit all vehicles from the field if the ground or other conditions make it inaccessible.

19. The Department only provides the space on the Field. It is the responsibility of the stall holder to provide the stall/gazebo and any equipment needed. No responsibility for the stall or the goods thereon is accepted by the Department.

20. The nature of the business to be transacted at the stall must be such that it does not interfere with the Tynwald Ceremony, does not contravene the law of the Isle of Man and does not cause a nuisance to others attending the Ceremony or the Fair.

21. Each stall must be erected **within the boundary of the allocated plot(s)**, the numbers of which will be marked on the ground. Unless otherwise stated, each single plot is 10ft x 10ft and stall holders should ensure that there are no ropes or fixings outside of their allocated plot. This is a Health & Safety issue and we cannot allow anything in the walkways that could be a trip hazard.

22. The Police have requested that all stall holders on Tynwald Day should be advised that under no circumstances should they park their cars on any of the approach roads to the Fair Field, particularly Station Road as these cause very considerable traffic obstructions. At the end of the day, stall holders should turn right out of the Fair Field and use the back road (Glen Moor) to leave St John's.

23. Failure to take up the spaces allocated may penalise the future years' applications, subject to the discretion of the Department. Please email ESShelpdesk.doi@gov.im or telephone 687300 as soon as possible if you are not able to attend for any reason.

24. Please ensure that second hand goods are sold in good clean condition. The sale of second hand clothing is not permitted.

25. The allocation of stalls will be carried out by the Department of Infrastructure, and the decision on the allocation is final.

26.Data Protection – This is a high priority and the Department wants to have confidence that the information held is in accordance with data protection legislation. This safeguards and prohibits any non-compliant or unauthorised processing, and includes the ability for individuals to request access to their data, or for it to be erased, rectified or blocked. We will only use your personal information to administer your applications and it will be held for no longer than 6 July 2025 then deleted.

Please retain these Terms & Conditions.