

**Department Members Travel - Quarterly Report – Quarter Four (October to December 2023)**

- Travel - all transport related costs e.g. flight, train, taxi, parking, mileage.
- Accommodation - hotel including breakfast, where this is paid for as part of the room rate.
- Other - any other expenses e.g. meals, visas, inoculations, conference delegate fees, Wi-Fi charges.

Start Date	End Date	Destination	Purpose of Travel	Transport Costs	Accommodation Costs	Other Costs	Total Cost	Member(s) Travelling

No off-Island travel has been undertaken by a political member of the Department in this quarter.