

The Town and Country Planning Act 1999

The Town and Country Planning Development Procedure Orders and Regulations

Planning Appeal to The Minister

This form may be used to lodge an appeal against any determinations under the above Act and its subordinate legislation.
Please complete in BLOCK CAPITALS and black ink.

Please return the completed form to:

The Minister
Department of Environment, Food and Agriculture,
Planning and Building Control Directorate
Murray House, Mount Havelock
Douglas, Isle of Man, IM1 2SF

or Email: planning@gov.im

To lodge a valid appeal it must be:

- lodged by an 'Interested Person', as defined in the gov.im/interestedperson policy
- made within 21 days of the Department decision having been issued
- accompanied by the appropriate fee of £335
- in writing,
- give an election for the appeal to be considered in writing or as a Hearing/Inquiry
(If a Hearing/Inquiry is requested for, a second fee will apply of £125)
- supported by the grounds of appeal -
 - a. For the applicant, these must specify in detail and by reference to material planning considerations the reasons why they disagree with the determination. Where the appeal is against a refusal of the application on the grounds of deficient detail or supporting documentation, they must set out why the applicant considers that the information provided prior to determination was sufficient. The grounds of appeal cannot be based on a material alteration of the application information provided prior to determination.
 - b. For third parties, other than those listed in Article 4(2) of the Development Procedure Order (2019), these must relate to issues which that person included in written representations made prior to the determination of the application.

For office use only
Date:
Receipt number:

1) Site Address

2) Application Number

(e.g. 23/XXXXX/B)

If the application was made by a company and the name of the company has changed since the initial application was made, this must be clearly indicated.

3) Appellant Name

4) Appellant Address (if not the site)

5) Appellant E-Mail Address



6) REASONS FOR APPEAL

Continue on a separate sheet if necessary

7) Appeal to processed as;

Do you wish this Appeal being progressed by inquiry or written representation?

Written

Inquiry

If you opt for an Inquiry a second fee of £125 is payable

Agent details (if any)

Leave this section blank if there is no agent. Where an agent is specified, all correspondence relating to the appeal will be directed to the agent. Any change of agent must be notified promptly and confirmed in writing.

8) Agent name

9) Agent address

10) Agent E-Mail Address

The Department of Environment, Food & Agriculture (DEFA) is a controller for the purposes of the Data Protection Act 2018 and related legislation and requires the information supplied by this application in the public interest to comply with obligations under the Town and Country Planning Act 1999 and its subordinate Orders and Regulations.

Your personal information will be held by DEFA for the purposes of processing this application and to ensure compliance with the provisions of the Town & Country Planning Act 1999.

All applications made under these obligations are available online with most personal contact detail redacted. Any hard copy, where we hold it, will retain all detail.

Your application will be published via our viewing platforms as is required by statute. It will also be shared with DOI Highways, the Local Authority and (where relevant) Manx National Heritage. Where necessary we will share your contact detail as part of the consultation with the DEFA Environmental Protection Unit and Manx Utilities.

Details under these applications are retained indefinitely in order to maintain the application register as required under the Town and Country Planning Act 1999. Contact detail will be removed 7 years after a decision becomes final.

Full details of how and why DEFA P&BC processes your personal information are contained in our P&BC Privacy Notice available on our website.

In the case of a 'first party' appeal the identity of the appellant(s) should normally be the same as the applicant(s). Where the applicant and/or the appellant is a company or other corporate body, the corporate body should be named.

Signature

Relationship to the Appellant
(if necessary)



GUIDANCE Notes

- Quote the Department's Planning Application reference Number (e.g. 23/XXXXX/B).
- The appropriate fee **MUST BE ENCLOSED WITHOUT EXCEPTION.**
- Reasons for the appeal **MUST BE** stated (6) overleaf, and be in accordance with 10(6) of the Development Procedure Order (2019).
- The choice of the appeal being considered by Inquiry or written representation **MUST BE** stated (7) overleaf and in accordance with 10(5) of the Procedure Order.
- **PLEASE NOTE without all of above an appeal will not be valid.**
- Where the name of the person or company who made the original Planning Application may have changed since it was made, this must be clearly indicated (above).
- All parties to an appeal must agree to the appeal being decided on written submissions. Should any appellant request an inquiry (Including the relevant fee) the consideration will be as an inquiry.
- The person making the appeal is requested to sign this form. **If signing on behalf of a company, or as an agent on behalf of the applicant/appellant, the relationship between the signatory and the appellant/company MUST be clearly stated. (above).** Failure to note this relationship may result in the appeal being declared invalid.
- The person appealing should quote his/her/their address to which all correspondence concerning the appeal may be sent.— 4) Overleaf