## Social Security



## Child Benefit – Change of circumstances Important: Please answer all the questions that apply to you.

Part 1	About you				
Please tell us about yourself.					
Your title (please tick only one box)	Mr Mrs Miss Ms Other Please specify				
Your surname or family name					
Your first name(s)					
Your full address					
	Postcode				
Your previous name(s) (if any) (include your maiden name)					
Your date of birth					
Your National Insurance (NI) number	Letters Numbers Letter				
If we may contact you by telephone	during office hours, please provide your numbers.				
	Work Mobile				
Your email address (optional)					
What is your Marital or Civil Partnership status? (please tick one box)					
Married or in a civil partnership	Living with a partner as if you are married or in a civil partnership				
Widowed	Divorced Separated Single				
If you have changed address, on whathe above address?	at date did you move, or are you moving to				



We treat 2 people as partners of each other for Child Benefit if -

- a) they are married to each other or are civil partners of each other and are members of the same household; or
- b) they are not married to, or civil partners of, each other but are living together as if they are.

Your partner's title (please tick only one box)	Mr	Mrs	Miss	Ms	Other	Please specify
Your partner's surname or family name						
Your partner's first names						
Your partner's date of birth						
Your partner's National Insurance (NI) number	Letters I	Numbers			Letter	
Please ensure you give us your part	ner's correct	NI number	to avoid o	delay in pa	ying your be	enefit.
Your partner's nationality						
Is your partner a member of HM Arı	med Forces or	a civil ser	vant work	ing abroad	? Yes	No
Is your partner receiving Child Beneget Child Benefit? If 'Yes' please give child your partner is receiving Child	e the full nan					No
Surname or family name Other na	mes		;	Sex (M or F	) Date of	f birth
Has the person named above been	your partner t	hroughout	the past	12 months	? Yes	No
When did you and your partner star We may need to get in touch with you for						
Part 2A <b>Date you an</b>	d your forme	er partner	stopped	living tog	ether	
If you and your former partner are did you stop living together?	no longer livir	ng togethe	r, what da	te		
Part 3	About y	our childi	ren			
Please list below the full name, sex If you are claiming for more than or						Child Benefit.
Surname or Family name Other name As shown on the birth or adoption certification.		Sex (M or F	Date of	birth	School or attended (	College (if applicable)
					_	

If you want to include more than 6 children in this claim please give particulars of the other children in Part 7.

Part 4	Abou	ıt other <sub>l</sub>	people who l	ive with	n you
Does anyo Please tell u Form.	one else live with you who yous about relatives, friends or any	ou have r yone else	not already to who lives with y	ld us abo ou that yo	out on this form? ou have not already told us about on this
Yes	Tell us about these pe	ople belov	v <b>No</b>		Go to Part 5
Their	full name	Their age	Their relatio to you	nship	Their occupation or Social Security benefit they receive (if any)
Part 5		About	other benefi	ts	
Please tick of the follo	k the appropriate box or box owing Social Security benefi Income Support	xes if you its:	ı or your partı	ner have	recently claimed or are receiving any
	Employed Person's Allowa	nce			
	Income-based Jobseeker's	Allowan	ce		
	Any other benefit (please s	specify)			
Part 6		Abou	t your paym	ents	
lf you coll	lect your Child Benefit at the	Post Off	ice please cor	nfirm the	Post Office you want to collect it at?
Name	of Post Office				
Part 7		Ot	her informat	ion	

When we collect information about you we may use it for any of our purposes, including dealing with benefits and allowances, employment and training and occupational and personal pension schemes.

We may get information about you from others for any of our purposes if the law allows us to do so.

We may also share information with certain other organisations if the law allows us to.

To find out more about how we use information, contact any of our offices or visit our website at <a href="https://www.gov.im/treasuryprivacynotice">www.gov.im/treasuryprivacynotice</a>

I/WE DECLARE that the information I/we have given on this form is true and complete.

I/WE UNDERSTAND that my/our personal details, including details of my/our income(s), will be shared between the Social Security and Income Tax Divisions of the Treasury for the sole purpose of assessing my/our entitlement to Child Benefit and, if necessary, relevant details relating to one partner may be disclosed by the Social Security Division of the Treasury to the other partner.

I/WE UNDERSTAND that if I/we give false or incomplete information I/we may be committing an offence for which I/we may be prosecuted.

I/WE CLAIM CHILD BENEFIT (in the case of couples, both partners must sign below)

Your signature		
Please print your full name		
Your partner's signature		
Please print your partner's full name		
Date		
Please check that you have a	answered all questions that apply to you. If you	don't, we may

Please check that you have answered all questions that apply to you. If you don't, we may need to get in touch with you. This can delay payment.

For office use only – use only when the form has been completed by a member of staff						
I read back to the customer the entries I made on this form based on the information given by them. The customer agreed that the entries were correct.						
Interviewing officer's signature		Date				
Customer's signature						

## Contact information

Address: Child Benefit Team

**Social Security Division** 

Markwell House

Market Street, Douglas

Isle of Man IM1 2RZ

Telephone: (01624) 685107 Fax: (01624) 685120 Email: childbenefit@gov.im

Website: www.gov.im/socialsecurity

All telephone calls to and from Social Security are recorded for quality purposes, to prevent crime or misuse, to ensure that our staff act in compliance with our procedures and standards and to assist in the provision of training, monitoring and service improvement.

