

**Department of Education and Children  
Education and Council Meeting  
Minutes**

<b>Date</b>	12 <sup>th</sup> June 2017	<b>Time</b>	10.00am	<b>Location</b>	Conference Room, Hamilton House
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<b>Attendees</b>	
Mr Graham Cregeen, MHK	Minister for Education and Children
Professor Ronald Barr	Chief Executive Officer
Mr Geoff Corkish, MBE MLC	Department Member
Mr Andrew Shipley	Legal and Administration Manager
Mrs Jennifer Pendree	Education Council Member
Mrs Margaret Mansfield	Education Council Member
Mr Robin Turton	Education Council Member
Mr Steven Bevan	Education Council Member
Mrs Barbara Brereton	Education Council Member
Mr Ray Smith	Education Council Member
Mr Andrew Cole	Education Council Member
Mrs Louise Strickett	Education Council Member
<b>Apologies</b>	
Mr Lawrie Hooper, MHK	Department Member
Mrs Ann Corlett, MHK	Department Member
Mrs Tracey Martin	Education Council Member
Mrs Diane Brown	Education Council Member

**AGENDA ITEMS**

<b>1</b>	<b>Apologies for Absence</b>	
	Apologies given as above.	
<b>2</b>	<b>Minutes, Matters Arising, Notification of Any other Business</b>	
	Minutes of the meeting held on 20 <sup>th</sup> March 2017 were agreed as an accurate record and signed as such by Minister Cregeen.	
<b>3.</b>	<b>MATTERS ARISING – from minutes dated 20<sup>th</sup> March 2017</b>	
	<p><b>Lezayre Roadworks</b> – The Minister informed members that further discussions will take place, but that this has now been put off until 2018.</p> <p><b>Education Council</b> – The Legal and Administration Manager will look into the Self-Evaluation document and report back.</p> <p><i>Action-AS</i></p> <p><b>St Thomas' School</b> – The Minister informed Members that schools will be briefed about the decision to collocate St Thomas's School with Scoill Vallajeelt school. The Minister said that the Diocese are in agreement with the move of the school. The CEO is going to meet with the Director of Education, St Thomas's School staff, Governing Bodies and Scoill Vallajeelt staff on Tuesday 13<sup>th</sup> June 2017. The CEO said that the two schools will operate independently on the same campus from 2018 and that the Director of Estates is positive that we can accommodate and utilise this space. The CEO did express that he would like to keep the discussion confidential until the press has been contacted and also until letters have been sent out to</p>	

parents.

The CEO said that he has also had discussions with Carole Walsh representing NAHT, which has been positive.

The CEO said that this is a positive move for staff and children with much better facilities and a better site. The CEO said that parents will be advised about the move in plenty of time.

**Catchment Area** – The Minister said that an Order will be going to Tynwald next week. The Minister said that it was disappointing that confidential issues had been raised via Social Media and that this was not really helpful to anybody. Staff at Onchan school were very concerned about the way this had been dealt with. There has been a resignation of a governor from Ashley Hill School.

The Legal and Administration Manager said that;

- Onchan and Ashley Hill will become a joint area
- Scoill yn Jubilee is over capacity, but that Henry Bloom Noble should be able to alleviate this
- Peel Clothworkers is at capacity
- Foxdale and St John's is below capacity
- North Peel – Peel and Michael will become a joint area

The Legal and Administration Manager said that the changes will make sense and relieve pressure. A new review will also take place every 2 years.

The Minister confirmed that Arbory Commissioners have been in discussion with him about numbers at Arbory. There are a number of pupils at Arbory that are from out of catchment area and a member asked about out of catchment requests, which it is confirmed are treated as elsewhere.

**Inclusion and Safeguarding** – The Legal and Administration Manager said that arrangements had not been made for the Director of Inclusion and Safeguarding to attend this Education Council meeting.

**Action - AS**

A member asked about the information Primary schools convey High schools in regard to pupils who have Special Needs? The CEO said that files are normally handed over to the High School, but confirmed that parental permission should be received before files are handed over. The CEO explained that Sue Marriott (Special Educational Needs Adviser-Disabilities) is currently off work, but that additional staff have covered her responsibilities.

A member said that she attended a meeting at Ashley Hill recently where Grianne Burns (Child Protection and Safeguarding Officer) highlighted Safeguarding and the work and processes that are carried out. She said that she found this a very interesting meeting and that maybe a presentation could be delivered at a future Education Council meeting. The Legal and Administration Manager will look into organising this for a future meeting.

**Action - AS**

**SAVE Programme and Programme for Government** – The CEO confirmed that the consultation for the SAVE Programme closed 1 month ago and that over 1500 responses have been received. The CEO said that there was some very good interesting Policy suggestions and that all suggestions will receive a reply. The Department will share any information with the Education Council once they have any feedback.

4. **Education Bill** – Update and opportunity to comment from summary of informal meeting held on 3<sup>rd</sup> May 2017

**AC**

	<p>A member expressed his thanks for all considerations in regard to the Education Bill which was discussed at the informal Education Council meeting held on Wednesday 3<sup>rd</sup> May 2017. He thanked another member for taking the notes and typing them up. He said that he brought the subject up as an agenda item in order for any members to comment if required.</p> <p>In regard to the informal meeting, he said that the questions were thought about in advance of the meeting and that the main reasons for discussion were;</p> <ul style="list-style-type: none"> <li>○ Thinking about the lifetime of the Act, which is currently over 15 years old</li> <li>○ Keeping primary legislation short and to the point</li> <li>○ Methods and scope – how this will work in the future</li> </ul> <p>Meeting members read and talked through the notes that were typed up. Various points were discussed and addressed.</p>	
<b>5.</b>	<b>School Link Advisors:</b>	
<b>a)</b>	<p><b>Headteacher Performance Management</b></p> <p>A member said that it has been suggested that School Link Advisors should be involved in Headteacher Performance Management. The CEO said that the Director of Education thought that it would be a good idea for School Link Advisors to be involved with Headteacher Performance Management. The CEO said that he feels that it could benefit the Headteachers, but at the moment there is a difference of opinion. The CEO said that there is currently no plan to have reviews carried out by School Link Advisors and that he will feedback any information that he receives in regard to this item of discussion.</p>	<b>JP</b>
<b>b)</b>	<p><b>Attending Governors Meeting</b></p> <p>A member asked if it would be a good idea for Senior Link Advisors to attend Governors Meetings? Members did agree that this would give a broader understanding of their role, but only to attend on an occasional basis when invited.</p>	<b>JP</b>
<b>6.</b>	<p><b>UCM – KS4/5 Curriculum Offer</b></p> <p>A member asked whether the UCM – KS4/5 Curriculum offer has been considered further. The CEO said that a long detailed discussion had taken place in regard to this with Headteachers and that the overall numbers engaged were the same as last year. The CEO also said that he was attending a meeting where this will be discussed further.</p>	<b>JP</b>
<b>7.</b>	<p><b>Members expenses</b></p> <p>A member said that an email had been sent out in regard to Members expenses and asked if any further information had been received in regard to this. The CEO confirmed that Treasury are currently looking into this and that this has come directly from the Cabinet Office and not the Department of Education and Children. The Legal and Administration Manager said that there is a general review of expenses occurring including whether expenses will have tax deducted. He confirmed that at the moment it is quite early days, but if he receives any further information he will feed this back.</p>	<b>JP</b>
<b>8.</b>	<p><b>Any other urgent business</b></p> <p><b>Unions</b> – The CEO said over 18 months various discussions have taken place with various Unions. The CEO said that the Department has been working effectively with other Unions, apart from NASUWT. The CEO explained that the Department has received letters and emails from them including a Survey which resulted in unhelpful headlines. He said that a full staff survey will take place in September / October 2017. This will give teaching staff the opportunity to express what they think about the Education generally. This will also give us a clear picture of where development is needed and key issues.</p> <p><b>Teachers Pensions</b> – The CEO confirmed that a meeting will take place in 3 weeks time and that he is working closely with the Unions about this important issue.</p>	<b>RB</b>         <b>RB</b>

<p><b>Department of Education and Children name change</b> – The Minister said that depending on a review outcome the Department of Education and Children name could change. The Minister said that this is mainly due to some confusion on and also off the island with Government members and members of the public about reference to children in our name.</p> <p>The Minister said that when attending various conferences/sports events etc in Guernsey/Jersey, the Department has had difficulty in clarifying their role with colleagues being unsure who we represent, with our department name as Department of Education and Children. The Minister said that a name change has not yet been confirmed, but it will probably include Sport and Culture. The Minister said that any changes will only be on headed correspondence.</p> <p><b>Sharing Information</b> – The Legal and Administration Manager confirmed that if any school is sharing pupil information with another organisation, parental permission is needed.</p> <p><b>Risk Assessments</b> – The Legal and Administration Manager asked Education Council members if they would go back to their school and ask for their Risk Assessments to be forwarded as soon as possible.</p> <p><b>School Dictionaries</b> – The Legal and Administration Manager asked Education Council members to inform their schools that The Rotary Club have supplied new dictionaries for Year 6 pupils, free of charge.</p>	<p><b>GC</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>
<p>With no further items to discuss the meeting closed at 11.35am</p>	
<p>The next Education Council meeting will be held on (to be confirmed). This will be held in the Conference room at Hamilton House.</p>	

<p style="text-align: center;">[Redacted]</p> <p><b>Signature.</b> .....</p> <p><b>Dated</b>..... 8 / 11 / 17 .....</p>	
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