



Isle of Man
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Guidance Note 2: reporting fishing logbook data

This Guidance Note applies to British fishing vessels operating in the Isle of Man's territorial waters. It explains the requirements of the Sea Fisheries (Logbook) Regulations 2015 in relation to fishing logbook data but is not a definitive statement of Isle of Man law. The Regulation can be found at www.gov.im/defa and further guidance can be obtained from DEFA – see contact details above.

A "British fishing vessel", for the purposes of this Guidance Note, is defined as: a fishing boat which is registered in the Isle of Man under the Merchant Shipping (Registration of Fishing Vessels) Regulations 1991 or in the United Kingdom or Channel Islands under equivalent legislation, and which holds a valid UK commercial fishing licence.

1. British fishing vessels with an overall length less than 10m

Logbook data is not required **unless** you are a member of a producer organisation or your licence conditions require the provision of fishing logbook data. If either of these apply, please see section below.

If you fish for shellfish (crabs and lobsters), whelk or nephrops, you are required to:

- complete a Shellfish Activity Log, obtainable from DEFA, on a daily basis and no later than 23.59 UTC, or at any earlier time on arrival in port
- the top copy of the log should be submitted to DEFA within 48 hours of the end of the month to which the records relate
- all requested information should be provided as detailed in the Shellfish Activity Log instructions
- Masters should retain Shellfish Activity logs for a minimum of 2 years

Detailed requirements for the completion and submission of shellfish activity logs are set out in the Sea Fisheries (logbook) Regulations 2015 and reproduced here in Appendix 1.

2. British fishing vessels with an overall length of 10m and over but less than 12m (and see section above)

You are required to:

- have on board a paper logbook. These can be obtained from DEFA or the Manx Fish Producer Organisation in Peel Tel 01624 842144 or iomfishermen@manx.net
- complete the logbook on a daily basis, no later than 23.59 UTC and before entering port
- submit the paper logbook and landing declaration within 48 hours of landing by post to DEFA at above address or via harbour-side boxes in Douglas, Port St Mary, Peel or Ramsey
- all requested information must be supplied as detailed in the paper logbook instructions

Detailed requirements for the completion and submission of paper logs are set out in the Sea Fisheries (logbook) Regulations 2015 and reproduced here in Appendix 2.

3. British fishing vessels with an overall length equal to, or greater, than 12 m

You are required to:

- have on board an operational electronic means of recording and submitting fishing logbook data
- submit data daily, no later than 23:59 UTC, after the last fishing operation has taken place, and before entering port.
- send by electronic means a landing declaration, indicating all quantities of each species landed as live weight equivalent, as soon as possible, and not later than 24 hours after the completion of a landing. Please note that the recorded live weight equivalent must be **accurate** – and it is defined as: *the live weight equivalent of fishery products initially uploaded from the vessel to land*. Masters/skippers or their representatives are responsible for this report and you are strongly urged to actually check weights rather than rely on estimates

Detailed requirements for the completion and submission of fishing data by electronic means are set out in the Sea Fisheries (logbook) Regulations 2015 and reproduced here in Appendix 3.

4. Technical failure of the electronic means of recording and submitting Logbook Data

Vessels must not proceed to sea without having sent a DEP message or being in possession of authorisation to leave port.

a. IOM licenced and registered fishing vessels – skippers/masters should complete these actions:

Monday to Friday, 9am to 5pm

1. Report the failure to AST on 01493 441485; customer.service@ast-uk.com or report online at <http://customerservice.satcomms.com> You should obtain a ticket number which you must provide to DEFA – this may take up to 2 hours if you report online or by email.
2. Notify DEFA of the problem – contact 01624 685857.
3. Report to UK Fisheries Monitoring Centre on 0131 271 9700 or via 01624 686593 (calls charged at local rate) and provide the information listed in Appendix 3.

Other times including weekends and Bank Holidays

1. Report to UK Fisheries Monitoring Centre on 0131 271 9700 or via 01624 686593 (calls charged at local rate) and provide the information listed in Appendix 3.
2. On the first available working day (at DEFA), notify AST and DEFA as above.

DEFA may give authority to sail provided that these steps have been followed, and for 3 Departure Reports only. You must work with AST to identify and resolve any problems during this time - an extension to the authority to leave port will depend on this. If you leave port without authority, you may be liable to prosecution.

The **AST Helpline** is currently available 8am to midnight, Monday to Friday including Bank Holidays and 8am to 4.30pm at weekends. From 15 May, it will be available 8am to midnight, 7 days a week including Bank Holidays. A 24/7 Helpline is planned from 1 June 2016.

b. Other vessels - skippers/masters should complete these actions:

1. Report problems to your e log supplier.
2. Report to the UK Fisheries Monitoring Centre as required by your Fishery Authority (FA).

If you fish in the Isle of Man territorial waters without an operational electronic means of recording and submitting logbook data and you do not have authority to leave port from your FA, you may be liable to prosecution.

5. Transshipment

Transshipment is prohibited in the territorial waters of the Isle of Man except where a licence is granted by DEFA. For further information, contact DEFA on 01624 685857.

6. Estimated weights of species caught

The permitted margins of tolerance in **estimates** electronically recorded (FAR) or in paper logbooks of the quantities of seafish retained on board must not exceed 10% live weight of all species.

The Landing Declaration (LAN) must record the **actual** weight of species landed or the number of individuals if required by licence condition.

"Seafish" is defined as: fish of any kind found in the sea, including shellfish and molluscs and any parts of any such fish.

7. Fishing outside of the Isle of Man territorial waters

DEFA can authorise masters of Isle of Man Registered and licenced vessels to fish without an electronic means of reporting fishing logbook data outside of the Island's territorial waters. However, the procedure detailed above must be followed. Failure to do this may result in prosecution if boarded by Enforcement Officers from a UK Fishing Authority and you do not have authorisation from DEFA to leave port.

8. Contact for further information

If you have any queries regarding the Isle of Man's requirements for fishing logbook data, please contact DEFA on 01624 685837 or fisheries@gov.im

Appendix 1

Shellfish activity log completion and submission

1 Completion of the shellfish activity log

- (1) The shellfish activity log must be completed daily by not later than 23.59 UTC or at any earlier time on arrival in port.
- (2) The shellfish activity log must also be completed if requested to do so by a fishery officer.
- (3) All compulsory information must be entered into the shellfish activity log.

2 Procedure for completion

- (1) Entries into the shellfish activity log must be legible and indelible.
- (2) No entry in the shellfish activity log may be erased or altered.
If a mistake is made the incorrect line must be struck out and followed by a new entry initialled by the master.
- (3) Each page of the shellfish activity log must contain —
 - (a) the month and year to which it relates;
 - (b) the external identification number and name of the British fishing vessel;
 - (c) the main port of departure and the main port of landing; and
 - (d) the name and signature of the master.

3 Information regarding the fishing activity

The following information must be filled in against the corresponding numbers as per instructions provided on each page of the shellfish activity log —

- (a) scientific sub squares;
- (b) soak time (time each pot is fishing between hauls);
- (c) fishing time (time absent from port);
- (d) number of pots hauled;
- (e) the number of pots set;
- (f) the number of edible crab, lobster, whelk and Nephrops retained by live weight in kilograms.

4 Procedure for submission

- (1) The top copy of the shellfish activity log must be handed over or dispatched to the Department within 48 hours of the end of the month to which the records relate.
- (2) The second copy of the shellfish activity log (pink sheet) may be removed and kept by the master for his own records.
- (3) The third copy of the shellfish activity log (yellow sheet) must remain in the book at all times.
- (4) The master of a British fishing vessel must retain shellfish activity logs for a minimum period of two years.

Appendix 2

Completion and submission of fishing data by paper logbook

1 Completion and submission of paper logbook

- (1) The paper logbook, which must be completed daily and no later than 23.59 UTC and before entering port, must be submitted to the relevant authority as soon as possible and not later than 48 hours after landing.
- (2) Landing declarations must be submitted as soon as possible but no later than 48 hours after landing.
- (3) The paper logbook must be completed if requested by a fishery officer.
- (4) A new line in the paper logbook must be completed —
 - (a) for each day at sea;
 - (b) when fishing in a new ICES division on the same day; and
 - (c) when entering fishing effort data.
- (5) A new page in the paper logbook must be completed —
 - (a) when using a different gear, or a net of a different mesh size range;
 - (b) for any fishing done after a licenced transshipment or an intermediate landing; and
 - (c) upon departure from port when no landing has taken place.

2 Paper logbook information

The paper logbook must contain the following information —

- (a) the external identification number and name of the British fishing vessel;
- (b) the name and address of the master;
- (c) the FAO alpha-3 code of each species and the relevant geographical area in which the catches were taken;
- (d) the date and number of fishing operations;
- (e) the date of departure from and return to port;
- (f) the type of gear using the appropriate codes contained in Commission Implementing Regulation (EU) 404/2011, mesh size and dimension;
- (g) the estimated quantities of each species in kilograms live weight using conversion factors or, where appropriate, the number of individuals;
- (h) the duration of the fishing trip; and
- (i) the date and time of landing and the port of landing.

3 Recording of fishing activity for fisheries subject to a regime of fishing effort

The master of a British fishing vessel must record and account in the fishing logbook for the time spent in an area subject to a regime of fishing effort as follows —

- (a) with regard to **towed gear** —
 - (i) entry into, and exit from the port located in that area;

- (ii) each entry into, and exit from maritime areas where specific rules on access to waters and resources apply;
 - (iii) the catch retained on board by species in kilograms live weight at the time of exit from that area or before entry into a port located in that area; and
- (b) with regard to **static gear** —
- (i) entry into, and exit from the port located in that area;
 - (ii) entry into, and exit from maritime areas where specific rules on access to waters and resources apply;
 - (iii) date and time of setting or re-setting the static gear in these areas;
 - (iv) the date and time of the completion of fishing operations using the static gear;
 - (v) the catch retained on board by species in kilograms live weight at the time of exit from that area or before entry into a port located in that area.

4 Landing and transshipment declarations

- (a) The master or his agent must submit a paper logbook as described above and submit a completed landing declaration indicating specifically all quantities of each species landed as live weight equivalent, as soon as is possible and not later than 48 hours after the completion of a landing to the competent authorities of the port where the landing took place.
- (b) In the case of transshipment undertaken by a British fishing vessel holding a licence obtained from DEFA, the master of the vessel must enter the quantities on the transshipment declaration.
- (c) The accuracy of the data recorded in the landing declaration is the responsibility of the master.

5 Completion

A landing declaration must be completed in all instances where fish products are landed from a British fishing vessel.

Appendix 3

1. Completion and submission of fishing logbook data by electronic means

- a. Fishing logbook data must be entered and sent by electronic means daily. Data must be sent after the last fishing operation has taken place and prior to the British fishing vessel entering port.
- b. Fishing logbook data must be entered and sent by electronic means at the time of any inspection at sea if requested to do so by a fishery officer.

2. Fishing logbook data

- a. Prior to leaving port, a **departure message (DEP)** must be recorded which must include —
 - (i) The external identification number and name of the fishing boat;

- (ii) the master's name and address;
 - (iii) the port of departure;
 - (iv) the date and time of departure (UTC); and
 - (v) the intended activity and weight of any species retained on board from any previous trip in kilograms live weight.
- b. Upon completion of fishing operations, a **fishing activity report (FAR)** must be recorded which must include —
- (i) date and time of activity (UTC);
 - (ii) gear code (including mesh size in mm if appropriate);
 - (iii) relevant geographical area; and
 - (iv) estimated weight of species caught and retained in kg live weight or, if appropriate, the number of individuals.
- c. If **pair trawling activity** occurs, the master of each British fishing vessel must record in the fishing logbook data, the external identification number and name of the fishing boat of the other vessel undertaking that pair trawling.
- d. **The end of fishing (EOF)** must be recorded including the date and time of the completion of the last fishing operation and be completed before entry to port.
- e. The vessel's **return to port (RTP)** must be recorded, including the date and time of arrival into port (UTC), the port of arrival and the reason for return.
- f. As soon as practically possible, but within 24 hours after completion of landing, a **landing declaration (LAN)** must be completed, which must include —
- (i) the date and time of landing (UTC);
 - (ii) the port of landing;
 - (iii) the actual weight of species landed or, if appropriate, the number of individuals;
 - (iv) the presentation of each species landed in accordance with FAO alpha-3 code; and
 - (v) the relevant geographical area where each species was caught.

3. Recording of fishing activity for fisheries subject to a regime of fishing effort

The master of a British fishing vessel must record and account in a fishing logbook for the time spent in an area subject to a regime of fishing effort —

- a. with regard to **towed gear** —
- (i) entry into, and exit from the port located in that area;
 - (ii) each entry into, and exit from maritime areas where specific rules on access to waters and resources apply; and
 - (iii) the catch retained on board by species in kilograms live weight at the time of exit from that area or before entry into a port located in that area; and
- b. with regard to **static gear** —
- (i) entry into, and exit from the port located in that area;

- (ii) each entry into, and exit from maritime areas where specific rules on access to waters and resources apply;
- (iii) the date and time of setting or re-setting the static gear in these areas;
- (iv) the date and time of completing fishing operations using the static gear; and
- (v) the catch retained on board by species in kilograms live weight at the time of exit from that area or before entry into a port located in that area.

4. Landing and transshipment declarations

1. The master or his agent must record and send by electronic means a landing declaration indicating specifically all quantities of each species landed as live weight equivalent, as soon as possible and not later than 24 hours after the completion of a landing.
2. The landing declaration must contain at least the following data —
 - (i) the external identification number and name of the fishing vessel;
 - (ii) the FAO alpha-3 code of each species and the relevant geographical area in which each catch was taken;
 - (iii) the quantity of each species in kilograms, live weight equivalent, broken down by product presentation; and
 - (iv) the port of landing.
3. The accuracy of the data recorded in the landing declaration is the master's responsibility.
4. In the case of licenced transshipment, the master of a British fishing vessel must complete the transshipment declaration.

5. Completion

1. A landing declaration must be completed in all instances where fish products are landed from a British fishing vessel.
2. A transshipment declaration must be completed for each transshipment operation undertaken by a British fishing vessel holding a licence obtained from DEFA.
3. A transshipment declaration must be sent by electronic means to the relevant authority in the country where the British fishing vessel is registered within 24 hours after the completion of the transshipment operation.